AGENDA ITEMS


MOTION: Camp moved and Raybould seconded approval of the June 5, 2017 minutes. Wiltgen, Avery, Schorr, Christensen, Raybould, Eskridge, Lamm and Camp voted yes. Beutler, Gaylor Baird, Shobe, Brinkman and Amundson were absent. Motion carried 8-0.

Gaylor Baird arrived at 12:48 p.m.

2. HALL OF JUSTICE AND COUNTY-CITY CAMPUS SECURITY- Captain Jerry Witte, Lancaster County Sheriff Department; Chief Deputy Sheriff Todd Duncan; Greg Newport, Jeff Chadwick; Clark Enersen Partners.

Captain Jerry Witte, Lancaster County Sheriff Department, gave an overview on a Security Checkpoint Issue (Exhibit A) and the City/County Complex Secure Entry Study (Exhibit B).

Beutler arrived 12:52 p.m.

Schorr felt the Hall of Justice was an iconic looking building and she had a hard time envisioning the "big red box." Greg Newport, Clark Enersen Partners, said their firm was the original designer of the building and they would keep the look of a renovation as close to the original as possible. Jeff Chadwick, Clark Enersen Partners, added when the previous renovation was done they kept that point in mind. It was noted that security was not a major issue at that time.

Amundson arrived 1:15 p.m.
Lamm asked about the safety issues involved if all three buildings would have to evacuate. Newport noted that there are some issues with the main floor of the 575 Building but they have worked on a solution. Witte said that most of the entrance and exit corridors would remain the same. This would allow employees from the 555 and 605 Buildings to be able to get in by scanning their credentials. He envisioned a glass barrier in the front of the 575 Building that would allow people to walk between the three buildings but not access the buildings from the sidewalk.

Camp inquired about employee entrances. Witte said there is currently one in the parking garage of the 555 Building which is mainly used by judges, elected officials and department directors. On the west side of the building there are law enforcement only entrances. Camp asked about the tunnel under K Street. Witte thought the number of employees from the 575 Building using the tunnel is minimal.

In response to a question from Eskridge, Witte said an engineered checkpoint in front of the Hall of Justice (575 Building) would be efficient enough to add the County-City Building and the 605 Building traffic without adding personnel.

Gaylor Baird questioned the potential cost for Option C. Newport said it would be approximately $2,500,000 to $3,000,000 for all three buildings. Gaylor Baird then asked if funding would come from the Public Building Commission (PBC). Raybould said it could come from existing bonds for operations. It was noted that option had not been discussed. Camp added could be a combination of an increase in mill levy and higher rents paid by City and County Departments.

With regard to 24/7 access, Witte said the security checkpoint would be staffed Monday-Friday from 7:00 a.m. to 5:00 p.m. He added technology is available to program the locks to unlock or lock at any time.

3. JUSTICE COUNCIL- Kim Etherton, Community Corrections Director; Kerry P. Eagan, Chief Administrative Officer.

Kerry Eagan, Chief Administrative Officer, distributed a Memorandum Of Understanding (MOU) and By-laws for the Lancaster County-City of Lincoln Justice Council (Exhibits C and D).

Eagan said he made a few changes to the number of ex-officio members on the Justice Council. He noted there has also been some discussion on the number of City Council Members participating but said that decision will be up to the Council. Wiltgen explained that the County Board Chair and Vice Chair are members. Schorr felt that should be noted in the By-Laws or the MOU.

Schorr said the Justice Council discussed a lot of mental health issues at the last meeting and felt it would be beneficial to have a Region V representative on the Justice Council either as a voting member or in an ex-officio capacity.

Camp asked about the timeline for completion. Eagan said a resolution would need to be approved by the City Council and signed by the Mayor.
4. ADJOURNMENT

MOTION: Christensen moved and Camp seconded to adjourn the City-County Common meeting at 1:40 p.m. Raybould, Amundson, Avery, Wiltgen, Christensen, Eskridge, Schorr, Camp, Gaylor Baird, Lamm, and Beutler voted yes. Brinkman and Shobe were absent. Motion carried 11-0.

[Signature]
Dan Nolte, County Clerk
SECURITY CHECKPOINT ISSUES

CHIEF DEPUTY SHERIFF TODD DUNCAN
CAPTAIN JERRY WITTE
LANCASTER COUNTY SHERIFF'S OFFICE
CHALLENGES

- Unsafe
- Inefficient
- No ability to grow
UNSAFE

- Choke-Point not Check-Point
- Patrons Walk Behind Officers
- No Time for Assessment
- No Area to take Problem People
INEFFICIENT

- One Line Shuts Operation Down
- Employee Entrance
- Handicap, Strollers, Fed-Ex
ABILITY TO GROW

- Patrons have increased 10% since 605 Building
- Current Area was After-thought (pre 9-11)
- Future Courtrooms and other offices
- No security in County-City Building
- No security in 605 Building
SOLUTIONS

- Proper Security Engineering
- Proper Security Equipment
- Expandable to all three buildings (future growth)
- Technology Solution vs Manpower Solution
EXHIBIT B

City/County Complex Secure Entry Study
November 2017
Secondary Connection
- Glass Corridor along 575 Facade
- Employees Entry & Exit
- Video Monitored & Card Access
- After Hour Access with Small Lobby
- Exit

Secondary Connection
- Glass Corridor Existing Vestibule
- Employees Entry & Exit
- Video Monitored & Card Access
- Exit

Primary Entry
- New Secure & Accessible Main Public Entry
- Employees Entry & Exit
- Video Monitored & Card Access
- 24/7 Hour Entry
- Exit
Option A
- Northern-most Entry Location
  Minimizes Travel Distance to Main
  Entry from Public Parking
- Entry at 555 Maximizes Travel Distance
  to Building 605

Option B
- Southern-most Entry Location
  Maximizes Travel Distance to Main
  Entry from Public Parking
- Entry at 605 Maximizes Travel Distance
  to Building 555

Option C
Preferred Option
- Central Entry Location Optimizes
  Travel Distances to both 555 & 605
  Buildings
MEMORANDUM OF UNDERSTANDING
LANCASTER COUNTY-CITY OF LINCOLN JUSTICE COUNCIL

This MEMORANDUM OF UNDERSTANDING is hereby entered into between Lancaster County, a governmental subdivision of the State of Nebraska, hereinafter referred to as the County, and the City of Lincoln, a Nebraska municipal corporation, hereinafter referred to as the City, and collectively referred to as the parties, for the purpose of rescinding and replacing the Interlocal Agreement previously entered into between the parties to establish the City of Lincoln-Lancaster County Justice Council.

WHEREAS, an efficient and effective criminal justice system is essential to maintaining the public safety; and
WHEREAS, the County and City allocate a substantial amount of resources to the criminal justice system; and
WHEREAS, the criminal justice system is comprised of a number of independent agencies which must work together to meet the common goal of protecting the public safety; and
WHEREAS, in 1988 the County and City entered into an Interlocal Agreement to establish the City of Lincoln-Lancaster County Justice Council for the purpose of advising County and City officials and serving as a vehicle to coordinate planning efforts regarding the criminal justice system; and
WHEREAS, the County and City desire to update the purposes and procedures of the Justice Council by entering into a new Memorandum of Understanding replacing the 1988 Agreement.

NOW, THEREFORE, it is mutually agreed by the County and City as follows:

1. Rescind 1988 Justice Council Agreement
The Interlocal Agreement previously entered into between the County and the City, adopted by the Lancaster County Board of Commissioners on November 14, 1988, and by the Lincoln City Council under City Resolution No. 72450 on November 21, 1988, and which established the City of Lincoln-Lancaster County Justice Council, is hereby rescinded by mutual agreement of the parties.

2. New Justice Council
There is hereby created the new Lancaster County-City of Lincoln Justice Council, hereinafter referred to as the Justice Council.

3. Membership
The membership of the Justice Council shall consist of voting members and nonvoting ex officio members.

   A. Voting Members
Voting members shall include the following elected and appointed County, City and State officials who play a key role in the criminal justice system:
County Officials
County Attorney, Public Defender, Sheriff, Corrections Director, Community Corrections Director, the Youth Services Director, the Human Services Director, the Community Mental Health Crisis Center Director, and two members of the Lancaster County Board;

City Officials
City Attorney, Chief of Police, and one member of the Lincoln City Council; and

Nebraska State Officials
Chief Probation Officer of District 6, University of Nebraska-Lincoln (UNL) Chief of Police, and UNL Public Policy Director.

B. Nonvoting Ex Officio Members
Ex officio members shall include: a judge from each of the following courts – the Lancaster County District Court, the Lancaster County Court, and the Lancaster County Juvenile Court; and representatives from the following community-based organizations which provide services to persons who are involved or may become involved in the criminal justice system. The number of community-based organizations represented on the Justice Council, as well as the specific organizations selected, shall be determined by the Justice Council.

Peoples City Mission Executive Director, Bridge Behavioral Health Executive Director, St. Monica's Behavioral Health Executive Director, a Lutheran Family Services Representative, and the American Civil Liberties Union (ACLU) Director.

C. Member Terms
Each voting or ex officio member of the Justice Council shall serve so long as they hold the position identified in either this Memorandum of Understanding or the Justice Council By-Laws.

4. Purpose
The purpose of the Justice Council shall be:
A. Facilitate communication and cooperation among the governmental agencies and private organizations involved in the criminal justice system by providing a forum for the discussion of issues, problems and concerns;
B. Act as an advisory committee to the Lancaster County Board, the Lincoln City Council, and the Mayor on how to improve the effectiveness and efficiency of the criminal justice system;
C. Review and provide recommendations on specific projects or questions involving criminal justice referred to the Justice Council by County or City officials;
D. Examine the availability and effectiveness of community-based services and programs which can help reduce the jail population, arrests, and recidivism; and
E. Examine the potential fiscal impact of new and proposed legislation, and make recommendations to County and City officials on legislative proposals which might improve the criminal justice system.

5. By-Laws
The Justice Council shall adopt By-laws for the conduct of meetings and other business, which shall not be inconsistent with this Memorandum of Understanding.

6. Staff
The County shall be responsible for providing any staffing or other resources necessary to support the Justice Council.
7. Duration

This Memorandum of Understanding shall be in force from _________ and shall remain in force until terminated by either party by giving at least thirty (30) day notice prior to effective date of termination.

Executed the ___ day of _____, 2017, by the Lancaster County Board of Commissioners.

Approved as to form this ___ day of _____, 2017

By: __________________________
Joe Kelly
Lancaster County Attorney

Executed the ___ day of _____, 2017, by the Lincoln City Council.
BY-LAWS

LANCASTER COUNTY-CITY OF LINCOLN JUSTICE COUNCIL

(Effective __________, 2017)

ARTICLE I

NAME

The name of this organization shall be the Lancaster County-City of Lincoln Justice Council, hereinafter referred to as the Justice Council.

ARTICLE II

PURPOSE

The purpose of the Justice Council shall be:

A. Facilitate communication and cooperation among the governmental agencies and private organizations involved in the criminal justice system by providing a forum for the discussion of issues, problems and concerns;

B. Act as an advisory committee to the Lancaster County Board, the Lincoln City Council, and the Mayor on how to improve the effectiveness and efficiency of the criminal justice system;

C. Review and provide recommendations on specific projects or questions involving criminal justice referred to the Justice Council by County or City officials;

D. Examine the availability and effectiveness of community-based services and programs which can help reduce the jail population, arrests, and recidivism; and

E. Examine the potential fiscal impact of new and proposed legislation, and make recommendations to County and City officials on legislative proposals which might improve the criminal justice system.
ARTICLE III
MEMBERSHIP

The membership of the Justice Council shall consist of elected and appointed County, City and State officials who play a key role in the criminal justice system. The Justice Council shall also include nonvoting ex officio members, including a judge from each of the following court systems in Lancaster County: the Lancaster County District Court, the Lancaster County Court, and the Lancaster County Juvenile Court. Other ex officio members shall include representatives from community-based organizations which provide services to persons who are involved or may become involved in the criminal justice system. Organizations selected by the Justice Council shall be represented by its highest ranked officer. Provided, the Justice Council may decide on a case by case basis whether to accept a designated representative who is not the highest ranked officer for an organization. The Justice Council may change the list of designated organizations at any time.

Permanent Voting Positions

Permanent seats on the Justice Council shall be established for the person currently holding the following positions:

Lancaster County Officials
   County Attorney
   Public Defender
   Sheriff
   Two members of the Board of Commissioners
   Corrections Director
   Community Corrections Director
   Youth Services Director
   Human Services Director
   Community Mental Health Center Crisis Center Director

City of Lincoln Officials
   City Attorney
   Chief of Police
   One Member of the City Council

Nebraska State Officials
   Chief Probation Officer, District 6
   University of Nebraska-Lincoln (UNL) Chief of Police
   UNL Public Policy Center Director

Ex Officio Positions

Ex officio members of the Justice Council shall include representatives from the following organizations:

Judge from the Lancaster County District Court
Judge from the Lancaster County Court
Judge from the Lancaster County Juvenile Court
Peoples City Mission Executive Director
Bridge Behavioral Health Executive Director
St. Monica’s Behavioral Health Executive Director
Term

Each voting member shall serve for as long as they hold the elected or appointed position identified in these By-Laws. Ex officio members shall serve for as long as they hold the designated position with the courts or the community-based organizations selected by the Justice Council.

Facilitator

Chief Administrative Officer for the Lancaster County Board of Commissioners

ARTICLE IV
MEETINGS

A. The Justice Council shall meet at least quarterly at a time and place agreed upon by the membership.

B. Special meetings may be called by the Chairperson of the Justice Council, the County Board, the City Council, or the Mayor.

C. Seven members shall constitute a quorum for the purpose of conducting business.

D. The Lancaster County Clerk shall be responsible for keeping the minutes of Justice Council meetings.

E. The Lancaster County Board shall be responsible for providing the necessary staff for the following duties with respect to Justice Council meetings and functions:

1. Notification to Justice Council members, the County Board, the City Council, the Mayor, news media, and any person who has requested notice of all regular and special meetings of the Justice Council, not less than five days prior to the meeting. This time requirement may be waived by the Chairperson, however, under no circumstances is this notification to be received less than 24 hours prior to the meeting;

2. Mailing of the minutes along with the upcoming agenda to the Justice Council members, the County Board, the City Council, and the Mayor not less than five days in advance of each meeting;

3. Handling of all correspondence; and

4. Compile, draft, and transmit, as directed by the Justice Council, correspondence, official reports, recommendations, studies, and advisory opinions.

F. The rules contained in the current addition of Robert's Rules of Order Newly Revised shall
be utilized as a general guide for conducting meetings, so long as they are not inconsistent with these By-Laws and any special rules of order the Committee may adopt.

G. Justice Council meetings shall be conducted in accordance with the Nebraska Public Meetings Law, Neb.Rev.Stat. §§84-1408 et seq. Copies of agendas and minutes shall be made available to the press and public upon request, and shall be posted on the Lancaster County Clerk’s website.

ARTICLE V
OFFICERS

A. The officers of the Committee shall be elected by the members of the Committee. Officers shall consist of a Chair and Vice-Chair.

B. The officers shall be elected at the first meeting of the fiscal year and serve for two-year terms. They may be re-elected for additional terms.

C. The duties of the officers shall be as follows:

CHAIR: 1. Preside over the meetings of the Justice Council;
2. Serve as Chair for the Executive Committee;
3. Appoint chairs and members of sub-committees;
4. Serve as an ex-officio member of sub-committees;
5. Prepare an agenda for each Justice Council meeting;
6. Manage the receiving and handling of all correspondence, and pass on to the necessary person(s);
7. Excuse absences from regular or special meetings upon request of the absent member; and
8. Approve and send on to the County Board any expenses incurred by the Justice Council or Justice Council members in carrying out of their duties.

VICE CHAIR: 1. Conduct meetings and perform other duties as required when the Chair is absent; and
2. Service as an ex-officio member of sub-committees.

ARTICLE VI
COMMITTEES

A. Executive Committee
The Executive Committee shall consist of the officers of the Justice Council (others?) and shall have responsibility for the conduct of all Justice Council affairs in the interim between meetings, and may execute with full power all matters which the Justice Council may assign or delegate to it in so far as such matters are not inconsistent with these By-Laws.

B. Sub Committees
Sub-committees of the Justice Council may be established for the purpose of addressing specific issues or problems. Sub-committees shall meet at times and places set forth by the Chairperson of the particular sub-committee.

ARTICLE VII
WAIVER OF PROVISIONS

The Justice Council reserves the authority to waive any provision of these By-Laws upon a showing of good cause, so long as the waiver is not inconsistent with the Memorandum of Understanding establishing the Justice Council or Nebraska State law.

Approved this ___ day of ______, 2017, by the Lancaster County-City of Lincoln Justice Council.

_____________________________
Justice Council Chair