

City Council Introduction: 1/22/18

BILL NUMBER: 18P-22

Public Hearing: 1/29/18

Date Factsheet Prepared: 12/22/17

### FACT SHEET

**TITLE:** Three (3) year Service and Maintenance Agreement for Lincoln Water System's Laboratory Information Management System

**BOARD/COMMITTEE:** N/a

**APPLICANT:** Public Works & Utilities

**RECOMMENDATION:** N/a

**STAFF RECOMMENDATION:** For

**OTHER DEPARTMENTS AFFECTED:** N/a

**SPONSOR:** Public Works & Utilities, Lincoln Water System

**OPPONENT:** Unknown

#### REASON FOR LEGISLATION

To approve a three (3) year term Service and Maintenance Agreement (SMA) with Accelerated Technology Laboratories, Inc (ATL) for Lincoln Water System's Laboratory Information Management System. The SMA ensures uninterrupted coverage and user support of the Laboratory Information Management System (LIMS) which is used for data storage, reporting and evaluation of water quality testing information collected by the Ashland Water Treatment Plant Laboratory.

#### DISCUSSION / FINDINGS OF FACT:

The Ashland Laboratory uses the ATL Sample Master Pro Laboratory Information Management System (LIMS) in the Ashland Laboratory for data management of all water quality data for Lincoln Water System. The ATL LIMS was originally purchased in 2007. The Service and Maintenance Agreement (SMA) is offered at a 25% discount when purchased as a three (3) year contract term vs. an annual contract. This discount provides a savings of \$11,530 for the 3 year contract period.

**POLICY OR PROGRAM CHANGE:** \_\_\_ Yes \_\_\_x\_\_\_ No

**OPERATIONAL IMPACT ASSESSMENT:** None.

**COST OF TOTAL PROJECT:** \$34,592.53 for the 3 year contract

**RELATED ANNUAL OPERATING COSTS:** None

**SOURCE OF FUNDS:** Water Revenues

**CITY:** \$34,592.35

**NON CITY:** N/a

**FACTSHEET PREPARED BY:** Steve Owen  
Water Division

**DATE:** December 22, 2017

**REVIEWED BY:** Miki Esposito  
Director of Public Works and Utilities

**DATE:** 1-11-18

