

APPLICATION FOR NEWSRACK(S) PERMIT

Governed by Lincoln Municipal Code Chapter [14.57](#)

Revised 4/14/2020

FEE: \$10 per News rack; **LICENSE YEAR:** June 1 thru May 31

RETURN APPLICATION & PAYMENT TO: City Clerk's Office, 555 S. 10th St., Suite 103, Lincoln NE 68508. Make checks payable to **City of Lincoln**. (Please note: Payments by check authorize the City to make a one-time electronic fund transfer. Funds may be withdrawn immediately and your check will not be returned.)

REQUIREMENTS (must be ATTACHED to application):

- Site plan showing the exact location of each news rack & supporting or enclosing structure & sufficient information to determine that the location complies with Section 14.57.060 of the Lincoln Municipal Code.
- Public Liability Insurance in the form of a commercial or comprehensive general liability policy with a minimum combined single limit of \$500,000 aggregate for any one occurrence, 30 day cancellation notice, City named as additional insured.

Questions Contact: Sony Phan , 402-441-7437, sphan@lincoln.ne.gov

Please PRINT using blue or black ink only

APPLICANT'S INFORMATION					
NAME:					
STREET ADDRESS:					
CITY:		STATE:		ZIP:	
PHONE #:		FAX #:		CELL #:	
EMAIL ADDRESS:					

MAILING ADDRESS					
NAME:					
STREET ADDRESS:					
CITY:		STATE:		ZIP:	

CONTACT PERSON'S INFORMATION					
<i>(An individual whom the City may notify or contact at ANY time concerning the applicant's newsracks)</i>					
NAME:					
STREET ADDRESS:					
CITY:		STATE:		ZIP:	
PHONE #:		FAX #:		CELL #:	
EMAIL ADDRESS:					

NEWSRACK INFORMATION		
# OF RACKS	NAME OF NEWSPAPERS / PERIODICALS	TYPE / BRAND NAME OF NEWSRACK(S)

HOLD HARMLESS AGREEMENT

(Must be signed in front of a Witness)

I, the undersigned applicant agree to hold harmless the City of Lincoln and the Officers and Employees of the City for any loss or damage arising out of the use, or the discontinuance of any use; that the applicant understands that the use of the space is to be temporary, on a day-to-day basis; that he applicant shall not acquire any right, title, or interest in such space; that the applicant may be required by the City at any time to vacate all or any part of the space the applicant has been given permission to use; that upon demand to vacate such space, the applicant will promptly remove any personal property placed thereon by such applicant, or reimburse the City for the cost of moving such property; and that the applicant shall have no recourse against either the City or its officers or agents, either for any loss or damage occasioned by the applicant being required to vacate all or part of the space which the applicant has been granted permission to use.

_____ Printed Name of Applicant

_____ Date

_____ Applicant's Signature

Applications are available on the City's web site at "www.lincoln.ne.gov".

REVIEWING ACTION - OFFICE USE ONLY			
DEPARTMENT	APPROVED / DENIED	SIGNATURE	DATE
Planning Dept.:			
Sidewalk Inspector:			

COMMENTS