

# VENDING MACHINE APPLICATION

Governed by Lincoln Municipal Code Chapter [3.24](#)

Revised 4/21/2020

**RETURN APPLICATION & PAYMENT TO:** City Clerk's Office, 555 S. 10<sup>th</sup> St., Suite 103, Lincoln Ne 68508  
 Make checks payable to **City of Lincoln**. (Please note: Payments by check authorize the City to make a one-time electronic fund transfer. Funds may be withdrawn immediately and your check will not be returned.)

**Questions Contact:** Sony Phan, 402-441-7347, [sphan@lincoln.ne.gov](mailto:sphan@lincoln.ne.gov)

SCHEDULE OF FEES				
<b>IF ITEM COSTS:</b>	1¢	5¢ to 20¢	25¢ or more	* <b>NOTE:</b> If the machine has multiple slots for coinage but they are mounted on one pedestal, it is a separate fee for each slot.
<b>OCCUPATION TAX PER MACHINE IS:</b>	50¢	\$2.00	\$4.00	

**PLEASE PRINT USING BLUE OR BLACK INK!**

COMPANY INFORMATION							
NAME:							
ADDRESS:							
CITY:		STATE:		ZIP:		PHONE #:	
CONTACT PERSON:						PHONE #:	
EMAIL ADDRESS:							

OWNER INFORMATION							
NAME:							
ADDRESS:							
CITY:		STATE:		ZIP:		PHONE #:	
CONTACT PERSON:						PHONE #:	
EMAIL ADDRESS:							

MAILING ADDRESS							
NAME:							
STREET ADDRESS:							
CITY:		STATE:		ZIP:			

*Applications are available on the City's web site at "www.lincoln.ne.gov".*

NAME OF BUSINESS WHERE MACHINE(s) LOCATED	STREET ADDRESS	ZIP CODE	TYPE OF ITEM(s) TO BE VENDED	COST OF ITEM(S) VENDED	# OF MACHINES

\_\_\_\_\_ Date

\_\_\_\_\_ Applicant's Signature

FOR <b>CITY CLERK'S</b> OFFICE USE ONLY			
DECAL #'S:		AMOUNT DUE:	