

AUCTIONEERS LICENSE APPLICATION

Governed by Lincoln Municipal Code Chapter [5.08](#)

Revised 4/14/2020

ANNUAL LICENSE FEE: \$50.00 (License Year: June 1st thru May 31st)

3-MONTH LICENSE FEE: \$15.00 (From Start Date)

AUCTION HOUSES (to be permanently located in Lincoln): \$50 License Fee (License Year: June 1st thru May 31st) **PLUS** a \$500 Bond must be maintained on file with the City Clerk **at all times**.

RETURN APPLICATION & PAYMENT TO: City Clerk's Office, 555 S. 10th St., Suite 103, Lincoln NE 68508.
Make checks payable to **City of Lincoln**. (Please note: Payments by check authorize the City to make a one-time electronic fund transfer. Funds may be withdrawn immediately, and your check will not be returned.)

Questions Contact: Sony Phan, 402-441-7437, sphan@lincoln.ne.gov

PLEASE USE BLACK INK

APPLYING FOR (please mark two):

<input type="checkbox"/> 3-Month	<input type="checkbox"/> Annual	<input type="checkbox"/> New	<input type="checkbox"/> Renewal	<input type="checkbox"/> Auction House
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IF APPLYING FOR A 3-MONTH PERMIT, PLEASE GIVE START & ENDING DATES:

FROM:		TO:	
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APPLICANT'S INFORMATION

NAME:						
STREET ADDRESS:						
CITY:		STATE:		ZIP:		
PHONE #:		FAX #:		OTHER:		

BUSINESS INFORMATION

NAME:						
STREET ADDRESS:						
CITY:		STATE:		ZIP:		
PHONE #:		FAX #:		OTHER:		

MAILING ADDRESS

NAME:						
STREET ADDRESS:						
CITY:		STATE:		ZIP:		

IF A COMPANY, PARTNERSHIP, OR CORPORATION, LIST NAMES & ADDRESSES OF PRINCIPAL OFFICERS OR SHAREHOLDERS:

NAME	STREET ADDRESS	CITY	STATE	ZIP

NAMES & ADDRESSES OF ASSISTANT OR CLERK (PLEASE DESIGNATE) *(use separate sheet if necessary)*:

POSITION	NAME	ADDRESS	CITY	STATE	ZIP

IF AN AUCTION HOUSE, GIVE PERMANENT LOCATION WHERE ITEMS WILL BE REGULARLY AUCTIONED:

DBA:					
MANAGER'S NAME:					
STREET ADDRESS:					
CITY:		STATE:		ZIP:	
PHONE #:		FAX #:		OTHER:	

TYPES OF ITEMS TO BE AUCTIONED

REMINDER: Section [5.08.130](#) of the Lincoln Municipal Code requires anyone conducting an Auction House to file a \$500.00 Bond for such business with the Office of the City Clerk.

Printed Name of Applicant

Date

Applicant's Signature

Applications are available on the City's web site at "lincoln.ne.gov"