MINUTES
DIRECTORS’ MEETING
Monday, June 3, 2019

Present: Roy Christensen, Jane Raybould, Bennie Shobe, Richard Meginnis, Tammy Ward, and James Michael Bowers

Others Present: Teresa Meier, City Clerk; Leirion Gaylor Baird, Mayor, Jennifer Brinkman, Chief of Staff, Mayor’s Office, Jeff Kirkpatrick, City Attorney, Brandon Kauffman, Director of Finance, Donna Garden, Assistant Director of Transportation and Utilities, Doug McDaniel, Director of Human Resources, Michael Despain Fire Chief, Lincoln Fire & Rescue, Jeff Bliemeister, Chief, Lincoln Police Department, Lonnie Burklund, Assistant Director, Transportation & Utilities, Randy Jones, Director, Aging Partners, Dan Marvin, Acting Director, Urban Development, Pat Lopez, Interim Director, Lancaster County Health Department, David Cary, Director, Planning Department, Pat Leach, Director, Lincoln City Libraries, Lynn Johnson, Director, Parks and Recreation, Chad Blahak, Director, Building & Safety, and other City staff present.

Chair, Jane Raybould opened the meeting at 2:30 p.m. and announced the location of the Open Meetings Act.

I. MINUTES
Directors’ minutes from May 13, 2019 approved and adopted (3-0)
Council members Meginnis, Ward, and Bowers abstained

II. ADJUSTMENTS TO AGENDA
None

III. CITY CLERK

Under Public Hearing – Ordinances 2nd Reading – Items 6.b./6.c. will be called together.

Under Pending List – There has been a request to withdraw Item 10.a. A Motion will be needed, Christensen will make the Motion.

IV. MAYOR’S OFFICE
Mayor Gaylor Baird addressed Council that she will be providing the Mayor’s report on the 1st Monday of each month.

Introductions of her staff were made: Jennifer Brinkman, Chief of Staff, 4 Policy Aides; Adelle Burk, Kevin Cass, Jon Carlson, and Alyssa Martin.
Pat Lopez, Interim City/County Health, Director
Dan Marvin, Urban Development, Director

Mayor Gaylor Baird briefly discussed her top 2 priorities:

1. Fixing City Streets. A brief overview was provided on the recent press conference outlining the time line and process moving forward. Open houses will be made available in every district to engage the public in the process.
2. A strong commitment to diversity. Council members are encouraged to nominate/recruit members to serve on over 60 boards, committees, and commissions.

Mayor Gaylor Baird briefly described the process for the presentation of the Mayor’s Award of Excellence (MAE) which will be presented before today’s City Council meeting.

Pat Leach, Lincoln City Libraries, Director addressed Council on the process of appointing the Library Board vacant seat. The current practice has been for the Library Board to post the vacancy, accept and review the applications, provide their top recommendation to Council for Council approval. Council approved to continue the process.
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Raybould requested for each Department Director to stand, introduce themselves and which Department they represent.
Raybould stated once the Council is fully staffed an orientation will be set up for each Department Director to provide a brief presentation to the new Council members.
Raybould then thanked Department Directors and excused them from the meeting.

V. BOARDS/COMMITTEES/COMMISSION REPORTS

1. BOH - Shobe (05.14.19)
Shobe reported he was able to attend. Bowers reported the BOH reviewed information about recycling, measles outbreaks and the importance of vaccinations.

2. MAC – Shobe (05.14.19)
Shobe reported a representative from the League of Human Dignity provided a presentation. An invitation was extended for all Council members to attend the monthly MAC meeting on the 2nd Tuesday of the month at 4:00 p.m. in the Mayor’s conference room.

3. PBC – Raybould (05.14.19)
Raybould reported an update was provided on the deck repairs on the west side of the building and change orders were approved. Security update on the parking garage included the estimated cost to reconstruct the parking garage to make it more secure. Due to the cost of the estimate a Motion was made and passed to defer this project to a later time. Discussion was had on the change orders for the health department project. 825 “J” Street, which is the Community Mental Health Crisis Center has had an on-going issues with the locks in some of the rooms have been failing. Changes have been approved and this issue should be resolved in the next four weeks. Discussion was also had on the County Assessor’s Office remodel, final drawings and cost are expected to be available soon. The PBC also said good-bye to Jon Camp, who has been a long standing serving member on the PBC.

VI. COUNCIL MEMBERS

Chair, Raybould adjourned the meeting at 2:50 p.m.