

FACTSHEET

Instructions: If a question does not apply, **DO NOT DELETE IT**, just put "NA". Please try to keep it to **ONE** page only. Submit **one original**, with your Request Form, to City Clerk.

TITLE:
Request to amend Lincoln Municipal Code Section
2.76.400 — Leaves of Absence without Pay

BOARD/COMMITTEE:
Personnel Board

APPLICANT:
Doug McDaniel

RECOMMENDATION:
For

STAFF RECOMMENDATION:

OTHER DEPARTMENTS AFFECTED:
Various

SPONSOR:
Human Resources

OPPONENTS:

REASON FOR LEGISLATION:

Request to amend Lincoln Municipal Code Section 2.76.400 — Leaves of Absence without Pay

DISCUSSION / FINDINGS OF FACT:

We are seeking to amend the code in the above section to clarify that an unpaid leave of absence will not be granted for the purposes of accepting other employment. Recently, we have had 3 requests for "travel and study" only to discover after the fact that individuals accepted other employment. We do not intend for this language to prohibit someone from accepting an internship with a stipend; as we would still see that as an educational related leave.

POLICY OR PROGRAM CHANGE: Yes No

OPERATIONAL IMPACT ASSESSMENT: NA

COST OF TOTAL PROJECT:

RELATED ANNUAL OPERATING COSTS:

SOURCE OF FUNDS:

CITY:

NON-CITY:

FACTSHEET PREPARED BY: Doug McDaniel

DATE: 10-16-14

REVIEWED BY:

DATE: