



RAILROAD TRANSPORTATION SAFETY DISTRICT

Board Meeting

Tuesday, September 11, 2018

Meeting Began At 8:00 a.m.

Meeting Ended At: 9:20 a.m.

Members Present: Deb Schorr, Roma Amundson, Todd Wiltgen, Cyndi Lamm,
Jane Raybould (joined meeting at 8:15 a.m.)

Members Absent: Roy Christensen

Others Present: Roger Figard, Amy Cornelius-Jones, Liz Thanel, Kris Humphrey, Rich Rice,
Tony Jerina, Randy Hoskins, Rick Herrick, Mark Egger, Doug Holle, Justin Petersen,
Mike Werner, Sara Hartzell, Carol Daley, Deb Ashworth

Order No. 18-20 Call Meeting to Order. Approval of Previous Minutes

Deb Schorr called the meeting to order and asked for a moment of silence in honor of those first responders and those who lost their lives during 9-11. Schorr stated that the RTSD is subject to and adheres to the Nebraska Open Meetings Act, and indicated that a copy of the Act is posted and available for inspection at the entrance of the meeting room.

Schorr stated that on September 5, 2018, notice of the meeting and agenda were posted on the bulletin boards at City Hall, first floor, 555 South 10th Street. Notice of the meeting and attachments were posted on the RTSD website on September 5, 2018, which may be linked to from both the City of Lincoln and Lancaster County official government websites. The agenda and the budget summary were published in the Journal Star on September 9, 2018. The notice, agenda, and materials being considered at the meeting were also made available for inspection at the RTSD Offices, 949 West Bond Street, Suite 200.

First item on the agenda is the approval of the Minutes from the June 4, 2018 meeting. The Minutes are available for review on the RTSD website: <http://lincoln.ne.gov/city/pworks/rtsd/>.

Wiltgen moved to approve the Minutes from the June 4, 2018 meeting.

Amundson seconded the motion. Motion approved 4-0, 2 absent.

Order No. 18-21 Report of Statement of Financial Activity SS74-1308

Liz Thanel reported on the Statement of Financial Activity. The reports handed out include both the completed final FY18 figures and also beginning FY19 figures up to August 29, 2018.

For the complete FY18 fiscal year actuals, RTSD tax receipts were \$5,370,507 which is approximately 103% of the \$5.2 million budget. There were \$46,097 in project reimbursements from the City of Lincoln, \$112,281 in interest income for total receipts of \$5,528,885, 5% over the \$5.26 million revenue budget.

Disbursements were; \$99,264 commissions, \$93,466 operating costs and \$10,716,821 project costs. \$10 million of the project costs was the South Beltway payment. Total disbursements are \$10,909,551 which is 87% of the budget. At the end of FY18, the cash balance was \$99,447, investment balance of \$14,163,341, total fund balance \$14,262,788. In the new FY19 fiscal year, as of August 29th, total revenues are \$1,786,729, disbursements \$10,125,852, of which \$10 million was 2nd South Beltway payment. As of August 29th, ending cash balance \$46,104, ending investments \$5,877,561, and a total fund balance \$5,923,665.

Thanel has already filed the required FY18 statutory report with the County Clerk which was presented to the Board for their review.

Amundson moved to approve the Statement of Financial Activity.

Lamm seconded the motion. Motion approved 4-0; 2 absent.

Order No. 18-22 Report Regarding Current FY 2018/2019 Budget Status

Figard stated that Thanel went over the primary budget. The most significant item is the 2nd and final payment of \$10 million from the RTSD to the City of the South Beltway. Figard noted three other changes in the proposed budget for FY19 over the approved draft budget. These are projects that had not had funds expended last June and would be re-budgeted and carried over to the new budget.

33rd and Cornhusker – draft budget was \$2.5 million, carried over \$400,000, which becomes \$2.9 million in the new budget.

Pine Lake OPPD – draft budget \$500,000, carried over \$100,000, which becomes \$600,000 in the new budget.

Jamaica Trail Connection – draft budget \$400,000, carried over \$200,000, which becomes \$600,000 in new budget.

Order No. 18-23a Consideration of FY 2018/2019 Budget / CIP

Order No. 18-23b Affirmation of Additional 1% Lid Authority

Figard stated that it was brought to his attention the statutorily required notice for this budget hearing was not met. Notice was published in the Sunday, September 9, 2018 Journal Star. The statute requires four days minimum prior to that and the day of the meeting does not count. Notice should have been in Friday, September 7th's paper. Figard respectfully asked that no action be taken today. An additional meeting will be rescheduled for early next week. Figard apologize for the inconvenience. The budget and the additional 1% Lid Authority will be considered at next week's meeting.

Order No. 18-24 Review & Consideration of FY18 Audit

Tony Jerina from HBE, LLP presented the Final FY 2018 Audit report. The audit went very smoothly and everything asked of staff was given in an accurate and timely manner. The audit was similar to the past year's audit with the exception of the \$10 million payment to the City of Lincoln for the South Beltway project. No major findings to report.

Amundson moved to approve the FY18 Audit report

Raybould seconded. Motion approved 5-0; 1 absent.

Order No. 18-25 Consideration of Interlocal, Pine lake Road Railroad Crossing

Figard stated this interlocal agreement is the authorization to transfer funds from the RTSD to the City of Lincoln for the Pine Lake Road OPPD Crossing at approximately 62nd Street. The funds will assist in the installation of new panels, gates and lights. Humphrey gave a status update for this project which is a part of a bigger City of Lincoln projects that runs from approximately 61st Street to Hwy 2 making Pine Lake Road a four-lane divided roadway. The recent rains have delayed the project slightly.

Wiltgen moved to approve the Interlocal, Pine Lake Road Agreement
Raybould seconded. Motion approved 5-0; 1 absent.

Order No. 18-26 Consideration of Interlocal, Jamaica Trail Connection

Figard stated that this interlocal will authorize the transfer of funds from the RTSD to the City of Lincoln for the Jamaica Trail North Connection project. Hartzell from Parks and Recreation will give an update on this project. Figard indicated that Hartzell has already presented this to City Council for approval prior to coming to the RTSD Board. Hartzell stated that tree removals will begin this winter in order to follow the seasonal tree removal restrictions in place to protect various species of concern.

Amundson moved to approve the Interlocal Jamaica Trail Connection Agreement
Raybould seconded. Motion approved 5-0; 1 absent.

Order No. 18-27 Report of Project and Crossing Updates

Figard gave updates on projects and crossings. Figard has done several field visits with the BNSF Manager of public projects. Figard has draft agreements for the replacement/repairs of 33rd Street, S 27th Street and S 48th Street. He hopes to have those completed prior to the winter months. Wiltgen inquired about updates on Wittstruck Road. Figard stated that there has been no action taken, however there have been unofficial discussions regarding temporary repairs.

Humphrey gave an update on 33rd & Cornhusker project. She presented a power point that overviewed the project. This power point and additional information can be found on the website: www.33rdcornhusker.com Updates included a charrette with public, consultants, stakeholders and staff. Humphrey showed several options for design, subarea plan and schedule. There was discussion about the grain elevators and how they are being considered in the project. No action required.

Order No. 18-28 Consideration of RTSD as an LPA

Humphrey explained that to be an LPA (Local Public Agency), any recipient of federal funds needs to prove that there is staff capable of running a federal aid project and have processes and control checks in place. We are working with NDOT to have a resolution by the December 2018 meeting to make the RTSD an LPA. This is a permanent declaration but need to complete various checks and audits in place to maintain LPA status.

Order No. 18-29 Nebraska Rail Crossing Research

Dr. Khattak gave an overview of his research project on Nebraska Rail Crossing Safety that includes Technical Advisory Committee members: Roger Figard (RTSD), Abe Anshasi (FHWA), Dan Waddle and Jodi Gibson (NDOT). This research project is being funded by NDOT. The research project will look at an update to the NDOT Accident Prediction Model and developing guidelines for improving safety at crossings. Approaches include rail crossing inventory, accident data and doing field visits to Lancaster County crossings. Project is scheduled to be completed by December 2019.

Order No. 18-30 National Rail Safety Week September 23rd-29th -Proclamation

Figard introduced Carol Daley and Deb Ashworth from Operation Lifesaver. Operation Lifesaver is a national nonprofit rail safety organization. They make use of authorized volunteers to promote rail safety through educational safety presentations and their mobile training trailer. They focus on driver's education students and special events. Figard read the proclamation into the record.

Amundson moved to approve the Proclamation stating the RTSD making September 23rd – 29th National Rail Safety Week. Raybould seconded. Motion approved 4-0; 2 absent.

Order No. 18-31 Consideration of Waverly Quiet Zone Reevaluation Contract

The Schemmer Associates did the original quiet zone. The RTSD has historically paid for the reevaluation and re-certifications of quiet zones. The City of Waverly has agreed to have The Schemmer do the reevaluation. The contract is for \$9,900.

Wiltgen moved to approve the Waverly Quiet Zone Reevaluation Contract.
Raybould seconded. Motion approved 4-0; 2 absent.

Order No. 18-32 Non-Agenda Items/Public Comment

No one appeared for public comment.

The next meeting is presently scheduled for Tuesday, September 18, 2018 at 8:45 a.m.

Wiltgen moved to adjourn. Amundson seconded the motion. Motion approved 4-0; 2 absent.

Meeting adjourned at 9:20 a.m.

Prepared by: Amy Cornelius-Jones, Engineering Services

Minutes 9-11-18