



RAILROAD TRANSPORTATION SAFETY DISTRICT

Board Meeting

Monday, June 1, 2020

Meeting Began At 11:02 a.m.
Meeting Ended At: 11:47 a.m.
Members Present: Deb Schorr, Jane Raybould, Roy Christensen, Rick Vest, James Michael Bowers, Roma Amundson
Members Absent:
Others Present: Roger Figard, Amy Cornelius-Jones, Ron Rohde, Bill Kutilek, Kris Humphrey,

Order No. 20-10: Call Meeting to Order; Approval of Previous Minutes

Deb Schorr called the meeting to order. Schorr stated that the RTSD is subject to and adheres to the Nebraska Open Meetings Act, and indicated that a copy of the Act is posted and available for inspection at the entrance of the meeting room.

First item on the agenda is the approval of the minutes from the March 3, 2020 meeting. The minutes are available for review on the RTSD website: <https://lincoln.ne.gov/city/ltu/rtsd/>.

Amundson moved to approve the minutes from the March 3, 2020 meeting.
Raybould seconded the motion. Motion approved 6-0.

Order No. 20-11: Election of Officers

Raybould nominated Vest as President, Christensen seconded the nomination. Nomination and election of Vest as President approved 6-0.

Vest nominated Raybould as Vice President, Bowers seconded the nomination. Nomination and election of Raybould as Vice President failed 3-3.

Amundson nominated Bowers as Vice President, Raybould seconded the nomination. Nomination and election of Bowers as Vice President approved 6-0.

Raybould nominated Amundson as Secretary, Christensen seconded the nomination. Nomination and election of Amundson as Secretary approved 6-0.

Order No. 20-12: Report of Statement of Financial Activity

Ron Rohde from the County Budget and Fiscal Office delivered the report of financial activity for the RTSD. Rohde reviewed the receipts and disbursements for current fiscal year through May 18, 2020. Total receipts for the period were \$4,922,915, comprising of tax receipts in the amount of \$4,792,518, and investment interest income in the amount of \$130,397. During the period of the report, disbursements included: commissions, and refunds to State of Nebraska in the amount of \$89,103; operating costs in the amount of \$50,072; and construction project costs in the total amount of \$2,359,054; for total disbursements of \$2,498,229. For the period, the ending cash balance was \$1,984,871, and the ending investment balance was \$9,452,117, for a total fund balance of \$11,436,988.

Christensen moved to accept the Statement of Financial Activity.
Amundson seconded the motion. Motion approved 6-0.

Order No. 20-13: Report regarding Current Budget Status and Draft Budget/CIP for 2021

Figard stated that the RTSD's budget is on track and there are no significant issues at this time. The City has yet to bill for the administrative costs and there will be some remaining legal expenses during this fiscal year. In the capital budget for crossings, the RTSD has spent about 71% of the total budget of \$300,000. The RTSD has not been invoiced for OPPD at Pine Lake and those funds have been moved to the new budget for fiscal year 2020/2021. Jamaica Trail work has begun, invoiced and paid in the amount of \$701,500, which represents the extent of the RTSD's obligation under the interlocal agreement for that project. The invoice for the 48th Street Underpass project has also been paid in the amount of \$100,000.

Order No. 20- 14: Consideration of FY 2020/2021 Budget and CIP

With respect to the FY 2020/2021 proposed budget, Figard stated that the amounts are the same as those amounts presented at the March Board meeting. The proposed operating budget increased by 4% to \$104,200. Increases were in labor, legal, accounting and postage expenses. The proposed construction budget is \$5,365,000. Figard is proposing a revision to 33rd & Cornhusker line item from \$4 million to \$5.1 million. This is the same total of \$6.5 million over two years. The RTSD spent less this current budget year than what was anticipated. The proposed budget also includes a line item of \$15,000 for the recertification of the Hickman Quiet Zone. The proposed FY 2020/2021 Capital Improvement Projects (CIP) report shows the same information as the proposed budget with the amended change to 33rd and Cornhusker.

Christensen moved to amend the budget (line item for the 33rd & Cornhusker project) as proposed by Figard. Amundson seconded the motion. Motion approved 6-0.

Christensen moved to approve the budget with the amendment proposed by Figard. Amundson seconded the motion. Motion approved 6-0.

Order No. 20-15: Consideration of Levy Request for 2020 Tax Roll

Figard recommends maintaining the levy at \$.014717 per one hundred dollars of actual property valuation for a second year of the two-year period previously suggested by the County Board.

Vest moved to approve the request to the County Board to maintain the levy at \$.014717 per one hundred dollars of actual property valuation. Christensen seconded the motion. Motion approved 6-0.

Order No. 20-16: Consideration of Additional 1% Lid Authority

Figard stated that this proposal is not an approval to increase the budget. It is allowing the Board, if needed, to have the additional 1% in the future and if needed after having met again and voted.

Vest moved to approve the additional 1% lid authority. Raybould seconded the motion. Motion approved 6-0.

Order No. 20- 17: Consideration of FY 2020/2021 Contract with Crosby Guenzel

Figard stated that the contract has no changes from the previous year and recommends approval.

Raybould moved to approval of the Crosby Guenzel contract. Amundson seconded the motion. Motion approved 6-0.

Order No. 20-18: Report of Project and Crossing Updates

33rd & Cornhusker/Deadman's Run – Kris Humphrey updated the Board on the 33rd & Cornhusker project. Olsson has continued to refine the design of the project. These designs have been shared with property owners and the advisory group. The public meeting that was scheduled for June 11 has been cancelled due to health directives.

The updates on the modified design will be posted on the project website. Postcards and e-mails will still be sent out. Olsson is also working toward having the first official plan set (plan-in-hand) completed in July. The draft environmental document should be complete by spring of 2021. A formal public hearing will follow.

Work continues on Deadman's Run, a channel improvement project, from Cornhusker Hwy to 48th Street. The RTSD is currently working with the City of Lincoln, University of Nebraska, Corps of Engineers and the Lower Platte South NRD to finalize the hydraulic model, which is expected to be completed sometime this fall. This project is expected to be complete prior to the 33rd & Cornhusker project.

Crossings -

Figard reported that BNSF came into Lincoln in mid-May to complete tie replacements and crossing repairs to the Hastings Sub-line; 2nd and F, W Van Dorn, W Calvert and S Coddington. The BNSF is expected to come back this summer to work on the crossings at West A, South and Folsom, and SW 56th. BNSF did not ask for any reimbursements from the RTSD with respect to the repairs that were completed.

Figard has been working with OPPD to initiate repairs the panels at the crossing at 56th & Old Cheney, and it is anticipated that those repairs would be made in late September.

Figard has worked with Kutilek to develop a 3-party crossing improvement agreement between the Railroad company, the City or the County, and the RTSD that states if repairs are completed, the RTSD will cost share with the other parties in the expenses.

Order No. 20-19: Communications/Correspondence

Schorr stated that as part of the Sales Tax initiative that passed for safety improvements, a joint agency was developed that the RTSD is a part of as well as a beneficiary of the funds. An Administrative Committee was formed that consists of; the Mayor, Chief of Staff, LTU Director, LTU Assistant Director of Transportation, RTSD President and RTSD Executive Director. The first meeting was April 13, 2020. The interlocal agreement stated that approximately 1.5% of received sales tax will be distributed to the RTSD for use on the 33rd and Cornhusker Project. The total is estimated to be \$1.3 million over the course of the six-year time period. It was decided that the committee would meet once a year and will request funds be transferred to the RTSD in September/October after the end of the City fiscal year. The RTSD would invoice the City for the RTSD's portion of the sales tax receipts in conjunction with the September RTSD Board meeting.

Order No. 20-20: Non-Agenda Items/Public Comment

No public comment.

Figard took a moment to share that Schorr was appointed as a RTSD Board member in March 2003. She was elected Vice President in June 2003. Schorr became President June 2004, and provided 16 years of unprecedented leadership, support and guidance for this Board. Vest added that he would appreciate her continued RTSD Board involvement on the 33rd and Cornhusker Committee.

Christensen moved to adjourn. Raybould seconded the motion. Motion approved 6-0.

The next meeting is presently scheduled for Tuesday, September 8, 2020 at 11:00 a.m.

Meeting adjourned at 11:47 a.m.

Prepared by: Amy Cornelius-Jones, Transportation

Minutes 06-01-20