DIRECTORS’ ORGANIZATIONAL MEETING
Monday, April 1, 2019
555 S. 10TH STREET
BILL LUXFORD STUDIO

I. MINUTES
   1. Approval of Directors’ minutes from March 18, 2019

II. ADJUSTMENTS TO AGENDA

III. CITY CLERK

IV. MAYOR’S OFFICE
   1. Fiscal Impact Statement Health/Dental dated March 5, 2019
   2. Fiscal Impact Statement Parks & Recreation dated March 7, 2019
   3. Fiscal Impact Statement Finance dated February 19, 2019

V. DIRECTORS CORRESPONDENCE
   PLANNING DEPARTMENT
   1. Weekly Administrative Approvals from March 19, 2019 through March 25, 2019

   URBAN DEVELOPMENT
   1. Street & Alley Vacation No. 19001, Stub along 84th Street, North Havelock Avenue, West side
   2. New West Haymarket Project - Dave Landis, Director, Urban Development

VI. BOARDS/COMMITTEES/COMMISSION REPORTS
   1. BOH - Shobe (03.12.19) carried over from 03.18.19
   2. MAC - Shobe (03.12.19) carried over from 03.18.19
   3. PBC - Raybould, Camp (03.12.19) carried over from 03.18.19
   4. ISPC - Raybould (03.14.19) carried over from 03.18.19
   5. Parks & Rec - Gaylor Baird (03.14.19) carried over from 03.18.19
   6. Safe & Successful Kids Inter-local -Shobe, Lamm (03.21.19)
   7. ILC - Eskridge, Christensen, Shobe (03.25.19)
   8. DLA - Eskridge, Gaylor Baird (03.26.19)
   9. JBC - Lamm, Gaylor Baird (03.26.19)
  10. PRT - Lamm (03.28.19)
  11. WHJPA - Eskridge (03.28.19)

VII. CONSTITUENT CORRESPONDENCE
   1. Request to be appointed to the Snow Removal Task Force - Lynn Stangl
   2. New Green Deal - Jenn Buchholtz
      Staff response provided by Councilman Camp
   3. Nomination - Neighborhood Chair for Streets - Pat Anderson-Sifuentez
   4. Potholes and Street Repair, 84th Street - Shayne Galford
   5. Request to be appointed to the Snow Removal Task Force - Becky Witt

VIII. MEETINGS/INVITATIONS
      See invitation list.

IX. ADJOURNMENT
NEED:
In FY 2019 YTD, Dental productivity has increased compared to 2017. This is creating added work load in front office roles and responsibilities. The Division would like to increase the hours for the part-time Senior Office Assistant from 20 hours per week to 28 hours per week. We are hiring a staff person who is also bi-lingual (English/Spanish) and there is likely to be some savings also from interpretation costs. During the remainder of this fiscal year, the increase in hours is offset by not filling the position until the second half of the year. In FY 2020, we propose reducing the number of additional hours for the Prof/Technical – Dental Assistant FTE allocation which offsets the additional cost.

FUTURE IMPACT: x Ongoing  ○ Limited  Projected Completion Date

<table>
<thead>
<tr>
<th>REVENUES GENERATED</th>
<th>LEGISLATIVE CHANGES</th>
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<tbody>
<tr>
<td></td>
<td>City Yes ○ No x</td>
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<td>State Yes ○ No x</td>
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<table>
<thead>
<tr>
<th>IMPACT</th>
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<tbody>
<tr>
<td>Current Fiscal Year</td>
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<tr>
<td>PERSONNEL (full time equivalents):</td>
</tr>
<tr>
<td>.50 FTE Sr. Office Assistant increased to .70 FTE</td>
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<tr>
<td>In FY 2020: .5 Professional Technical Worker decreased to .30 FTE</td>
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<tr>
<td>PERSONNEL (cost) business unit: 12151</td>
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<td>object code description</td>
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<tr>
<td>6 months savings from delay in hiring</td>
</tr>
<tr>
<td>Cost of adding .2 FTE for 6 months in FY 2019</td>
</tr>
<tr>
<td>Cost of adding .2 FTE for Sr. Office Assistant in FY 2020</td>
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<tr>
<td>Savings from reducing hours for Prof/Technical—Dental Assistant</td>
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<tr>
<td>SUPPLIES business unit:</td>
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<td>object code description</td>
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<td>OTHER SERVICES &amp; CHARGES business unit:</td>
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<tr>
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<tr>
<td>EQUIPMENT business unit:</td>
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<tr>
<td>object code description</td>
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<tr>
<td>TOTAL EXPENDITURES</td>
</tr>
<tr>
<td>SOURCE OF REVENUES</td>
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DIRECTOR ___________________________ DATE 3-5-19

[Signature]
WHEN TO USE FISCAL IMPACT STATEMENT

1. Requesting transfer of operating appropriations.
2. Requesting increase in personnel (full time equivalents) appropriations.
3. Requesting transfer of capital improvement appropriations.
4. Requesting operational change not authorized during the budget process.
5. Requesting appropriations based on receipt of additional funds from outside sources.
6. Requesting use of Contingency funds.

HOW TO USE FISCAL IMPACT STATEMENT

NEED: There should be a detailed explanation of why a change to the previously approved budget is necessary. If the change will have any impact beyond the current fiscal year, it should also be noted.

FUTURE IMPACT: One of the boxes should be checked. An example of an item with ongoing impact would be a request for additional fte authorization that will also be requested in upcoming budgets. This would necessitate filling out the "Next Fiscal Year Annualized" column. An example of an item with limited impact would be asking for authorization to use salary savings for the one time purchase of equipment. If "Projected Completion Date" applies, please fill in.

REVENUES GENERATED: Please note if the request will affect current and future revenues.

LEGISLATIVE CHANGES: These boxes should be marked yes or no. Some of the actions this form is used for (transfer of capital improvement appropriations, Contingency Funds) require a City Council ordinance.

PERSONNEL (full time equivalents): Please note the number of fte's the request involves, if applicable.

PERSONNEL (cost), SUPPLIES, OTHER SERVICES AND CHARGES, EQUIPMENT: All entries in these boxes must have the business unit, object code, and object code description along with the dollar amount. Negative amounts must be indicated by brackets.

TOTAL EXPENDITURES: This box should contain the sum of the dollar amounts in the various expenditure categories.

SOURCE OF REVENUES: This box should contain the name of the fund the action is required for.
The purpose of the Fiscal Impact Statement is to request approval of reallocation of LTU/CSM Fund 79155 funds from Miscellaneous Contractual Services to Personnel for in-house maintenance of Airport Entryway landscape maintenance for FY 2018-20. This is consistent with the approach taken for landscape maintenance in FY 2017-18. 2.0 FTE’S are being added in FY 2018-19 and 2.5 FTE’S are being added in FY2019-20. Parks & Recreation will be responsible for supervision of staff and Transportation & Utilities staff will be responsible for budget administration.

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### Revenues Generated

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### Impact

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<tr>
<th>IMPACT</th>
<th>FY 18-19</th>
<th>FY 19-20</th>
<th>FY 2018-19</th>
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<tr>
<td>5510 Gardener</td>
<td>0.50 FTE</td>
<td>1.00 FTE</td>
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<td>5022 Part-time</td>
<td>1.50 FTE</td>
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<td>TO: 79155.5021, 5022</td>
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<td>Reg Salaries</td>
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<td>FICA</td>
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<td>$2,869</td>
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<td>TO: 79155.5924</td>
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<tr>
<td>Rent of Equipment &amp; Machinery</td>
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<td>$11,803</td>
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<tr>
<td>FROM: 79155.5621</td>
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<tr>
<td>Misc Contractual</td>
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<td>$(80,000)</td>
<td>$(81,245)</td>
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<td>Balance</td>
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<td>$(79,839)</td>
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### Source of Revenues

|                     | Balance | $0       | $0         |

**Director**: Signature  
**Date**: 3/7/19
FINANCE DEPARTMENT COMMENTS

Availability of Appropriations: Yes X No ☐

BUDGET OFFICER: [Signature]

PURCHASING AGENT: [Signature]

FINANCE DIRECTOR: [Signature] DATE: 3/19/19

APPROVED: Yes X No ☐

MAYOR: [Signature]

MAYOR: [Signature]

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NEED

Move existing appropriations to reflect budget for renovation of Finance Department existing space to accommodate centralized payroll and transfer of associated 5 FTE’s from other City departments and provide better security for staff and cash handling functions. This will generate ongoing savings in the next Biennium by eliminating the need to rent additional space for centralized payroll function.

Please see cover memo for project details.

FUTURE IMPACT: ☐ Ongoing  ☑ Limited  Projected Completion Date: May, 2019

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<td>object code description</td>
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<tr>
<td>SUPPLIES business unit:</td>
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<td>OTHER SERVICES &amp; CHARGES business unit:</td>
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<td>TOTAL EXPENDITURES</td>
<td>$ 0</td>
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SOURCE OF Use $50,580 of Finance Dept. reappropriated funds. The remainder of the project is funded REVENUES by 2018-20 budgeted appropriations for Centralized Payroll furniture & rent.
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This is a list of City administrative approvals by the Planning Director from March 19, 2019 through March 25, 2019:

Administrative Amendment 18085, to Pre-Existing Use Permit 27B, Information Technology, Inc., approved by the Planning Director on March 25, 2019, to add a new lot to put the south building on its own lot, generally located at S. 14th Street and Old Cheney Road.
A request has been made to vacate a portion of the property on the west side of 84th Street, north of Havelock Avenue more commonly known as 4851 North 84th Street. The property is currently used as an access road by Lone Creek Cattle Company, a/k/a Great Plains Beef. The parcel was acquired by the County as an access for what was once two properties and technically was never considered as a thru street. When the property was annexed, ownership transferred to the City.

The area to be vacated is approximately 200 x 60 feet in size for a total of 12,659 square feet or 0.291 acres. The area to be vacated was viewed by the writer and includes an asphalt driveway, chain link fence and security gate, parking lot light, landscaping trees and business entrance sign. These items were most likely installed by the current owner and not owned by the City. With the vacation, the area will become an internal driveway for the user and no longer considered for a future street connection as was previously planned. The vacation will increase the buildable area of the adjoining buildable lots and reduce required front setbacks. The property is currently zoned I-2 but will be changed to I-3 with related applications in process. According to the staff report, no utilities are in the area to be vacated.

Properties in the vicinity that were recently appraised for various City projects indicate a land value of $2.00 a square foot and will be used for this valuation assignment. The area to be vacated will ultimately become part of a larger parcel and used as a private entrance by the business owners. In its current state, this parcel is not buildable on its own, was never used as a public street, and its only real value is for assemblage with the adjacent properties. For these reasons, it's not expected a buyer would pay full value for this parcel. Since there are no easements to be retained and the property will have no encumbrances, a rate of 50% of the underlying land value is considered appropriate for assemblage purposes. This is deemed reasonable and consistent for the basis of compensation in similar vacation situations. The area to be vacated is then calculated as follows:

\[12,659 \text{ sf} \times 2.00/\text{sf} \times 50\% = 12,659\]

Therefore, if the area is to be vacated, it is recommended to be sold to the applicant for $12,659.

Respectfully submitted,

Michelle R. Backemeyer
Real Estate & Relocation Assistance Agent
A quick note about a project concept that includes new downtown affordable housing on the Urban Design Committee agenda. As you will remember, all downtown projects are reviewed by the Urban Design Committee so they may give their insights and feedback on building layouts, materials, etc. A developer has submitted a concept for the block bounded by Canopy, N, Arena Drive and O Streets. This is the block directly west of the new grocery store. The concept is still being worked out, but we have asked the Urban Design committee to review and give feedback in order to inform the process and keep moving along the developer’s preferred timeline.

As I mentioned above, one of the most exciting things about this concept is the inclusion of a significant number of affordable housing units. These are proposed to be built by the Lincoln Haymarket Development Corporation which has a history of affordable housing in the Haymarket—including the Hardy and Grainger buildings near the U.S. Post Office. The affordable units would be incorporated into a mixed-use concept that includes market rate residential, commercial, an active streetscape along Canopy Street and a parking structure.

While there remain many details to be worked out, I wanted to let you know about this exciting possibility for additional affordable housing. We will, as always, provide additional information as the project develops into a formal redevelopment agreement to head to the City Council.

Please feel free to call me with any questions.

Dave
City Council - Contact

Date: 3/25/2019 6:24:00 PM

name Lynn Stangl
address 1514 West Manor Dr
           Lincoln
state NE
zip 68506
email Godblessedjunk@gmail.com

comments I my name is Lynn Stangl if you’re looking for a volunteer for the snow task force I would be willing to participate. I have over 30 years of snow removal experience.

IP: 174.217.8.56
Form: https://www.lincoln.ne.gov/city/council/contact.htm
User Agent: Mozilla/5.0 (Linux; Android 7.1.2; LG-US998) AppleWebKit/537.36 (KHTML, like Gecko) Chrome/71.0.3578.99 Mobile Safari/537.36
Jenn:

Thank you for your email and comments.

Your comments did not reflect what I said. For example, I quoted Howard Schulz, former CEO of Star Bucks, which is a leader in environmental projects. Mr. Schulz called the Green New Deal a “fantasy” and “preposterous” and “economically unsound”.

Further, my comments included nothing against climate change. In fact, I noted that most people understand challenges with climate change. But the extreme and generalized propositions of the Green New Deal do not reflect common sense nor economic reality.

Unfortunately, the Green New Deal has quickly become a political topic and rallying cry sadly consuming many national figures and now individuals in Nebraska. It was ironic that yesterday’s vote in the Senate favoring the Green New Deal was not supported by many Senators who stood outside the Capitol and voiced support.

My goal is for Lincoln to focus on our immediate needs, protect our citizens, and foster economical underpinnings for a healthy economy. The Green New Deal will bankrupt our economy, eliminate jobs and consume legislative agendas while important issues are ignored.

Again, I do thank you for sending your message and expressing your opinions.

By the way, I am a double-degree graduate of the University of Nebraska and lifelong Lincolnite. I frequently travel internationally to observe other nations.

Best regards,

Jon

JON A. CAMP
Lincoln City Council
200 Haymarket Square
808 P Street
P.O. Box 82307
Lincoln, NE  68501-2307

Office:  402.474.1838/402.474.1812
Fax:    402.474.1838
Cell:   402.560.1001
Email:  joncamp@lincolnhaymarket.com
City Council - Contact

Date: 3/26/2019 5:23:12 PM

name: Jenn Buchholtz
address: 5029 Goldenrod Lane
    city: Lincoln
    state: NE
    zip: 68512
email: JBuchholtz-McBurney@neogen.com

comments: You think it's going to be too expensive to have new green deal?

It will be WAY more expensive to save the people, for supply, habitat, then to help Nebraska be a leader for environmental friendly change that in long run is change for people.

Heard you on the radio about destroying Lincoln and gagged.

I study climate assessment as a grad student at the University of Nebraska and well understand your idea of “fantasy” you called climate issues on the radio. This fantasy and research I do funded my education.
I also work to protect the food supply of the world at Neogen here in Lincoln studying genomics as a Data Analyst. I am well versed on issues, science, and heard you say a lot of biased and ridiculous things. You want to protect water supply? What a double standard. How do you expect to protect water if you are part of supporting what pollutes it. You need to visit the University and educate yourself.

You want common sense?

You have to protect people and environment to even HAVE a future.

I’m shocked at your words Councilman.
City Council, Mayor Beutler
Great news for neighborhoods to have a co-chair for the Citizen Oversight Committee. I would like to recommend Mike DeKalb to serve as chair. Mike has the city planning experience, and has served on several city committees concerning traffic, streets and bus routes.
Sincerely,

Pat Anderson-Sifuentes
Community Engagement
NeighborWorks Lincoln
2530 Q Street
Lincoln, NE 68503
402-477-7181, ext. 106
panderson@nwlincoln.org
www.nwlincoln.org

NeighborWorks Lincoln's mission is to keep Lincoln a safe and prosperous community by revitalizing neighborhoods and promoting homeownership
Well, here it is over 2 weeks again and I've yet to see any action taken on the big rigs shaking the hell out of my house. I'm tired of stuff rattling in my house and stuff falling over in my garage because our lazy city administration does nothing to fix problems that are reported time after time after time. What do I have to do, get the media involved in complaints to see action?

Sent from my Verizon Wireless 4G LTE smartphone

-------- Original message --------
From: shaynegalford <shaynegalford@yahoo.com>
Date: 03/10/2019 3:53 PM (GMT-06:00)
To: councilpacket@lincoln.ne.gov, mayor@lincoln.ne.gov
Subject: Take action, maintain Lincoln

As a tax payer, I have had it with the city of Lincoln. I challenge yall to drive down 84th street in traffic and not damage your cars due to pot holes. I'm also fed up that I've put complaints into the system for 84th street and nothing is ever fixed. Nothing, never, not once... I'm sick and tired of the big rigs going by and shaking the hell out of my house. I'm tired of fixing walls due to this issue. It's the poor shape of 84th street that causes this and the side walks to be cracked to hell like they are. What does the outrageous wheel tax cover? What does the almost $1,000 I spend on license plates cover? I'm a single person household with two vehicles so I'm wondering what the wheel tax and all the other ridiculous taxes we pay in Nebraska go towards? It's obviously not to maintain existing infrastructure. I realize we all have to pay taxes, but tax payers should see tax dollars at work. These days many people question how much of our tax dollars are lining pockets instead of fixing roads.

Sent from my Verizon Wireless 4G LTE smartphone
City Council - Contact

Date: 3/28/2019 11:45:36 AM

name     Becky Witt
address   2711 SOUTH ST
          Lincoln
state    NE
zip      68502
email    beckywitt10@yahoo.com
comments I would like to request that I be appointed to help with the city snow removal group. I have served successfully on the 33rd and Cornhusker project. I've testified before the City Council on that issue and on bike lanes. I'm objective, logical and creative. I own an automotive business, so I'm familiar with organizing, management and problem solving. I'm also an ASE Certified Master Auto Technician, so I have a great understanding of how machinery works, as well as basic physics. Thank you.