

## **VETERAN'S MEMORIAL GARDEN ADVISORY BOARD**

### **MINUTES FOR June 13<sup>th</sup>, 2019**

**Advisory Council Members Present:** Mark Orr, Dr. Jackson, Craig Anderson, Melissa Wilkerson, Claude Frerichs

**Advisory Council Absent:** Brendan Moore, Jim Gordon, Marcy Haas, Joe Brownell

**Ex-Oficios Present:** Lynn Johnson, Chris Myers, Shawn Quinn, David Ross, Sara Hartzell, JJ Yost, Maggie Stuckey, Dina Hohn, Roy Rivera, Kaylyn Neverve

**1. - Call to Order**

**2. - Open meetings act**

**3. - Pledge of Allegiance**

**\*4. - Minute approval – Frerichs and Seconded by Anderson, unanimous approval**

**5. - Public Comments**

**6. - Financial report: Stuckey**

The invoice for this year's bricks has not come through yet, will be paid in full when it does. Balances will then be transferred to other accounts. Already have 10 bricks ordered for next year. 76 bricks was the number of bricks installed last Saturday.

Fundraising folders discussed in March will be complete soon, will include a letter and brochure. Funds raised will go to Events, unless otherwise designated

Final amount spent on brick event, under 300 dollars, event went well.

**7. – Facilities:**

**Orr** - 10 year plan – The intent is to get approval today, Facilities committee has reviewed  
**Yost** – Reviewed color coded spreadsheet. Green items are complete, red items are new, yellow are for discussion. Item in yellow involves the WWII brick holders. Original plan was to re-seal these. Recommendation is to replace the entire WWII section, including bricks. Constructability concerns indicate this would be a better way to go. New item in red shows this replacement. This is envisioned as a first phase in replacement of all the holders.

Second brick holder for Bricks of Honor. Single holder it is starting to fill up nicely, conceivable to think that in a year or two we might be looking at another holder along the walkway.

There was some discussion about the Pre-1900 brick holder, which is in very poor condition, and the possibility of creating a smaller scale holder. Mark Orr is very interested in working on this.

Next item in red, restoration of the memorial monuments, phase 2 and 3. Last fall, phase 1, treated about half of the memorials and got half to go, because of funding, CIP, we think we need to break second half in two parts, phase 2 and phase 3 and do within the next 2 years.

Upped priority, at request of the committee, the lighting to Lady Liberty from C to B priority, with hopes to move it a little sooner and the need to upgrade the electrical service. Would have to happen before or in tandem, the addition of Lady Liberty light. We have that identified on the CIP for the next fiscal year. We agree this is an A priority to get that done.

Kaylyn Neverve, new Park Planner, was introduced and talked through tree and shrub replacement plans.

Discussion on benches in the garden. The Guidelines in the binder discuss two different benches. Not much information on what can be put on the bench plaques, or when benches could be placed. There is a need for clarification

Update on brick sealing and memorial restoration progress.

\*Motion 1 approval of 10 year facilities plan - Dr. Jackson moves, Second - Anderson  
Amendment to remove item in yellow

No discussion

Approval of 10 Year Facilities Plan with Amendment of Yellow

#### **8. – Events & Publicity Committee:**

Review of Memorial Day and Bricks of Honor events

Around 300-350 people attended bricks event, entire ceremony celebration recorded, we will be getting that posted on website, highlights of the ceremony, went nicely it was not dragging.

**Patriot Day** plans include coordination with LPD and LFR event at State Capitol. Wreath to be posted at capitol and then posted in the Garden.

**Veterans Day** -Events Committee meet before end of the month, 11 am at Auld Pavilion event, got it down to 300 dollars mandatorily, always open to suggestion, and remember some people are still working at the time of day.

**Pearl Harbor**- See what can be done this year, want to be more inviting, ask Pearl Harbor people what they want to see.

**New brochures** are complete and available for anyone who wants them.

**Thank you cards** also available.

Still struggle with the sign company, sign companies don't like the steel sign, Hartzell wants steel sign with magnets, spoke with CBS, Signs Now, Star Digital, still working through that but hopefully soon.

#### **Donation Box-**

New, hopefully more secure, boxes have been installed at Sunken Gardens and the Rose Garden. Hope this model will work better.

#### **9. - Executive Committee:**

Appointment of Joyce Peck to Events Committee as a non-voting member. Should have any non VMGAC members of other committees also listed for contact info.

**Hartzell:** getting name tags for all new members, check to see if other members need a new name tag.

#### **10. - Staff Reports:**

Strategic Planning Update Session from 5 pm to 7 pm on July 9<sup>th</sup> at Parks and Recreation Administration Office

**Orr:** Whole board needs to attend, renew and update Strategic Plan

Call to adjourn at 8 04 am

The next VMGAC board meeting will be Thursday, September 12, 2019 at 7:00 a.m. at the Antelope Park enclosed shelter.

Respectfully Submitted:

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Roy Rivera, Recording Secretary

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Mark Orr, Chairman