

**MINUTES**  
**DIRECTORS' MEETING**  
**Monday, February 10, 2020**

**Present:** Roy Christensen, Sandra Washington Bennie Shobe, Jane Raybould, Richard Meginnis, and James Michael Bowers

**Absent:** Tammy Ward

**Others Present:** Teresa Meier, City Clerk, Jennifer Brinkman, Chief of Staff, Mayor's Office, Jeff Kirkpatrick, City Attorney, Brandon Kauffman, Director of Finance, Tom Casady, Interim Director of Transportation and Utilities, Dan Marvin, Director, Urban Development, David Cary, Director, Planning Department, Doug McDaniel, Director Human Resources, and other City staff present.

Chair, Jane Raybould opened the meeting at 2:02 p.m. and announced the location of the Open Meetings Act.

**I. MINUTES**

Directors' minutes from February 3, 2020 approved and adopted (6-0)

**II. ADJUSTMENTS TO AGENDA**

**III. CITY CLERK**

Under Public Hearing – Liquor Resolutions – Items 4.b. and 4.c., 4.d. and 4.e., 4.f. and 4.g., 4.h. and 4.i., 4.j. and 4.k. will be called together.

Under Public Hearing – Resolutions – Item 5.a. has a Motion to Amend No. 1 removing 1020 North 35<sup>th</sup> Street from the list of addresses to be assessed as they have paid.

Under Pending List - Item 8.a. has a request to continue to March 2, 2020.

**IV. MAYOR'S OFFICE**

Brinkman acknowledged and thanked Bowers, Washington, and Raybould for attending the Mayor's night out event last week where 80-100 people came through. The target date for the next meeting will be the end of April. Washington appreciated the opportunity to participate.

The Comp Plan kickoff was last Thursday and was a great turn out.

The Citizens Satisfaction Survey will be wrapping up Sunday, February 16, 2020.

Kirkpatrick briefed Council on the three items coming before Council, on First Reading, regarding the Charter Revision Committee suggestions. Item 7.b. addresses typographical error relating to appropriations by amending a reference from Article VII, Section 7 to Article VII Section 4. Item 7.c. Amends the language of acting Mayor and when the acting Mayor should step forward and assume that authority. Kirkpatrick stated the way the Charter reads now, anytime the Mayor leaves the City limits then the Council Chair becomes the acting Mayor or if the Chair is out of town then the Council Vice-Chair becomes the acting Mayor. Kirkpatrick further stated this recommendation was brought to the attention of the law department by the current administration, questioning when should the Mayor notify the Chair of the Council and does this mean anytime the Mayor leaves the City limits? Kirkpatrick stated his response to the Mayor was, legally yes if you are in Omaha for a couple hours attending a meeting you are outside the City limits so the Chair would become the acting Mayor. Now that we are in the electronic era the current language seems a little out dated. Discussions were had with the Charter Revisions Committee and they agreed with the proposal before Council that authorizes the Chair to serve as acting Mayor only during periods when the Mayor is unable to serve, but not when the Mayor is just absent from the City. Also, this section of the Charter will be more gender neutral.

Item 7.d. came from the request of the Purchasing department to keep up with inflations as far as the contracts the Directors can sign and the purchasing procedures with the smaller contracts, raising the amounts from \$25,000 to

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\$50,000. This is a step the State of Nebraska, UNL, and the County has already taken action on. Kirkpatrick further stated a couple of other changes would be to add the word “responsive” to definition of lowest responsible bidder, meaning the bidder has responded to all the requirements and specifications that are required in the bid. Lastly, the term “rebid” is more accurate than “re-advertise” if the City rejects all bids and reopens the bidding process.

Kirkpatrick stated the Charter Revision Committee has been working under a deadline to get these items on the main ballot if possible. There are other ideas that have been discussed but there was not time to get them ready by the May election. After the May primary the Committee will be meeting again and working on some other ideas.

**V. BOARDS/COMMITTEES/COMMISSION REPORTS**

**1. 2020 Census Complete Count Committee – Shobe**

Shobe reported the committee secured payments and contracts for the billboards to go up next week throughout the City.

**2. Justice Council – Raybould (02.07.20)**

Raybould reported she did not attend.

Chair, Raybould adjourned the meeting at 2:28 p.m.