



RAILROAD TRANSPORTATION SAFETY DISTRICT

Board Meeting

Monday, December 3, 2018

Meeting Began At 11:02 a.m.

Meeting Ended At: 11:56 a.m.

Members Present: Deb Schorr, Jane Raybould, Roma Amundson, Todd Wiltgen, Cyndi Lamm

Members Absent: Roy Christensen

Others Present: Roger Figard, Amy Cornelius-Jones, Liz Thanel, Dennis Meyer, Bill Kutilek, Rick Herrick, Kris Humphrey, Zach Becker, Danielle Vachal, Randy Hoskins

Order No. 18-36 Call Meeting to Order. Approval of Previous Minutes

Deb Schorr called the meeting to order. Schorr stated that the RTSD is subject to and adheres to the Nebraska Open Meetings Act, and indicated that a copy of the Act is posted and available for inspection at the entrance of the meeting room.

Schorr stated that on November 28, 2018, notice of the meeting and agenda were posted on the bulletin boards at City Hall, first floor, 555 South 10th Street. Notice of the meeting and attachments were posted on the RTSD website on November 28, 2018, which may be linked to from both the City of Lincoln and Lancaster County official government websites. The notice, agenda, and materials being considered at the meeting were also made available for inspection at the RTSD Offices, 949 West Bond Street, Suite 200.

First item on the agenda is the approval of the Minutes from the September 18, 2018 meeting. The Minutes are available for review on the RTSD website: <http://lincoln.ne.gov/city/pworks/rtsd/>.

Wiltgen moved to approve the Minutes from the September 18, 2018 meeting.
Amundson seconded the motion. Motion approved 4-0, 1 abstain, 1 absent.

Order No. 18-37 Report of Financial Activity

Liz Thanel reported on the Statement of Financial Activity. The report is dated November 27, 2018 for FY2018/2019 receipts and disbursements for the RTSD. RTSD has received \$2,006,344 in tax receipts, \$178,695 in reimbursements from the City on Cornhusker project costs, \$48,528 in interest income for a total \$2,233,567 in income.

Disbursements are: \$39,601 in commissions, \$20,418 operating costs, and project costs \$10,424,764 for a total disbursement costs of \$10,484,783. The ending cash balance as of November 27, 2018 is \$133,374 with an additional \$5,881,739 in investment, for a total fund balance of \$6,015,113.

Amundson moved to approve the Statement of Financial Activity.
Raybould seconded the motion. Motion approved 5-0, 1 absent.

Thanel announced that she would be retiring prior to the next board meeting. The Board thanked her for her service. Figard also thanked her and presented her with a plaque of appreciation.

Order No. 18-38 Report regarding Current FY2018/2019 Budget Status

Figard reported that the figures are as of November 27, 2018. Figard expects to have 50% billing for Superintendent Services by the end of the year. To date, there are three signed agreements with BNSF that total almost \$180,000. RTSD has fulfilled the cost share commitment to the City for the South Beltway Project of \$20 million (the final \$10 million was contributed during the current fiscal year). Approximately 31% of the budget has been spent.

Order No. 18-39 Report of Project and Crossing Updates

33rd & Cornhusker – Kris Humphrey-Project Manager reported that the Planning Phase is wrapping up. The Sub-Area Plan is complete. A draft of the Corridor Enhancement Plan for review is expected within a couple weeks. There have been several committee meetings. There will be a public meeting on January 17, 2019 from 5:00–7:00 p.m. at the Center for People in Need. Currently, the parties are working with the Nebraska Department of Transportation (NDOT) and the Federal Highway Administration (FHWA) on the proper NEPA classification. Lamm wanted to show appreciation for the communication with the Advisory Board for this project.

Pine Lake Road – Zach Becker-Project Manager reported that as of late October, the City of Lincoln completed the final draft of the agreement with OPPD to rebuild the crossing on Pine Lake Road. The City is regularly checking in with OPPD as to the status of the document. Becker hopes that the crossing will be rebuilt sometime in the spring/summer of 2019 so that the RTSD's share of the expenditures may be distributed before the end of the fiscal year. Construction will be complete in 2019. The roadway and crossing construction will be done concurrently during Phase II of the project.

Jamaica Trail – Figard reported that there is an approved Interlocal Agreement for an expenditure for up to \$200,000 to assist with the engineering design contract currently being done with Olsson. The RTSD has paid the City \$198,500 for Engineering under contract.

Other Crossings – Figard reported that several crossings have had minor repairs and maintenance completed, including crossings at SW 142nd Street, W Wittstruct, W Parker, and W Old Cheney. In mid-November, BNSF completely rebuilt the crossing at 33rd just south of Cornhusker which includes asphalt on either side of the tracks. The RTSD is working with the City and Railroad to install sidewalk on the west side of 33rd Street. There are two other crossings along Hwy 2 that will be addressed. One is at 27th Street and the other is at 48th Street, and both have signed agreements for 50% cost share. There is an agreement pending with OL&B at 'Y' Street near 17th Street. Repairs are tentatively slated for March 2019 during UNL's spring break.

Order No. 18-40 Consideration of NEPA Contract with Olsson

By the date of this meeting, the plan was to have a final contract with Olsson for RTSD Board consideration addressing the next steps of work for the Project. The NEPA designation decision required by NDOT and FHWA has not yet been made. Both the RTSD and Olsson have recommended completing the Environmental Assessment. This recommendation was forwarded to NDOT who also concurred. The recommendation is now with FHWA for its review and final determination. The present expectation is to

have the final decision from FHWA by the end of December. The project budget for NEPA is approximately \$2.5 million. Figard is recommending the Board authorize the Board Chair to sign the contract when ready and with the following conditions met: (1) recommended for approval by the Executive Director, (2) Reviewed and concurred by Legal Counsel, and (3) the amount of fees and costs under the contract remains within the approved RTSD Budget with respect to this project.

Amundson moved to authorize the Board Chair to sign the final version of the contract for the NEPA phase of work, provided the above conditions are met.

Wiltgen seconded the motion. Motion approved 5-0, 1 absent.

Order No. 18-41 Consideration of N 48th Street Underpass Interlocal Agreement with the City

Danielle Vachal-Project Manager reported that the City recently had interviews with three consulting firms, and JEO Consulting was selected. Negotiations are currently determining the scope and fees for the study. A draft document is expected this week. The study time frame is one year. Vachal stated that the RTSD would be reimbursing the city for up to \$100,000. The City's portion would be between \$100,000 - \$200,000. There is an additional service for aerial photography in the amount of \$15,750.

Lamm moved to approve the Interlocal Agreement with the City for the N 48th Street Underpass. Raybould seconded the motion. Motion approved 5-0, 1 absent.

Order No. 18-42 2019 RTSD Meetings

All meetings are at 11:00 a.m. in the City Council Chambers located at 555 S. 10th Street.

March 5, 2019 (Tuesday)

June 3, 2019 (Monday)

September 10, 2019 (Tuesday)

December 2, 2019 (Monday)

Wiltgen moved to approve the 2019 RTSD Board meeting dates.

Raybould seconded the motion. Motion approved 5-0, 1 absent.

Order No. 18-43 Non-Agenda Items/Public Comment

Figard updated ProRail Nebraska on December 1st, with information on the status of the Hastings Sub-Relocation and the RTSD portion of the South Beltway. Figard thanked Randy Hoskins for his power point for the South Beltway Project.

Figard took time to thank Todd Wiltgen for his service to the RTSD Board. His work has been most appreciated.

The next meeting is presently scheduled for Tuesday, March 5, 2019 at 11:00 a.m.

Wiltgen moved to adjourn. Raybould seconded the motion. Motion approved 5-0; 1 absent.

Meeting adjourned at 11:56 a.m.

Prepared by: Amy Cornelius-Jones, Engineering Services

Minutes 12-03-18