IN LIEU OF
DIRECTORS’ MEETING
ADDENDUM
Monday, March 25, 2019

I. DIRECTORS CORRESPONDENCE
   PLANNING COMMISSION
   1. 2018 Annual Report

II. CONSTITUENT CORRESPONDENCE
   1. Wheel Tax - Kevin Kreifels
   2. 1/4 cent Sales Tax - Mike DeKalb
   4. Claim Against the City - Joseph Odem
On the Cover:

Front row from left: Dick Campbell, Dennis Scheer: Chair, Tracy Corr: Vice-Chair

Back row from left: Cristy Joy, Deane Finnegan, Maja V. Harris, Tom Beckius, Sändra Washington, Tracy Edgerton
The summary below provides an indication of the volume and trends in recent applications submitted to the Planning Department over the past six fiscal years. The Planning Commission directly reviewed about half of the applications. The volumes of the past several fiscal years reflect a plateau of increased activity after the rebound of development activity to pre-recession levels. The volume of applications in FY 17-18 makes six years in a row of at least 430 applications.

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<th>Planning Dept. Applications</th>
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<td>TOTAL PER FISCAL YEAR</td>
<td>460</td>
<td>431</td>
<td>482</td>
<td>473</td>
<td>517</td>
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Some of the more notable applications reviewed by the Planning Commission included the following:

- County Accessory Dwelling Unit (ADU) working group and zoning code changes
- County Historic Preservation District zoning amendment
- FY2018/19 - 2021/22 TIP - Annual MPO Conformance Review
- Lancaster County 1 & 6 Street Program
- Numerous Lancaster County zoning amendments
- Hillcrest Community Unit Plan at 94th and A Street
- Southwest Village Heights at SW 12th and West Old Cheney Road
- Wandering Creek at 91st and Van Dorn Street
- Lied Place Residences Redevelopment
- Raymond Brothers Redevelopment
- Porter Ridge Mixed-Use Development
- Numerous text amendments to improve the City Zoning and Subdivision ordinances
- 2018 Downtown Master Plan
- Commercial Feedlot Application
- Wind Energy Application
- Updated Commercial Design Standards for parking lot screening and street trees
- FY2018/19-2023/24 City of Lincoln Capital Improvement Program Conformance Review

[Image of Residential Land Inventory Report]

Local Historic Landmark Designations

- Scottish Rite Temple
- Strode Building (now Willys Knight Lofts)

Major/Complex Reviews

- “Olsson Two” at O and Canopy Streets
- Lied Place Residences at 11th & Q, approved as downtown’s tallest privately owned building (2nd to the Capitol)
- New LES Operations Center
- Kindler Hotel/Lincoln Commercial Club at 11th & P
- 1222 P in the former Swanson Russell/Farmers Mutual Building
- Mixed use housing/retail project on the former HyVee site at Huntington & 48th is well underway

In Telegraph District:
- Major construction underway at 20th & N and at 21st & N
- Nelnet has occupied the 401 S. 21st building and The Mill is flourishing across the intersection at 330 S. 21st, launching just the kind of vitality we’d hoped to see
- The VA Campus has been selected for the new VA Clinic, unlocking the potential of that underutilized location

In Haymarket:
- Redevelopment of the Raymond Bros. Building at 801 O saving it from imminent collapse
- The infrastructure improvements to the corner nodes and mill and overlay of 8th Street are very important improvements
- On the key “Lumberworks Block” (bounded by O, N, 8th & Canopy), residents are beginning to occupy homes in the rehabilitated Schwarz Building and new Canopy Lofts, while the Canopy Street Market is selling groceries

New Media Outreach and Education Efforts

- Story Mapping the designated historic places (on-line at [https://lincoln.ne.gov/city/plan/long/hp/story/index.html](https://lincoln.ne.gov/city/plan/long/hp/story/index.html))
- Brown Bag talks on YouTube ([https://www.youtube.com/watch?v=TsCYROF_m1c](https://www.youtube.com/watch?v=TsCYROF_m1c))
The 2018 Downtown Master Plan was approved in December 2018. It identifies priorities for downtown physical improvements, catalyst developments, and policies to guide the City of Lincoln, the Downtown Lincoln Association, the development community, and Downtown stakeholders for the next ten-year investment cycle. The previous 2005 Lincoln Downtown Master Plan and 2012 Update both served their purpose to guide the evolution of Downtown Lincoln guiding over $1 billion dollars’ worth of investment. The 2018 Downtown Master Plan is not an update to previous plans but is a standalone document that will guide public and private investments to elevate Downtown Lincoln as the Center of Opportunity.

Based on national trends, Lincoln is considered an Opportunity City that has a strong connection to education, high quality of life, and relatively affordable housing. The goal of this plan is for Downtown to become the Center of Opportunity that is livable for everybody. This plan includes recommendations to achieve this goal by supporting the right services, housing types, price points, family-friendly spaces, and job opportunities.

Both public and private agencies will use this 2018 Downtown Lincoln Master Plan to guide decisions and actions that affect the form and function of Downtown. The plan provides a basis for citywide decision-making and strengthening Downtown’s role as the heart of the region. It also educates the general public about Downtown’s importance to the Lincoln community and the people of Nebraska.

Lincoln’s Bike Share system, BikeLNK, launched in April 2018 and experienced great first year success. The system experienced 28,630 trips for 66,600 miles of travel. This represents over 107 daily trips for the days of operation in 2018, over 63 thousand pounds of carbon offset, and over 2.6 million calories burned. The Planning Department administered the funding and project launch efforts including selecting Heartland Bike Share as the operating partner with the City for the system. Additional expansion of the system will occur in 2019 with expected increases in system use.
Beginning in 2017, the Planning Department, Building & Safety, and the Law Department utilized the services of enCode Plus to migrate the Lincoln Municipal Code, Design Standards, Access Management Manual, Building Codes and the Lancaster County Zoning and Subdivision regulations into the enCode Plus online code publishing system. enCode Plus is an online, web-based system that allows for a customized and interactive online experience for viewing these documents. This program offers a robust solution over the static PDF files used in the past, and it offers more features for the internet, mobile devices, and search capabilities. Documents in the enCode system have also been directly linked to the new Development Viewer for easier navigation. The new enCode website was launched in summer of 2018.

The Development Viewer is a public GIS mapping application for the City and County and represents data from various departments. The previous Development Viewer was no longer supported by ESRI, so a complete upgrade using the ESRI GeoCortex platform was required. The new Development Viewer is based upon our earlier efforts so as to be familiar to the users in terms of basic navigation, look, and feel. The new Development Viewer includes additional map layers and a new “Identify Tool” with quicker access to the most relevant information as well as access to more data and links to information specific to the development environment. Users will find a wealth of development information at their desktops or mobile devices in a user-friendly format. The updated Development Viewer was launched in fall 2018.

ProjectDox is an electronic plan review software that is used for all Planning Department applications. The software greatly improves customer service and reduces the need for hardcopy plans and multiple visits to public offices. In 2018, the Planning Department completed an upgrade of the ProjectDox workflow to “Best In Class”. The new workflow includes additional commenting tools and simplified configuration for reviewers. At the same time the Building & Safety and Lincoln Transportation & Utilities Departments made the decision to purchase the software as well. The three departments coordinated together and launched the new workflow in late 2018. With three departments now having ProjectDox licenses review processes among departments should become more automated and less cumbersome.

http://online.encodeplus.com/regs/lincoln-ne/

A text amendment for commercial wind energy to allow participating properties to have a higher allowed noise level than non-participating properties was submitted and approved in 2018. The allowed noise level of 50 dBA for participating properties was approved by the County Board on December 18, 2018. The Planning Commission held a public hearing on November 28, 2018, and recommended approval of the proposed text to the County Board.
As per state law (Neb. Rev. Stat. 18-2115.01), the Planning Department worked with Urban Development Department and City Law Department staff on the development and implementation of procedures to ensure compliance relative to notifications for TIF projects (Redevelopment Plans/Projects, Amendments, and Blight Studies). The State mandate requires dual publication of legal notices prior to both the Planning Commission and City Council hearings as well as notifying appropriate tax authorities via certified mail return receipt as requested. Staff efforts continue to better define “neighborhood associations” and determining each association’s preferred notification method -- email, certified mail, USPS as required by State Law.

Also of note was the implementation and use of Granicus software for online submittal of City Council requests and the digital transfer of associated summary reports, eliminating the need to provide paper copies to the City Clerk. Also occurring in 2018 was the city-wide implementation of new OpenGov software for the development and submittal of the biennial City of Lincoln FY18-20 department budget.

Internal departmental training efforts included coordination of the Department/Development Services Center staff training relating to Emotional Intelligence for Success as facilitated by Continuum along with a Department-wide “Stop the Bleed” first aid event for safety training efforts. There also was a continuation of the effort to assist staff with their work productivity and healthy living efforts through the purchase of sit-to-stand work stations for department staff based on funding availability.

Finally, the Department purchased an external hard drive for the storage of audio/visual files from Planning Commission hearings. This eliminates the need to purchase and store DVDs of hearing recordings.

In March 2018, the Lancaster County Board of Commissioners directed the Planning Department to form a working group to look at the feasibility of Accessory Dwelling Units in the County’s jurisdiction. The working group of seven persons included County residents of various interests and backgrounds. The working group met 5 times between May 1st and June 26th. A public meeting on this topic was held on July 25th at Gere Library.

Conditions discussed by the working group included minimum lot area, maximum square feet of the ADU, owner occupancy, height and setbacks for the ADU, street access and utilities.

On September 12, 2018 the Planning Commission agreed with the staff recommendation to allow ADU’s in the County by special permit. On December 18, 2018 the County Board adopted a resolution allowing ADU’s by special permit.

A significant amount of various code amendments to the City Zoning Code were processed by the Planning Commission in 2018. These revisions were a result of several project specific requests and some that have been identified by City staff over the past several years, and range from correction of minor errors, to deletion of obsolete provisions, to more substantive changes that improve the approval processes for City staff and the public and eliminates burdensome requirements.

Proposed changes to the Lancaster County Zoning Regulations were also processed to amend various sections to add definitions, add uses to the AG, AGR, R and B Districts, reorganize AG Preservation in the AG District, add special permits, add a new chapter for Historic Preservation District and make other miscellaneous minor changes to the Lancaster County Zoning Regulations.
The past year included many briefings and work sessions for the Planning Commission on various topics. Below is a complete listing of briefings and workshops the Planning Commission held in 2018:

- 01/17/18 Urban Development Department Reorganization
- 01/31/18 Downtown Master Plan Update
- 01/31/18 33rd & Cornhusker Corridor Update
- 02/28/18 Downtown Master Plan Update
- 03/14/18 Residential Land Inventory Report
- 03/28/18 CIP/TIP Review
- 04/11/18 PWU/Review of Transportation Strategies
- 04/25/18 Community Indicators and Review of Annual Transportation Performance Report
- 05/23/18 Downtown Master Plan Update w/Consultants
- 08/29/18 Downtown Master Plan/Bike Plan Update
- 08/29/18 County Accessory Dwelling Units
- 10/10/18 County Regulation Revisions and Development Viewer Training
- 10/24/18 Review Commercial Wind Energy Regulations and City Text Amendment - Design Standards for Screening and Landscaping
- 11/14/18 Downtown Master Plan Review
The Planning Department said farewell to longtime transportation planner Mike Brienzo. Mike retired after a long and successful career in the transportation planning field. This important MPO position will be filled with a new staff member in 2019.
LOOKING AHEAD TO 2019

- Development of the Lincoln Affordable Housing Coordinated Action Plan
- Findings from the Concentrated Animal Feeding Operation (CAFO) Working Group
- West O Street streetscape design effort
- Implementation of Downtown Master Plan catalyst projects
- Adoption of the 33rd and Cornhusker Subarea Plan and Corridor Enhancement Plan
- Adoption of the On-Street Bicycle Plan
- Continued development of Historic Preservation story map web site
- Expansion of the bike share program
- Consideration and action on the Metropolitan Planning Organization (MPO) Transportation Improvement Program
- Review of the 2019 Community Indicators Report
- A continued high amount of development applications for review and action
- Regular updates related to Complete Streets projects and their implementation
- Development of the 2020/21-2025/26 Capital Improvement Program for project prioritization and Comprehensive Plan conformity
- Development of a new Capital Improvement Program platform for document development
- Coordination with the LPS Superintendent’s Facility Advisory Committee
The Planning Commission continued to play an important role in the development of Lincoln and Lancaster County over the past year. Commissioners deliberated numerous and sometimes contentious development applications and worked on various improvements to local codes and administrative procedures. We appreciate the opportunity to serve our community in this role and hope that our local elected officials have found our efforts to be helpful.

Dennis D. Scheer, Chair
City Council - Contact

Date: 3/22/2019 9:06:45 AM

name Kevan Kreifels
address 6858 NW 7
City Lincoln
state NE
zip 68521
e-mail Kkreifels@aol.com

Comments: Just wondering if 100% of the wheel tax is being spent on street maintenance as it was set up for. If not then that needs to be addressed before you should ask for anymore tax dollars for the streets. If it is all being spent on streets then yes we need to add dollars for the streets. Would appreciate a response and breakdown of where the wheel tax dollars are going.

Thank you
Kevan Kreifels.
Dear Council members:

I was in a meeting this morning where we were discussing the upcoming ballot issue. We generally support the issue and the additional funding for local streets. However, we have a major concern of guaranteeing the funding for local residential streets. And concerns about the possible chairs and membership of the oversight committee.

We, and I, concluded that much concern and confusion could be addressed if the City Council would take an official position that, if passed, 70% of more of the funding generated would be allocated to local residential streets and not diverted to other street projects or priorities. This could be in the form of a nonbinding vote/resolution to give direction to staff and affirmation of intent to the voters.

Sincerely
Mike DeKalb
Hello, my name is Joseph Odem and I reside at 4100 North 11th Street in Lincoln, Nebraska. I’m contacting you today due to the letter I received from the city attorneys office about my claim. I’m unable to make the meeting on April 1st at 3:00 P.M. otherwise I would be there. The mailbox was damaged and I’m just asking for the responsible party to be held accountable for their negligence. If the meeting decides to deny my claim, is Gana, the responsible party? Their name is on the bottom of my letter, but it’s unclear that they are the private contractor who was liable. Please feel free to contact me through this email, or my phone at 402-429-2847. Thank you for your time.

Joseph Odem

Sent from my iPhone