FACT SHEET

TITLE: Three (3) year Service and Maintenance Agreement for Lincoln Water System's Laboratory Information Management System

BOARD/COMMITTEE: N/a

APPLICANT: Public Works & Utilities

RECOMMENDATION: N/a

STAFF RECOMMENDATION: For

OTHER DEPARTMENTS AFFECTED: N/a

SPONSOR: Public Works & Utilities, Lincoln Water System

OPPONENT: Unknown

REASON FOR LEGISLATION

To approve a three (3) year term Service and Maintenance Agreement (SMA) with Accelerated Technology Laboratories, Inc (ATL) for Lincoln Water System’s Laboratory Information Management System. The SMA ensures uninterrupted coverage and user support of the Laboratory Information Management System (LIMS) which is used for data storage, reporting and evaluation of water quality testing information collected by the Ashland Water Treatment Plant Laboratory.

DISCUSSION / FINDINGS OF FACT:

The Ashland Laboratory uses the ATL Sample Master Pro Laboratory Information Management System (LIMS) in the Ashland Laboratory for data management of all water quality data for Lincoln Water System. The ATL LIMS was originally purchased in 2007. The Service and Maintenance Agreement (SMA) is offered at a 25% discount when purchased as a three (3) year contract term vs. an annual contract. This discount provides a savings of $11,530 for the 3 year contract period.

POLICY OR PROGRAM CHANGE: ___ Yes ___ No

OPERATIONAL IMPACT ASSESSMENT: None.

COST OF TOTAL PROJECT: $34,592.53 for the 3 year contract

RELATED ANNUAL OPERATING COSTS: None

SOURCE OF FUNDS: Water Revenues

CITY: $34,592.35

NON CITY: N/a

FACTSHEET PREPARED BY: Steve Owen
Water Division

REVIEWED BY: Miki Esposito
Director of Public Works and Utilities

DATE: December 22, 2017

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