IN LIEU OF
DIRECTORS’ MEETING
MONDAY, FEBRUARY 17, 2014

I. CITY CLERK

II. MAYOR
1. NEWS RELEASE. Mayor presents January Award of Excellence to Police Officer Robert Norton.
2. NEWS RELEASE. Cost sharing offered for water quality improvement.
3. NEWS RELEASE. Flat Stanley and the Cat In The Hat visiting Libraries. Schedule included.

III. DIRECTORS CORRESPONDENCE

HEALTH DEPARTMENT
1. Lincoln-Lancaster County Health Department meeting minutes of January 14, 2014.
2. Lincoln-Lancaster County Health Department, Department Report for January, 2014.

PARKS AND RECREATION
1. Parks and Recreation Advisory Board meeting agenda for February 13, 2014, with attachments.

PLANNING DEPARTMENT
1. Administrative Amendment No. 14002 to Administrative Special Permit No. 00008, approved by the Planning Director on February 3, 2014.

PUBLIC WORKS & UTILITIES/ENGINEERING
1. ADVISORY. P Street Streetscape, 11th Street to Centennial Mall. City Project No. 2013001/T.C. #701136.
   a) Map of P Street Streetscape Project. Crosswalk status during construction of Southwest Corner at 11th and P Streets.

IV. COUNCIL MEMBERS

JON CAMP
1. Email from JoAnn Murphy with comments regarding COP funding. (Distributed to City Council Members before meeting on 02.10.14)
2. Email from Buzz Murphy commenting on the use of COP funds. (Distributed to City Council Members before meeting on 02.10.14)
3. Sharon Kresse commenting on the Broadmoor Development vote on rezoning.
4. Julie Salsman email stating their family will not go to a movie theater where alcohol is being served.
5. Pat Ward email regarding her fence damage.
   a) Memo to City Attorney and Pat Ward, requesting status update from City Attorney.
6. Susan Larson Rodenburg thanking Council for approving measures to provide COPS financing for the Lincoln Entry Corridor.
7. Paul Brinkman comments on safety at the intersection of Tierra/Williamsburg Trail and Old Cheney. (Forwarded to Public Works & Utilities)
JONATHAN COOK
1. Cole Gentry letter requesting Councilman Cook to check into allowing tobacco shops not to be included in the ban requiring a smoke free environment.

V. CORRESPONDENCE FROM CITIZENS
1. Ryan Reinke email in favor of funding sidewalks.
2. Erin Glenn-Hash in support of the funding increase to make sidewalks safe and functional for all.
3. Dan Glasser stating reasons why his claim against the City of Lincoln is valid.
   a) Dan Glasser’s documentation of claim.
4. Phone messages on 02.11.14 regarding liquor license for Marcus Theaters:
   a) James Heydt. Against theater having a liquor license. There is an overabundance of liquor establishments downtown, leave 1 entertainment venue without alcohol. Lincoln is ranked #10 in the country for drinking alcohol, are we shooting for No. 1?
   b) Joyce Skala. Do not want alcohol in theaters. Think of the children.
   c) Beverly Kissinger. Do not want alcohol in theaters.
   e) Mrs. Larry Nelson. Do not encourage alcohol in theaters. These are good places for children to go with their parents, and there are enough places to drink outside of the theater.
5. Glenna Graupmann email asking for consideration not to grant permission to the Grand Theater to have a liquor license.
6. Harley Charlson email on possible use for Pershing as Ice Rink.
   a) Response from Councilman Eskridge on potential uses for Pershing.
FOR IMMEDIATE RELEASE: February 10, 2014
FOR MORE INFORMATION: Diane Gonzolas, Citizen Information Center, 402-441-7831

MAYOR PRESENTS JANUARY AWARD OF EXCELLENCE

Mayor Chris Beutler today presented the Mayor’s Award of Excellence for January to Police Officer Robert “Bobby” Norton. The award was presented at the beginning of today’s City Council meeting. The monthly award recognizes City employees who consistently provide exemplary service and work that demonstrates personal commitment to the City.

Norton has been with the Lincoln Police Department (LPD) since 2002. He was nominated by Captain Martin Fehringer in the category of customer relations for his work as a school resource officer. Norton has been at Southeast High School since January 2011. Fehringer says this is a key position on the Southeast Team day shift because Norton serves as the sole police officer for a “small town” of more than 2,000 students and staff members. He has a very busy schedule, which includes teaching in a variety of classes, leading a police club and solving the day-to-day problems.

Despite his workload, Officer Norton has developed a relationship with as many students and staff as possible. This has not only made his job easier, it has also shed a very positive light on LPD.

In December, Governor Heineman received an e-mail from a Southeast student Nate Siefkes asking that Officer Norton be recognized for the difference he has made at the school. Governor Heineman sent a personal note to the student, and his office forwarded the e-mail to the Mayor’s Office and Police Chief Jim Peschong.

The letter read, “Officer Norton isn’t known as a hero by the same means of other officers. From the day Officer Norton walked into Southeast High School he made a difference in my life. He made me a friend, which to me was very weird at the time because I am a good kid. I have never been in legal trouble, so why was he talking to me?

“He got to know a lot of students, I wasn’t the only one. Instead of spending his free time in the office, he spent his free time in the halls saying hello to students and asking them how their day was going. He realized that the way to make a difference wasn’t to solely enforce the law, but to know the people he was to protect.

“If an intruder were to come into our school, he would have protected us like his family, because he is a big part of the Southeast family, the students are like his brothers and sisters.

-more-
“One day I was having a bad day, I was low and things weren’t going my way. I could have went to a guidance counselor, but I went to Officer Norton. My day instantly got better, I didn’t have to vent my feelings to a random adult. I got to vent to a friend.

“And that is the reason I want him to get recognition for his great work. He made a difference, his presence was noticeable. The students didn’t just see the car parked in the front drive, they saw an officer walk around, and it was an officer that truly cared about them and their well-being. Officer Norton’s last day at our school is coming near, and it will be a devastating loss to the student body. He is truly the best police officer in Lincoln.”

Fehringer said Norton’s work is what LPD wants from its resource officers. He wrote, “Officer Norton’s commitment to Southeast High School is exemplary. He accepted the challenge to make a difference to the students and should be proud of his three years at the school. The friendships he cultivated with students and staff will last a lifetime.”

The other categories in which employees can be nominated are valor, loss prevention, productivity and safety. Consideration also may be given to nominations that demonstrate self-initiated accomplishments or those completed outside of the nominee’s job description. All City employees are eligible for the Mayor’s Award of Excellence except for elected and appointed officials.

Individuals or teams can be nominated by supervisors, peers, subordinates and the general public. Nomination forms are available at lincoln.ne.gov (keyword: personnel) or from department heads, employee bulletin boards or the Personnel Department, which oversees the awards program.

All nominations are considered by the Mayor’s Award of Excellence Committee, which includes a representative with each union and a non-union representative appointed by the Mayor. Award winners receive a $50 gift certificate, a day off with pay and a plaque. All monthly winners and nominees are eligible to receive the annual award, which comes with a $250 gift certificate, two days off with pay and a plaque.
FOR IMMEDIATE RELEASE: February 12, 2014
FOR MORE INFORMATION: Jeffrey Polkowski, Watershed Management, 402-441-8427

COST SHARING OFFERED FOR WATER QUALITY IMPROVEMENTS

The City of Lincoln is offering residents in the Antelope Park Sub-Basin in central Lincoln a cost-sharing program for water quality improvements. The City will reimburse up to 75 percent of expenses (up to $2,000) for some landscape projects.

The Antelope Park Sub-Basin is roughly bordered by Normal Boulevard on the north, Sheridan Boulevard on the south, 27th Street on the west and 35th Street on the east. A map of the eligible area and information on the program can be found at lincoln.ne.gov (keyword: Antelope Creek).

The goal of the program is to reduce pollutants from entering Antelope Creek and its tributaries. The projects eligible for cost-sharing prevent stormwater from flowing directly into storm drains and allow stormwater to soak into the ground, providing a natural filter to break down pollutants.

Residents can qualify for a reimbursement of up to $100 for installing a rain barrel, an above-ground container to receive, store and distribute rooftop runoff for non-drinking uses. The following projects qualify for 75-percent reimbursement:

- **A rain garden** temporarily holds rain water runoff, allowing it to soak into the soil.
- **Removing unwanted pavement** allows more space for landscaping, reduces stormwater runoff, reduces temperatures during summer months and allows for natural groundwater recharge.
- **Redirecting downspouts** allows stormwater to flow across the lawn or into a garden.
- **Redirecting runoff from driveways and parking lots** can keep stormwater out of storm drains by channeling it to rain gardens or other plant areas.
- **Lawn seeding with hardier native turf** – a blend of low-growing grasses with deep fibrous root systems – will keep your lawn greener with less maintenance.

To participate, those in the eligible area are required to submit an application and schedule a site visit. Residents can do the work themselves or hire a professional landscaper. They will pay all expenses and keep receipts for approved reimbursable items. A second site visit must be scheduled after the work is completed, and the residents are required to maintain the project. Funding for the program is being provided by the Nebraska Department of Environmental Quality, the Lower Platte South Natural Resources District and the City.

For more information, contact Jeffrey Polkowski in the Watershed Management Division of the City Public Works and Utilities Department at 402-441-8427 or jpolkowski@lincoln.ne.gov.
FOR IMMEDIATE RELEASE: February 13, 2014
FOR MORE INFORMATION: Vicki Wood, Lincoln City Libraries, 404-441-8565

FLAT STANLEY AND THE CAT IN THE HAT VISITING LIBRARIES

Lincoln City Libraries (LCL) invites children and their parents or guardians to help welcome two popular children’s book characters – Flat Stanley and The Cat in the Hat.

The Lincoln Community Playhouse (LCP) is presenting “The Musical Adventures of Flat Stanley” in March. A part of its outreach program, LCP will present a preview of the show at 10:30 a.m. Saturday, March 1 at Gere Branch Library, 2400 S. 56th St.

Flat Stanley also will visit the preschool storytimes at branch libraries from 10:30 to 11 a.m. on the following dates:
• Tuesday, Feb. 25 at Anderson Branch Library, 3635 Touzalin Ave.
• Wednesday, Feb. 26 at Eiseley Branch Library, 1530 Superior St.
• Tuesday, March 4 at Walt Branch Library, 6701 S. 14th St.
• Wednesday, March 5 at South Branch Library, 2675 South St.

The Cat in the Hat will visit preschool storytimes in observance of Read Across America Day, an annual celebration of Dr. Seuss’ birthday:
• Monday, Feb. 24, 6:30 p.m. at Gere Branch Library
• Tuesday, Feb. 25, 10:30 a.m. at Walt Branch Library
• Wednesday, Feb. 26, 10:30 a.m. and 2 p.m., South Branch Library
• Thursday, Feb. 27, 10:30 a.m. at Bennett Martin Public Library, 136 S. 14th St.
• Thursday, Feb. 27, 6:30 p.m. at Anderson Branch Library
• Monday, March 3, 4 p.m. at Williams Branch Library, 5000 Mike Scholl St.
• Tuesday, March 4, 10:30 a.m. at Anderson Branch Library
• Tuesday, March 4, 7 p.m. at Eiseley Branch Library
• Wednesday, March 5, 10:30 a.m., Anderson Branch Library
• Thursday, March 6, 10:30 a.m., Bethany Branch Library, 1810 N. Cotner Blvd.

More information about library events is available at lincolnlibraries.org.
I. **ROLL CALL**

The meeting of the Board of Health was called to order at 5:05 PM by Heidi Stark at the Lincoln-Lancaster County Health Department. Members Present: Doug Emery, Karla Lester, Mike Tavlin, Tim Sieh (ex-officio) and Heidi Stark. Michelle Petersen arrived at 5:07 PM.

Members Absent: Roma Amundson, Alan Doster, Jacquelyn Miller, Brittany Behrens (ex-officio) and Rick Hoppe (ex-officio).

Staff Present: Judy Halstead, Charlotte Burke, Steve Beal, Andrea Haberman, Steve Frederick, Joyce Jensen and Elaine Severe.

Others Present: Jane Raybould and Nancy Hicks.

II. **APPROVAL OF AGENDA**

Dr. Stark asked if there were any additions or corrections to the Agenda.

Motion: Moved by Dr. Lester that the Agenda be approved as printed. Second by Mr. Tavlin. Motion carried by acclamation.

III. **PUBLIC SESSION**

**DEPARTMENT REPORTS**

A. **Health Director Update**

Ms. Halstead stated staff are preparing proposed revisions to the Lincoln Municipal Code regarding swimming pools. The changes will be presented to the Board of Health in the near future.

Ms. Halstead is working with the Nebraska Children and Families Foundation on “Aging Out” of foster care initiative. She noted it is important to assure these...
individuals have the life skills needed to become self-sufficient members of the community when they no longer fall under the State’s jurisdiction (ages 19—26 years).

Staff are preparing the Department’s budget request for 2014-2016. She and Ms. Cook have met with each division. The budget will be submitted to the City Finance Department on February 28th.

Interlocal Agreements with the Lancaster County cities and villages are being finalized and approved by the Lincoln City Council.

Staff are working with City and County officials on revisions to personnel policies regarding prohibiting the use of Electronic Cigarettes on City and County work time and in City and County buildings.

Dr. Stark asked Mr. Frederick about innovative ways to get more high school students to respond to the Youth Risk Behavior Survey. Staff continue to work with Lincoln Public Schools to increase the number of respondents to the survey.

Mr. Frederick provided an update on Influenza and Pertussis cases in the community. He stated there have been 2 confirmed deaths due to Influenza in Lancaster County. Pertussis cases have doubled locally this year. He reminded members it is not too late to obtain an influenza vaccine. Ms. Haberman also reminded members to receive booster shots for Diphtheria, Tetnus and Pertussis.

IV. CURRENT BUSINESS (Action items)

A. Food Advisory Committee Appointments

Ms. Jensen stated two vacancies exist on the Food Advisory Committee. Staff are proposing the appointment of Linda Dennis and Andrew Tipton to the Committee. Both individuals have agreed to serve if appointed.

**Motion:** Moved by Mr. Tavlin that the Board of Health approve the appointment of Linda Dennis and Andrew Tipton to the Food Advisory Committee. Second by Mr. Emery. Motion carried by a 5-0 roll call vote.

V. CURRENT BUSINESS (Information Items)

A. Legislation Update

Ms. Halstead provided an update on legislation the department is following. Several bills of interest to the Department include: 1) LB695 – requiring an affidavit relating to Radon levels at a child care location; 2) LB807 – Changing safety belt laws and texting laws from secondary enforcement to primary enforcement; 3) LB812 – Eliminating the Inheritance Tax; 4) LB861 – Banning
the sale of E Cigarettes to minors; and 5) LB887 – Adopting the Wellness in Nebraska Act – Medicaid Expansion. Ms. Halstead will continue to provide updates to the Board of Health.

B. 54321Go Program Update

Ms. Burke and Mr. Humm provided an update on the 54321Go Program. The Program’s goal is to reduce childhood obesity in the community. The Department partners with TeachAKid2Fish and other key partners in the community. Lincoln was also recognized as a”Let’s Move City” by the National League of Cities and First Lady Michelle Obama. Mr. Humm reviewed the Mayor’s Health Challenge for the community which includes decreasing the obesity rate among adults, increasing the percentage of youth at a healthy weight, increasing physical activity among adults and youth in the community, and increasing the percentage of adults and youth who eat at least five servings of fruits and vegetables each day. The Department recently expanded the program with a two-year grant from the Nebraska Department of Health and Human Services.

C. Minority Health Initiative Update

Mr. Humm provided an update on the Minority Health Initiative and its programs. The Department receives funding from the Nebraska Department of Health and Human Services and contracts with partners in the community to provide the services. Key partners are the Asian Center, Malone Center, El Centro de Las Americas, Clinic With a Heart, the Lancaster County Medical Society, People’s Health Center, MilkWorks and the UNMC College of Dentistry. Mr. Humm reviewed the Minority Health Initiative’s Annual Report including the demographics, number of clients served and risk reduction goals. Ms. Raybould asked about the People’s City Mission and whether they are part of the Initiative. They are not part of the Initiative in part because they do not want to accept government funding for their efforts.

D. Wellness Update

Ms. Burke provided an update on wellness activities in the City and County. Employees had the opportunity to participate in the LiveWell Survey (the health risk appraisal used by the City and the County). She reviewed survey aggregate highlights for the City of Lincoln and noted improvements in each area. Lancaster County employees participated for the first time this past year.

The City Wellness Committee continues to meet and has developed a Wellness Plan and set priorities. They worked with Lin PepCo, the company who supplies the vending machines in City and County facilities, to include “FitPick” snacks in the vending machines. The City-County Purchasing Department is also reviewing vending contracts to assures all City & County employees can obtain Fit Pick snacks at a reduced cost.
VIII. FUTURE BUSINESS

IX. ANNOUNCEMENTS

   Next Regular Meeting – February 11, 2014 – 5:00 PM
   Educare Site Visit – February 27, 2014 – 11:30 AM

X. ADJOURNMENT

   The meeting was adjourned at 6:30 PM.

   Elaine Severe
   Recording Secretary

   Jacquelyn Miller
   Vice-President
DIRECTOR’S OFFICE

- The Health Director continues to coordinate state legislative activities for the Department and the Mayor’s Office. The Mayor’s Office Legislative Review Team meets weekly during the legislative session. An update will be provided at the February Board of Health meeting.

- The Department continues budget preparations for the biennial 2014-2016 budget. The Health Director and Information and Fiscal Operations Manager met with each division to determine funding priorities. The Department’s budget request will be submitted to the City Finance Department at the end of February.

- The Health Director provided an orientation and tour of the Department to Miku Sodhi, the new Executive Director of the People’s Health Center.

- The Health Director attended the Lancaster County Mid-Year Budget Retreat on January 30, 2014.

- The Health Director continues to work with the Nebraska Children and Families Foundation on “Aging Out” of foster care initiative.

- The Health Director and Environmental Health Division staff continue to meet with the Mayor’s Office and Public Works and Utilities on the Solid Waste Management Plan.

- Employee of the Month – Laura Conant – Environmental Public Health

ANIMAL CONTROL

Animal Control Statistics

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<th>Sep-Dec 11</th>
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<th>Sep-Dec 13</th>
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<td>20121</td>
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<td>Animals Impounded</td>
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<tr>
<td>Dogs</td>
<td>540</td>
<td>498</td>
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<tr>
<td>Cats</td>
<td>573</td>
<td>401</td>
<td>490</td>
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</table>
**Court Citations Issued**  |  73  |  122  |  133
---|---|---|---
**Warnings/Defects Issued**  |  4020  |  5314  |  6080
---|---|---|---
**Bite Cases Reported**  |  151  |  147  |  148
**Attack Cases Reported**  |  12  |  17  |  11
---|---|---|---
**Dogs Declared (PPD, DD,V)**  |  25  |  28  |  29
---|---|---|---
**Animal Neglect Investigations**  |  172  |  212  |  174
**Injured Animal Rescue**  |  261  |  221  |  221
**Wildlife Removal**  |  135  |  141  |  116
**Dead Animal Pickup**  |  776  |  651  |  564
---|---|---|---
**Lost and Found Reports**  |  772  |  852  |  684
**Phone Calls**  |  15011  |  16324  |  14223
---|---|---|---
**Average Response Time (in mins)**  |  16  |  12  |  15
---|---|---|---

- Animal Control staff continue to meet with staff from the Capital Humane Society twice per month.

- A half day Animal Emergency Response planning and table top exercise will be held on February 18, 2014. The exercise and planning session will include participation from officers, dispatch and Humane Society operations staff and shelter staff.

- Cold weather calls have increased and we continue to alert the public about the precautions they need to take to assure their outdoor pets have adequate shelter, water and food. This Information was also updated and posted on the Animal Control website.

- Dog and cat impounds were up for December and January. The cold weather maybe a cause for the increased impounds. Fewer animals are being reported lost and we have worked to keep our lost and found website current so owners of lost pets can quickly report animals.

- Animal Control staff continue to assess the effectiveness and benefits of having an officer co-located at the Capital Humane Society’s Park Boulevard facility. The desired outcome is to help with customer service and dispatch calls from a second location to reach the public sooner.

- Animal Control will promote pet license sales on the website and attempt to do more public education to increase pet license sales and the renewal of delinquent pet licenses. Our goal is to increase pet license sales by 3% annually.

- Amanda Escobedo began employment as an Animal Control Officer on January 21st. She
will be in orientation and training for 3-4 weeks.

COMMUNITY HEALTH SERVICES

HEALTH INSURANCE MARKETPLACE

The CHS Division is partnering with other community agencies who play a specific role in the federal Health Insurance Marketplace: Community Action Partnership of Lancaster & Saunders Counties, Ponca Tribe of NE, People’s Health Center, Lancaster County Medical Society, Community Health Endowment of Lincoln, Center for People in Need, Aging Partners, AARP, NE Appleseed, NDHHS/Division of Medicaid, and the Health Center Association of NE. Between community partners and LLCHD, over 600 individuals have been helped to: (a) increase their understanding of health insurance options, (b) apply for premium assistance, or (c) enroll in a qualified health plan on the federal Health Insurance Marketplace or NE Medicaid since October 1, 2013.

AARP, NE Appleseed, and the CHS Division Manager were members of a panel in an educational/outreach event presented to those who are uninsured at the Center for People in Need on January 28. Immediately after that event, appointments were offered to help the uninsured learn more about their health insurance options and/or enroll in the federal Health Insurance Marketplace or NE Medicaid. CHS and People’s Health Center Certified Application Counselors will staff the appointments every Tuesday in February and March during the open enrollment period (ending March 31, 2014). A DHHS Community Support Specialist will be available to help individuals with Medicaid questions at three of our events. Appointments are available two hours before a weekly food distribution event at Center for People in Need which is typically attended by 400-500 people. Interpretation will be available. Center for People in Need staff are providing access to their computer lab and are helping to coordinate the event along with AARP volunteers.

DIABETES SUPPORTS FOR THE POOR & UNINSURED

Adults with diabetes who are uninsured and are at or below 100% of the federal poverty level (no more than $11,490 income per year) are eligible for diabetes case management which includes no-cost glucometer strips, assistance paying for medication, help in establishing a medical home, medication education services from a pharmacist, transportation assistance to medical appointments, and chronic disease self-management classes. Thus far, 24 patients have been referred to the program from Clinic with a Heart, People’s Health Center, Bryan Health, Saint Elizabeth’s Regional Medical Center, Lincoln ED Connections, General Assistance, and CenterPointe. The most common needs at the time of referral are: no medical home, lack of understanding of diabetes, need to improve self-management, lack of transportation, lack of knowledge of prescribed
medication, language/cultural barrier, needing assistance to pay for medication, mental health needs, and not keeping appointments with their primary care physician. All patients are assisted by the diabetes case manager through a plan of care and coordination with community partners. The program is funded by the Nebraska Legislature and the Community Health Endowment of Lincoln.

**DENTAL HEALTH & NUTRITION**

**WIC**

| Caseload (Participation): (301 report) |
|-------------------------------|---|
| Total                        | 3496 |
| Main                         | 2547 |
| LMEP                         | 225  |
| Cornhusker Clinic            | 724  |

**Food: For July 2013 -**

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<tr>
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<tr>
<td>Women</td>
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<tr>
<td>Infants</td>
<td>$ 144.55</td>
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<td>Children</td>
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**Mentoring:**

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<th>(Number and school)</th>
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<tbody>
<tr>
<td>Students</td>
</tr>
<tr>
<td>Interns</td>
</tr>
<tr>
<td>Volunteers</td>
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<tr>
<td>LMEP Residents</td>
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**Dental Health**

- Total Patients Served (unduplicated) – 526 clients
- Children – 319 (61%)
- Total Patient Visits (duplicated provider count) – 824 visits
- New Patients – 180 clients
- Racial/ Ethnic Minorities/Non-English – approximately 65%
- Of total clients served: 56% enrolled in Medicaid; 32% fell at or below poverty, receiving services at the minimum fee for service; 10% fell in the range of 101-200% of poverty, receiving services on a sliding fee scale; and 2% were enrolled in General Assistance, receiving services at no fee.
- Total clients seen during Thursday evening extended hours – 62 clients (unduplicated) for 101 patient visits (duplicated provider count). Of total clients seen during extended hours, 61 were children (98%); 63% were enrolled in Medicaid; 34% fell at or below poverty, receiving services at the minimum fee for service; 5% fell in the range of 101-125% of poverty, receiving services on a sliding fee scale of 25% of a Usual and Customary Fee for Service.

- New Patient Minority Health Clients (Minority Health Grant) – 38 clients

Community Based Outreach Activities:

- School based dental screenings at Fredstrom Elementary School
- Screening and Fluoride Varnish Program at Educare Center – Total of 109 children during 2 site visits

- Dental Staff attended internal HIPAA Training by Kathy Cook, Information & Fiscal Management Manager and Jeff Kirkpatrick, Assistant City Attorney

ENVIRONMENTAL PUBLIC HEALTH

Child Care Health Consultation Services

LLCHD’s Child Care Health Consultation Services protect the health of children, their families and our community by preventing communicable disease outbreaks that originate in child care settings. Simply put, children are more susceptible to communicable disease than adults. Many child care centers lack adequate health and safety practices, especially those sites that serve low income or racial/ethnic minority families. Improving the training of staff, updating policies, and obtaining input from skilled health professionals decrease the incidence of disease and improves health and safety in child care centers. Through implementation of the Child Care Health Consultation Services with the assistance of Nebraska Health Care Funding Act dollars we have reduced the frequency of outbreaks and the number of children and families impacted.

The Lincoln Municipal Code 8.14 requires health and safety training for child care center staff every two years. The two hour training includes health information such as illness prevention and exclusion, diapering, hand washing, and food safety. The training is revised every two years to keep the interest of the over 1500 participants and increase subject matter retention. The training was re-designed as an interactive experience soliciting photos from child care staff in an effort to make the new training relevant to them. Photos from the local child care centers have assisted the participants to relate to the covered material. (598 child care staff attended the Health and Safety Training this year.)
LLCHD Child Care Health Consultant performs on-site assessments of child care center environments and program operations, in addition to assisting directors in the development and implementation of improvement plans. Staff use a coaching model to increase the individual’s “buy-in” in making behavior changes (1107 children and 302 staff reached through consultation). Unique solutions to health and safety barriers are identified and implemented. Over the past year Asthma and Allergy was the top implemented policy followed by Safe Sleep, Illness Exclusion, Medication Administration, Field Trip, and Staff Manual Policies (94 Recommendations and 84 Voluntary Health Policy Actions Implemented). Facilities have been known to totally remodel their playground upon receiving the detailed assessment and recommendations. Even though health and safety is the primary concern the Child Care Health Consultant has provided special trainings on Supervision, Epi, Medication Administration, and Autism (198 Child Care Staff Attended Specialty Trainings).

The Caring for Our Children, Health and Safety Performance Standards for Early Care Programs recently changed safe sleep and illness exclusion guidelines. New materials on the new guidelines were developed and mailed to all child care centers. Additionally the Child Care Health and Safety facebook page (Healthy Child Care Environments Lincoln-Lancaster Co.) has weekly topic posts specific to health and safety in child care. (Over 144 Child Care Centers reached by Education)
Better control measures when mixing bleach solutions were needed due to a change in bleach concentration and concerns noted by LLCHD inspectors during visits. Materials were developed for Bleach Safety kits to be distributed to child care centers using 8.25% concentrated bleach. Pumps to dispense the correct amount of bleach to make a sanitizing and disinfecting solution were ordered so kit distribution could begin in January 2014.

2013 NDEQ Litter Reduction grant funds are now being used to develop an Eco-Healthy Child Care initiative. This initiative has included working with City Recycling Coordinator, Gene Hanlon to identify potential recycling options for child care centers. Our Child Care Health Consultant developed and piloted an Eco-Healthy Child Care Assessment, focusing on waste reduction and litter prevention. Our Child Care Health Consultant and Keep Lincoln-Lancaster County Beautiful Coordinator have worked well together to wisely expend extra grant funds to purchase recycling containers for child care centers, materials for Eco-Healthy Child Care training, and purchase 6 vermicomposting kits (aka Worm Farm complete with Red Wiggler worms) for a diverse group of child care centers, five of which accept families with Child Care Subsidy.

HEALTH DATA & EVALUATION

- While flu activity picked up in late December and has continued into January, it hasn’t resulted in a high number of school absences or an unusually high number of hospitalizations locally or in Nebraska. Additionally, many of the states that had the highest rates of flu activity early in the season are seeing a decline in activity. We can hope that we may have peaked or leveled off in activity, and that the health impact will not be significant. However, even though the disease is not as virulent as in some years, we have already had four deaths in the state (two in Lancaster County) attributed to the flu. It’s still too early to draw the conclusion that this is a mild flu season. From the historical data we know that past peaks in flu activity have often occurred in late February and in most ears flu continues to circulate at elevated rates until April and sometimes, May.

- Remember, the recommendation from the CDC is that everyone six months or older get a flu immunization. Fortunately, it appears that this year’s flu vaccines are a good match for the flu types that are showing up (H1/N1 2009 and H3 A viruses) in the country so if you’ve been vaccinated you should have a good chance of protection. Additionally, since H1N1 2009 is the dominate strain circulating and it affects the younger population (those under 64) more than the elderly it’s imperative that teens, young adults and adults under 65 get vaccinated.

- Another disease that is seemingly always present in the community, but sometimes rises when people cluster together in the winter months, or in group quarters such as dorms and nursing homes, is norovirus. It’s one of the more common gastrointestinal illnesses,
commonly called “stomach flu.” The symptoms of norovirus are typically vomiting and diarrhea that are self-limiting (a day or so), but people can experience a fever or dehydration. Norovirus outbreaks have been showing up in Lincoln recently, and while it is not a reportable disease, when there’s a cluster of cases we do investigate and prescribe control measures, especially in group settings or if a food source is implicated. Norovirus is spread easily from being in contact with a sick person, touching contaminated surfaces or ingesting a food source that is contaminated. Avoiding someone who is sick (or requiring them to isolate themselves or be excluded from work until well), proper hand washing, and utilizing a strong enough solution to disinfect door handles, surfaces, objects or utensils that may be contaminated are the most effective preventive methods to avoid the spread of norovirus.

- One of our newer staff members, Randy Fischer, Grant Coordinator II, and our other HDE staff working on emergency preparedness have been conducting tabletop exercises with the hospitals, Lincoln Fire and Rescue, Lancaster County Emergency Management and other first responders and partners in Southeast Nebraska. The scenario is a mass casualty event related to winter weather conditions. The tabletop exercise and the full-scale exercises to be conducted in March and April meet a number of grant and regulatory requirements for all community partners. Mr. Fischer has a background in training and exercising and is working with Lancaster County Emergency Management to help plan for and coordinate the required exercise needs of the Department and our many community and regional partners.

- The BRFSS dashboard has been enhanced by including state and national comparison data for 2011 and 2012 BRFSS indicators--see http://lincoln.ne.gov/city/health/data/brfss/index.htm.

HEALTH PROMOTION & OUTREACH

Chronic Disease Prevention and Minority Health

- Staff are meeting individually with Minority Health Initiative grant partners and the project evaluator to determine ways to improve documentation and potential outcomes. New reporting forms that will help us capture more information on the demographics of the populations served and outcomes related to health and health behaviors have been developed and will be used in the next grant reporting cycle. The project evaluator is assisting staff and partners to assess the landscape of American Indian health services in Lancaster County.

- Staff are working with Lincoln Parks and Recreation staff to develop an application to Kaboom to become the State’s first “Playful City”. Becoming a “Playful City” supports Lincoln’s Let’s Move! City designation by the National League of Cities. The focus of this designation is on play spaces for children and supports the proposition that cities are
critical drivers to ensure that children get the quality active play they need to be healthy. Becoming a “Playful City” also contributes to the work being done by the GO! Team to advance the 54321 GO! message especially as it relates to physical activity for children.

- Staff and the GO! Team partners continue to work to broaden the reach of the 54321 GO! message. City Libraries are displaying the 54321 GO! posters and providing children with the bookmarks. This summer, each library will focus two weeks on physical activity and nutrition and will use the message as the basis for the activities and instruction. The LPS Wellness Coordinator is promoting the message to all Lincoln Public Schools through newsletters and quarterly wellness challenges. Efforts continue to evaluate how children and families are using this message to improve health behaviors.

Tobacco Prevention

- Staff coordinated a Tobacco and ID training for 23 managers/employees of tobacco retailers to help them prevent selling tobacco to minors. These classes are held at the Justice and Law Enforcement Center. The free trainings are conducted by Sgt. Tom Towle from the Lincoln Police Department and Pam Rowe, Tobacco Health Educator from the LLCHD Tobacco Prevention Program. Participants are taught: 1) what to look for when checking a driver’s license or ID card; 2) what to do when a minor attempts to purchase tobacco; 3) what the laws in the State of Nebraska are concerning tobacco; and 4) how to keep tobacco products safely displayed in your business.

INFORMATION & FISCAL MANAGEMENT

- The Division Manager and Fiscal Office Supervisor are preparing the FY 2015 and FY 2016 budget submission in collaboration with the Health Director and Division Managers.

- The Report Development group has met several times this month. They are working on improving the authorizations for access to dashboard to assure both security concerns and increase the ease of use for staff. We are planning to bring a trainer in late spring or early summer to train all the new staff who are responsible for report development.
NOTICE OF ADVISORY BOARD MEETING

TO: Parks and Recreation Advisory Board, Mayor, City Council, City Clerk, Media
FROM: Lynn Johnson, Director, Lincoln Parks & Recreation Department
MEETING DATE: February 13, 2014
LOCATION: 2740 “A” Street – Parks & Recreation Dept. (Large Conference Room)
TIME: 4:00 – 5:30 p.m.
CHAIR: Peter Levitov

AGENDA

1. Call to Order and Recognition of ‘Open Meetings Act’

3. Approval of Minutes: * December 12, 2013

4. Comments from Public for Items Not Listed on the Agenda

5. Committee Reports:
   A. Fees & Facilities Committee – Susan Deitchler (Chair) 488-4224
      • No Report
   
   B. Futures Committee – Bob Ripley (Chair) 471-0419 or 488-5131
      • No Report
   
   C. Golf Report
      • * Recommendation regarding Lincoln City Golf Strategic Plan for Sustainability
   
   D. Executive Committee – Peter Levitov (Chair) 402-488-2742
      • * Recommendation regarding revisions to the Woods Park Master Plan adjusting phasing for renovation of the Woods Park Tennis Center
      • * Approval of 2014 Standing and Special Committee Designations

6. Staff Report

7. Announcements:
   • Neighborhood meeting in Peter Pan Park – date and time to be announced

* Denotes Action Items

ACCOMMODATION NOTICE
Lincoln Commission on HUMAN RIGHTS
The City of Lincoln complies with Title VI of the Civil Rights Act of 1964 and Section 504 of the Rehabilitation Act of 1973 guidelines. Ensuring the public's access to and participating in public meetings is a priority for the City of Lincoln. In the event you are in need of a reasonable accommodation in order to attend or participate in a public meeting conducted by the City of Lincoln, please contact the Director of Equity and Diversity, Lincoln Commission on Human Rights, at 402.441-7624 as soon as possible before the scheduled meeting date in order to make your request.
Meeting Date: February 13, 2014

**Request:** Adoption of Lincoln City Golf Strategic Plan for Sustainability

**Discussion:** The Lincoln Municipal Golf Committee and Department staff have been involved in development of a sustainability strategy for the Lincoln City Golf program over the past year. Key focuses of the strategic planning effort have been to address declining play and associated revenue, and addressing deferred and ongoing capital repair and replacement needs. The National Golf Foundation (NGF) was contracted to conduct a review of the golf program and to provide recommendations. This report was received in August, 2013. A public listening session was conducted in October, 2013 to receive public comments and reaction to the recommendations contained in the NGF report. A draft of the Lincoln City Golf Strategic Plan for Sustainability was subsequently developed. A community conversation regarding this strategic plan was conducted in January, 2014 to receive public comments regarding the draft plan. The Lincoln Municipal Golf Advisory Committee recommended adoption of an amended final draft of the Lincoln City Golf Strategic Plan for Sustainability during their regular monthly meeting on February 6, 2014.

**Conformance with Adopted Plans and Guidelines:** The strategic plan presents a strategy for organizational restructuring of the Lincoln Golf Program, proactively encouraging continuing and additional play by golfers at the city courses, and an approach for funding capital renovation, and repair and replacement projects.

**Staff Recommendation:** Approval.

**Committee Discussion and Recommendation:** Approval

**Committee:** Golf  
**Chair:** Clancy Woolman, 402-483-7486

**Date:**

**Parks & Recreation Advisory Board Action:**
Lincoln City Golf

Strategic Plan for Sustainability

Final Draft: February 6, 2014
as recommended by the Lincoln Municipal Golf Advisory Committee

Lincoln Municipal Golf Advisory Committee
Clancy Woolman, Chair
Tom Nesbitt, Vice-chair
Bill Allen, Lincoln Senior Men’s Golf League
Bradley Brandt, Parks and Recreation Advisory Board
Susan Feely, Lincoln Women’s Municipal Golf Association
Todd Fitzgerald, Parks and Recreation Advisory Board
Sherrie Nelson, At-large
Jerry Petersen, Lincoln Men’s Golf Association

Lincoln Parks and Recreation Department
Lynn Johnson, Director
Lincoln City Golf
Strategic Plan for Sustainability
Final Draft: January 28, 2014

Executive Summary

The Challenge
The Lincoln City Golf program has experienced a decline in play over the past decade consistent with national trends. Reduced play and revenue has placed a financial strain on the program resulting in accumulation of debt to the General Fund and deferred repair and replacement of infrastructure.

The four challenges intended to be addressed through this strategic planning effort are:
1) Seeking operating efficiencies to reduce operating expenses, where possible.
2) Encouraging increased golf play thereby increasing revenue.
3) Establishing an ongoing strategy for funding needed capital repair and repair projects.
4) Increasing revenue per round to address increasing operating costs due to inflation.

Annual Plan
The Annual Plan is a new tool that will be used to strategically guide operation and administration of the Lincoln City Golf program. It is envisioned that the annual plan will:
1) Establish benchmarks and performance indicators for course playing conditions and customer satisfaction with services and facilities;
2) Establish the marketing and promotions plan for the program;
3) Determine the seasonal pricing approach; and
4) Identify repair and replacement projects for the upcoming year.

Paying Back the General Fund
The debt of the Golf Fund to the General Fund accrued during the mid-2000’s will be retired through sale of land owned by the Golf Fund and revenue from cell tower leases, unless an alternative method of repayment can be determined.

Golf Community Engagement
Ongoing efforts for communication with the golfing community will be implemented for accountability and transparency regarding management of the Lincoln City Golf program.

Business Operations
Professional services contracts will be used to accomplish most of the business operations activities of the Lincoln City Golf program. The current Golf Manager position will be eliminated from the next budget cycle.

Player Development Program
Expanding the number of golfers will become one of the primary focuses of the Lincoln City Golf program. The Ager Golf Course will be rebranded as the Ager Golf Learning Center. A PGA golf professional will be contracted to develop and implement player development programming using the PGA “Get Golf Ready” model.

Golf Course Maintenance
A new position, Golf Maintenance Coordinator, will oversee consistent standards for playing conditions and general maintenance practices at the of the City golf courses. Oversight and administration of golf course maintenance will be transferred to the Parks Operations division under supervision of the
Assistant Director of Parks Operations. With the exception of the Holmes Golf Course / Ager Golf Course maintenance team, Assistant Golf Course Superintendent positions will be eliminated and replaced with Laborers during upcoming budget cycles as a cost savings measure.

**Capital Improvement Funding – Repair and Replacement of Facility Infrastructure**
A recent study indicates that about $600,000 is need annually for repair and replacement of existing facilities and improvements to keep them in good working condition and accessible to golf patrons. Funding for repair and replacement will be generated from staffing restructuring in golf course maintenance, phased fee increases, and growth in play from player development programs.

**Fees**
**Differential Fee Structure**
A recent study of the Lincoln City Golf Program by the National Golf program recommended a differential fee structure for the four 18-hole golf courses offering additional price point options for golfers. A three-tiered structure is proposed. A reduced fee schedule at Mahoney Golf Course would offer a “value” option for golfers, and a possible increased fee schedule at Highlands Golf Course would recognize the added cost of maintenance of this large public links-style facility.

**Keeping Pace with Inflation**
Projected expenses and revenues should be evaluated for each fiscal year, and fees should be adjusted annually to maintain the financial viability of the Lincoln City Golf program.

**Operating Reserve Fund**
An operating reserve fund should be established to address unforeseen expenses including added costs for water and electricity in during drought weather conditions.

**Implementation**
This strategic plan for sustainability of the Lincoln City Golf program is anticipated in be implemented primarily during the current fiscal year and following biennial budget period, FY 2014-16. Progress made toward achieving the goals of the sustainability plan should be evaluated in 2016 to determine where strategic adjustments need to be made.

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**Lincoln Municipal Golf Advisory Committee**
Clancy Woolman, Chair  
Tom Nesbitt, Vice-chair  
Bill Allen, Lincoln Senior Men’s Golf League  
Bradley Brandt, Parks and Recreation Advisory Board  
Susan Feely, Lincoln Women’s Municipal Golf Association  
Todd Fitzgerald, Parks and Recreation Advisory Board  
Sherrie Nelson, At-large  
Jerry Petersen, Lincoln Men’s Golf Association

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**Lincoln Parks and Recreation Department**
Lynn Johnson, Director
Lincoln City Golf
Strategic Plan for Sustainability

Background – The Challenge
The Lincoln City Golf program is operated by the Parks and Recreation Department as an enterprise fund – revenues generated from fees support operations and capital repair and replacement projects. The system includes four 18-hole golf courses and one 9-hole course:

- Highlands Golf Course is a 7,021 yard, par 72 links-style course built in 1993.
- Holmes Golf Course is a 6,805 yard, par 72 course built in the 1960’s.
- Mahoney Golf Course is a 6,458 yard, par 70 course opened in 1976.
- Pioneers Golf Course is a 6,479 yard, par 71 golf course built in 1930.
- Jim Ager Golf Course is a 1,224 yard par 27 course built in the 1960’s.

The program has experienced a gradual decline in golf play consistent with national trends. This decline in play has resulted in decreased revenue. In the mid-2000’s the program did not generate sufficient revenue to cover annual operating expenses and pay the bond debt associated with development of the Highlands Golf Course. As a result the golf program accumulated debt to the General Fund that needs to be repaid. In addition, repair and replacement of golf course infrastructure was deferred due to lack of funds. A positive note is that the Highlands Golf Course bond has been paid off, and, with recent adjustments to program staffing, revenue has essentially covered direct operating expenses for the past two fiscal years. A $1.5 million 10-year bond was issued in 2012 for construction of a new clubhouse at Holmes Golf Course. This bond debt is being repaid by a combination of revenues generated from a surcharge on each round of golf and income from rent of communications towers on golf course properties.

The four challenges intended to be addressed through this strategic planning effort are:
5) Seeking operating efficiencies to reduce operating expenses, where possible.
6) Encouraging increased golf play thereby increasing revenue.
7) Establishing an ongoing strategy for funding needed capital repair and repair projects.
8) Increasing revenue per round to address increasing operating costs due to inflation.

Maintaining ongoing communication with the golfing community is important for accountability and transparency regarding management of the Lincoln City Golf program.

Annual Plan
The Annual Plan is a new tool that will be used to strategically guide operation and administration of the Lincoln City Golf program. It is envisioned that the annual plan will:
1) Establish benchmarks and performance indicators for course playing conditions and customer satisfaction with services and facilities;
2) Establish the marketing and promotions plan for the program;
3) Determine the seasonal pricing approach; and
4) Identify repair and replacement projects for the upcoming year.
The annual plan will be developed each fiscal year with guidance from the Lincoln Municipal Golf Committee, and will be adopted by the Parks and Recreation Advisory Board. The plan will be available for review on the Lincoln City Golf program website, and copies of the plan will also be available at the five clubhouses. The golf committee will monitor and provide guidance regarding implementation of the plan.

Paying Back the General Fund
As discussed above, the Golf Enterprise fund borrowed from the General Fund in the mid-2000’s when revenue was insufficient to cover operating expenses and bond payments associated with development of Highlands Golf Course. About $800,000 was borrowed from the General Fund during this period. This debt is proposed to be repaid primarily by sale at land around Highlands Golf Course, unless an alternative method of repayment can be determined. There is a five acre parcel located south of the driving range that has been declared as surplus and offered for sale for private development. An updated appraisal of the parcel was completed in November, 2013 and the estimated fair market value is $530,000. Efforts are being made to sell the parcel, and the proceeds of the sale will be directed to the General Fund to retire a portion of the golf program debt. Also, the area where Highland Pool and associated parking is located was part of the land originally acquired for Highlands Golf Course. (Highlands Pool is a General Fund facility.) This area is about 2.3 acres in size and has an estimated fair market value of about $244,000. The value of this former Golf Fund land will be provided to the General Fund to satisfy a portion of the Golf Fund debt. The remaining debt of about $26,000 is proposed to be repaid to the General Fund from revenue derived from lease of communication towers on Golf Fund land during the upcoming three year period.

Golf Community Engagement
Ongoing efforts for communication with the golfing community should be established and sustained for accountability and transparency regarding management of the Lincoln City Golf program. The Lincoln Municipal Golf Committee was re-established as a subcommittee of the Parks and Recreation Advisory Board in 2012. The role of the golf committee is to serve as a liaison with the golfing community and to provide advice to Parks and Recreation Department staff regarding operation of the golf program. The Lincoln Municipal Golf Committee conducts an open public meeting on the first Thursday of each month.

Proposed ongoing community engagement activities include:

- Establish processes for establishing performance benchmarks and indicators, data collection and sharing of information regarding performance indicators;
- Post agendas and meeting summaries of the Lincoln Municipal Golf Committee meetings on the Lincoln City Golf website and post hard copies in clubhouses;
- Post the annual plan on the website and place hard copies in clubhouses;
- Establish electronic and/or hard copy suggestion boxes; and
- Consider an annual meeting/community conversation to share information regarding the golf program and to seek public comment.
Business Operations

Business operations associated with the Lincoln City Golf program include:

- Preparation and implementation of an annual plan for the golf program with guidance from the Lincoln City Golf Committee;
- Concession contracts for operation of the clubhouses and related services;
- Player development programming utilizing the Professional Golfers Association of America (PGA) "Get Golf Ready" program;
- Financial oversight and reporting;
- Coordination of membership and loyalty programs;
- Coordination of golf course marshalling utilizing the PGA "It's Okay" messaging;
- Operation of the point of sale (POS) system;
- Marketing and promotions, including development and management of a website and regular email and social media communications;
- Regular communication with golf superintendents regarding events and course maintenance activities;
- Facilitating working relationships with the Nebraska Chapter of the PGA and the UN-L Professional Golf Management program; and
- Providing staff support to the Lincoln Municipal Golf Committee and related subcommittees.

Previously, business operations have been accomplished by Parks and Recreation Department staff and contracted golf professionals. It is recommended that the City continue to contract for clubhouse operations and associated services through local golf professionals. It is also recommended that the Golf Manager position be eliminated from the next budget cycle and duties that cannot be re-distributed to existing positions be considered for outsourcing or contracting through the contracted golf professionals or other professional services contract.

The following table identifies how business operations services will be procured:

<table>
<thead>
<tr>
<th>Services / Activities</th>
<th>City Staff / Golf Committee</th>
<th>Contracted Golf Professionals</th>
<th>Professional Services Contract</th>
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</thead>
<tbody>
<tr>
<td>Preparation and implementation of the annual plan for the golf program with guidance from the Lincoln City Golf Committee</td>
<td></td>
<td></td>
<td>X</td>
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<tr>
<td>Data collection and reporting regarding benchmarks and performance indicators</td>
<td>X</td>
<td></td>
<td>X</td>
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<tr>
<td>Concession contracts for operation of the clubhouses and related services</td>
<td>X</td>
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<tr>
<td>Customer service training for clubhouse staff</td>
<td>X</td>
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<tr>
<td>Player development programming</td>
<td>X</td>
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<tr>
<td>Financial oversight and reporting</td>
<td>X</td>
<td>X</td>
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<tr>
<td>Coordination of membership and loyalty programs</td>
<td>X</td>
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<tr>
<td>Coordination of golf course marshalling</td>
<td>X</td>
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<tr>
<td>Operation of the point of sale (POS) system</td>
<td>X</td>
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<tr>
<td>Marketing and promotions, including development and management of a website and regular email and social network communications</td>
<td>X</td>
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<tr>
<td>Establish and maintain working relations with the PGA and UN-L Professional Golf Management program</td>
<td>X</td>
<td>X</td>
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<tr>
<td>Daily communication between the superintendent and the golf professional at each course</td>
<td>X</td>
<td>X</td>
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<tr>
<td>Contract Administration</td>
<td>X</td>
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</tbody>
</table>

**Player Development Program**

Expanding the number of golfers will become one of the primary focuses of the Lincoln City Golf program. A PGA professional will be contracted to develop and implement player development programming focusing on youth and adults, and to operate the Ager Golf clubhouse. Player
development programming will utilize the PGA “Get Golf Ready” program and will be based at the Ager Golf Course which will be branded as a golf learning center. Player development programming will be coordinated with lessons and player development programming at the four 18-hole golf courses. Player development programming will focus on golf skill development, learning the rules and etiquette of the golf, retention of program participants, and making the game of golf fun and enjoyable.

**Golf Course Maintenance**

Golf course maintenance activities associated with the Lincoln Municipal Golf program include:

- Establishment of consistent standards for playing conditions and general maintenance practices at each of the golf courses;
- Collection of data regarding performance benchmark indicators regarding golf course playing conditions;
- Coordinated budget preparation and administration including monitoring of expenditures and preparation of monthly and year-end reports;
- Supervision of golf course operations staff, including sharing of staff resources between facilities;
- Coordinated procurement of materials and supplies for course maintenance and operations;
- Coordinated procurement of grounds maintenance equipment;
- Development and implementation of a winter projects at golf courses;
- Oversee volunteer maintenance program for landscape planting areas at golf courses;
- Regular communication with golf professionals regarding course maintenance activities and events.
- Implement capital improvement projects in cooperation with Planning and Construction Division staff and Facilities Maintenance staff; and
- Facilitate working relationship with the UN-L Turfgrass Management Program.

Oversight and administration of golf course maintenance will be transferred to the Parks Operations Division under the supervision of the Assistant Director of Parks Operations. A new Golf Maintenance Coordinator position will be created. This position will coordinate and oversee operations of the five golf courses and will report to the Assistant Director of Parks Operations. Ultimately it is envisioned that the Golf Maintenance Coordinator will supervise maintenance of Holmes Golf Course and Ager Golf Course, as well as coordinate operations of the other three 18-hole courses. With the exception of the Holmes Golf Course / Ager Golf Course maintenance team, the Assistant Golf Course Superintendent positions will be eliminated and replaced with Laborer positions as a cost savings measure.

It is anticipated that transition to the new staffing plan will be implemented over one or two fiscal years.
Capital Improvement Funding – Repair and Replacement of Facility Infrastructure

An inventory of Lincoln City Golf program facility infrastructure and associated life cycle costs was recently completed. This analysis indicates that about $600,000 is needed annually for repair and replacement of existing facilities and improvements to keep them in good working condition and accessible to golf patrons. During the past ten-years repair and replacement projects have been largely deferred due to funding limitations and the commitment to pay-off bond debt associated with development of Highlands Golf Course. As a result a number of improvements and systems are well beyond their recommended life cycle replacement period. Examples of deferred repair and replacement projects include:

- Aged irrigation systems at Pioneers Golf Course (1983), Ager Golf Course (1966) and Holmes Golf Course (1987) need to be replaced;
- failing pond shoreline walls need to addressed at Mahoney Golf Course and at Highlands Golf Course;
- restroom facilities at Pioneers Golf Course clubhouse need to be renovated;
- sand bunkers at Highlands Golf Course need to be renovated;
- ongoing cart path repair and replacement at all courses;
- replacement of trees at all courses;

In addition to repair and replacement projects, a recent study of the Lincoln City Golf program by the National Golf Foundation (NGF) recommended implementation of forward tees at the 18-hole courses to encourage play by women, seniors and beginning golfers.
Forward tees will also likely aid in increasing the speed of play at golf courses as golfers are given additional tee options to match skill and ability levels.

It is anticipated that about 15-percent of funding needed for repair and replacement projects can be generated from cost savings associated with the proposed restricting of Golf Course Maintenance. Assuming an average of 180,000 rounds of golf played at the Lincoln City Golf courses, about $3.80 of new revenue per round golf is needed to fund the remaining portion of the capital repair and replacement program. It is recommended that these fee increases be phased in over a period of time not to exceed five years, because of the current volume and scale of deferred projects. The amount of new revenue needed per round will decrease if player development efforts are successful in increasing the number of rounds of golf played at the City facilities each year.

Fees
Differential Fee Structure
The four 18-hole golf courses, one in each quadrant of the community, with differing features and challenges are key assets of the Lincoln City Golf program. A recent study of the program by the National Golf Foundation (NGF) recommended implementation of a differential fee structure offering additional price point options for golfers and recognizing the costs associated with maintenance of each golf course. A tiered fee structure should be considered. A reduced fee schedule at Mahoney Golf Course would offer a “value” option for golfers.

Maintenance practices at Highlands Golf Course should be adjusted reflective of a links-style course, including reducing irrigation, during the 2014 season. Operating costs and revenue should be evaluated at the end of the 2014 season to evaluate the cost recovery rate and determine the need for a related fee increase beginning in the 2015 season.

Keeping Pace with Inflation
Personnel, utility, and material and supply costs associated with the Lincoln City Golf program increase annually as a result of inflation. The City golf program was established and continues to be operated as a public recreation program. As noted above, the program is operated as an enterprise fund with revenues supporting operating expenses and capital repair and replacement costs. Projected expenses and revenues should be evaluated for each fiscal year, and fees should be adjusted annually to maintain the financial viability of the program and to avoid larger incremental fee increases of adjusting fees on a multi-year basis. The need for fee increases should be implemented in tandem with efforts to achieve operating efficiencies and to encourage expanding play.

Operating Reserve Fund
Four of the five golf courses operated by the Lincoln City Golf program are partially or entirely dependent on municipal water for irrigation. The demand for irrigation water is variable depending on weather conditions. Funding for irrigation water is based on average conditions. In years with less rainfall additional irrigation water is needed, and additional funding is required to purchase the water. An operating reserve should be developed within the Golf
Fund as a resource during droughty weather when additional irrigation water is purchased, or when other unforeseen expenses are incurred. The Golf program should budget $10,000 each year to be placed in the operating reserve until a balance of $100,000 is achieved and maintained. In fiscal years where revenues are sufficient to cover operating expenses, the commitment to the reserve fund, and the funding goal for the capital repair and replacement fund, the surplus funds should be directed to repair and replacement projects.

Central Service Charges
As an enterprise fund, the Lincoln City Golf program is subject to central service charges for services provided City and City/County General Fund Departments. Examples include legal services, human resource services, and financial accounting services. Previously central services charges included charges for the Mayor’s Office and City Council. It is recommended that charges for the Mayor’s Office and City Council be waived in future years, and that other central services charges be monitored on an ongoing basis to assure that costs are consistent with the value of services received.

Implementation
This strategic plan for sustainability of the Lincoln City Golf program is anticipated to be implemented over a series of years as follows. Progress made toward achieving the goals of the sustainability plan should be evaluated in 2016 to determine where strategic adjustments need to be made.

FY 2013-14
- Transfer golf course maintenance to the Parks Operations Division.
- Create Golf Maintenance Coordinator position and select a staff person to act in this role.
- Contract with golf professional for development and implementation of a golf player development program and operation of the Ager Golf Learning Center.
- Purchase and implement updated point of sale (POS) system.
- Implement updated Lincoln City Golf website.
- Annual fee review.
- Development and adoption of multi-year capital repair and replacement program.
- Review concession contracts with golf professionals for possible revisions.
- Preparation and adoption of FY 2014-16 budget.
- Review seasonal staffing for golf course maintenance.

FY 2014-16
- Restructure business operations and golf course maintenance staffing.
- Select a professional services contractor to assist with golf business activities.
- Prepare annual plan, including establishment of performance benchmarks and indicators.
- Annual fee review.
- Implement new marketing and promotions efforts.
- Initiate data collection and reporting regarding performance benchmarks and indicators.
- Implement initial phase of capital repair and replacement funding strategy.
- Begin building the operating reserve fund by budgeting $10,000 annually to be placed in this fund.
- Implement identified capital repair and replacement project(s).

**FY 2016-18 and future years**
- Review progress made in achieving goals and determine strategic adjustments to sustainability of the program.
- Prepare annual plan, including establishment of performance benchmarks and indicators.
- Annual review of fees.
- Implement subsequent phases of capital repair and replacement funding strategy.
- Implement identified capital repair and replacement project(s).
Parks & Recreation Advisory Board Action Item Fact Sheet

Meeting Date: February 13, 2014

Request: Recommendation regarding revisions to the Woods Park Master Plan adjusting phasing for renovation of the Woods Park Tennis Center

Discussion: The Friends of Woods Park has developed a master plan for renovation of the Woods Park Tennis Center, including replacement of the two air structures ("bubbles") with permanent structures. The master plan anticipates a total of ten indoor tennis courts (as compared to the six existing covered courts) and nine outdoor courts (equal to the current number of outdoor courts. During the regular meeting on October 10, 2013, the Parks and Recreation Advisory Board reviewed and recommended approval of revisions to the master plan for Woods Park reflecting the plan for renovation of the tennis center. These revisions included a phasing of approach with the initial phase involving construction of seven indoor tennis courts, and the future phase(s) involving construction of three additional indoor courts and an extension of the tennis clubhouse building. The Friends of Woods Tennis have been involved in evaluation of the impact of construction activities on programming and associated revenue. They are proposing an alternative phasing plan that would: 1) allow the two bubbles to remaining in place during construction activities, and therefore allowing programming to continue largely unaffected, 2) construct six indoor tennis courts, and 3) construct the proposed extension of the tennis clubhouse building. Please see the attached revised master plan for Woods Park.

The revised approach increases the cost of the initial phase of the construction, but this added cost is offset by avoiding the loss of operating revenue during construction and a lead donor pledge.

Conformance with Adopted Plans and Guidelines: Woods Park is designated as a community park. Competitive community sports facilities are anticipated as elements of community park development.

Staff Recommendation: Approval.

Committee Discussion and Recommendation: Approval

Committee: Executive
Chair: Peter Levitov, 402-488-2742

Date: ________________

Parks & Recreation Advisory Board Action:
City of Lincoln
Parks and Recreation Advisory Board
COMMITTEE ASSIGNMENTS 2014

BE IT RESOLVED by the Lincoln Parks and Recreation Advisory Board that the following Standing and Special Committees shall be designated and adopted by a quorum of the members present at the regularly scheduled Advisory Board meeting on February 13, 2014:

EXECUTIVE COMMITTEE
Peter Levitov, Chair
Todd Fitzgerald, Vice Chair
Susan Deitchler, Chair, Fees & Facilities Committee
Bob Ripley, Chair, Futures Committee

FEES & FACILITIES COMMITTEE
Susan Deitchler, Chair
Molly Brummond
Justin Carlson
Todd Fitzgerald
Peter Levitov
Cleo Mullison
Joe Tidball

FUTURES COMMITTEE
Bob Ripley, Chair
James Crook
Peter Levitov
Kelly O’Hanlon
Anne Pagel
Jeff Schwebke
Kathi Wieskamp

LINCOLN PARKS FOUNDATION
Peter Levitov

LINCOLN GOLF ADVISORY COMMITTEE
Todd Fitzgerald
Brad Brandt
Memorandum

Date:  ♦  February 11, 2014
To:  ♦  City Clerk
From:  ♦  Teresa McKinstry, Planning Dept.
Re:  ♦  Administrative Approvals
cc:  ♦  Jean Preister

This is a list of the administrative approvals by the Planning Director from February 4, 2014 through February 10, 2014:

Administrative Amendment No. 14002 to Administrative Special Permit No. 00008, approved by the Planning Director on February 3, 2014, requested by Verizon Wireless, to rescind the special permit originally approving the collocation of personal wireless facility antennas on the building located at 132 S. 13th St.
February 13, 2014

P Street Streetscape
11th Street to Centennial Mall
City Project No. 2013001/T.C. #701136

The City of Lincoln is issuing this advisory due to changes in both pedestrian and vehicular access which will be occurring around the southwest corner at 11th and P Street. This work is part of the P Street Streetscape Project and includes the relocation of an existing traffic signal pole as well as the removal and reconstruction of sidewalk, curb ramps and a portion of the street.

Hausmann Construction is the contractor for the P Street Streetscape Project. They will perform the work at the southwest corner of 11th and P Street utilizing signed pedestrian detours beginning Friday, February 14, 2014. During this time, the pedestrian crosswalk on the south side of P Street and on the west side of 11th Street will be closed, and pedestrians will be routed around the work zone at the nearest signalized crosswalk (see attached map). Hausmann Construction intends to construct a temporary walking path adjacent to the northeast corner of the YMCA for pedestrians to utilize during construction activities. This path will be open as long as practical, but will need to be closed during reconstruction of the sidewalk. The crosswalk detours are anticipated to be in effect approximately four weeks while construction activities occur.

Traffic along P Street will be maintained with two through lanes for as long as reasonably possible during construction activities. The south lane of P Street will be closed during reconstruction of the pavement to allow completion to occur as quickly as possible. The City will notify the public of this lane closure before the work occurs by utilizing message boards on the roadway as well as through the project website and on the City street closure list.

Information on the P Street Streetscape Project is available on the City’s website at www.lincoln.ne.gov (keyword: pstreet). If you have questions or comments, please contact one of the following people:

Zach Becker, Project Manager  
City of Lincoln - Engineering Services  
(402) 613-3763  
zbecker@lincoln.ne.gov

Kris Humphrey, Project Engineer  
City of Lincoln - Engineering Services  
(402) 326-1176  
khumphrey@lincoln.ne.gov

Hallie Salem, Downtown Re-Development Planner  
City of Lincoln - Urban Development  
(402) 441-7866

Andrew Christensen, Project Manager  
Hausmann Construction  
(402) 438-3230

701136 Adv ZJB tdq 2.wpd
P Street Streetscape Project (City #2013001/T.C.701136)

Crosswalk Status during Construction of Southwest Corner at 11th and P Street
From: JoAnn Murphy [mailto:jm15300@neb.rr.com]  
Sent: Monday, February 10, 2014 11:58 AM  
To: Jon Camp  
Subject: from JoAnn-comments  

Jon, I know Buzz emailed you earlier. I, too, am so very concerned about the “word games” that seem to be playing to spend more money.

COPs are indeed a type of bond. Just because the name doesn’t use the name “bond” now the public isn’t going to have the opportunity to vote on the measure, only be responsible for paying the debt. Every now and then we see the city has surplus $ in some fund only to be told at another time there is a shortage of funds. I really think that those running for office need to pass a test for “common sense” before being allowed to run or hold and office. Why on earth was this only now in the paper? Why not 2 weeks ago? Maybe so only those who knew about it ahead of the newspaper can attend and participate. Why is it so very important that we create a great first impression for visitors at the expense of the conditions in the rest of the city? Property owners and car owners within the city limits find their contributions increasing plus more talk of increasing the sales tax, etc. Will it never end?? We have a very needy population that is underserved. Those living within poverty limits, the mentally ill, children, the homeless ..all the increased business income created in the Haymarket is not alleviating any of the conditions of these folks. I’m a retired high school teacher. I taught Career Education at Lincoln High for several years. We talked a lot about establishing “priorities” and making choices. So, I constantly am amazed by the choices of our city representative and mayor. It always seems to come down to finding a way to spend $ to help companies make money. It all seems very manipulative. Yet I fail to see how their increase in business helps any of those who have a desperate need. Perhaps that is why more people consider moving to a smaller community just outside of Lincoln. Oh, Buzz just stopped by and said to tell you that you need to put your hat in the ring for governor. That way, he would vote in the upcoming election.

Have a good day, JoAnn Murphy
Jon:  According to this mornings paper the council will be voting on the use of COP funds to beautify Cornhusker Hiway, per the mayor, to impress visitors to the city.  I would suggest after he impresses them with his project that he take them out to 70th and “O” street and drive south so they can see how well he keeps up the city streets, and this is a main street with heavy traffic, including a hospital and a high school.  I don’t live near 70th street, as I live north of “O” street.  Buzz
I hope you will take the time to read this before you vote on the proposed Broadmoor apartment development at Pine Lake and Highway 2. This requires a huge jump in re-zoning from AG to R-4.

I wish the City Council had historical information from prior council meetings, promises and assurances. Citizens are at the mercy of the whims of current members who do not keep faith with past promises.

When the Andermatt (WalMart/Menards) Project was approved, the council made assurances to communities along Highway 2 that there would be no future commercial development between 56th and the new Andermatt development. The idea was for a “green’ entrance to the city with homes along Highway 2.

Mary Jo Livingston later sold some of her land to develop the Home Depot site. The communities of Edenton and Pine Lake fought this development because of those prior commitments and it was a further movement away from an attractive entry into the city. Houses had been built along the Highway on 66th Street believing those prior assurances from the council regarding no further development. It was argued at the time that people would not build along a highway, but the existence of these houses is proof of that misconception.

We are now faced with a development of an apartment complex right next door to single family homes. It is actually startling to imagine the construction of three-story apartments with a 41 foot pitch so close to a quiet neighborhood like Pine Lake and it seems like an unusual outcome of a City zoning strategy. I think it was Mr. Huston that commented that single family homes along a major highway would not be popular, but the high demand for Pine Lake homes as well as the other new homes along Highway 2 (built even after Home Depot) doesn't support this theory.

Mary Jo Livingston is now selling a small slice of land adjacent to Pine Lake for development of apartments. I attended the meeting with Broadmoor and neighbors regarding the proposed development. Broadmoor stated that it would not be economically feasible for them to do the construction unless they could have a minimum of 147 units and that they had already renegotiated the land price with Livingstons since their initial 219 unit proposal. Why is it the responsibility of the council to maximize the investment return for one family (the Livingstons) at the expense of all of the other neighbors.

Pat Mooberry has constructed single family homes and duplexes around our neighborhood and has kept every promise he has made to the neighborhood (lighting, road design, green space). It is not that we don’t understand there will be development, but why does it have to be so out of step with the existing land use? Had Broadmoor been able to further reduce the scope of the project to fit within R-3 zoning with fewer units and lower rooflines, the consensus might have been there from Pine Lake as long as the other protections (no access to Pine Lake, wrought iron fence, landscape screen, lighting, etc.) remained in place.

There is no shortage of apartment-appropriate lots in the Southeast Lincoln area if they wish to pursue another location and there seems to be no shortage of creative ideas for how to develop this slice of land near us that is more consistent with the neighborhood. The only difference is that one family will not maximize the price they can get for the land if a more appropriate, less dense alternative is approved. It is the price of the land that seems to be the primary hurdle to a development that nearly everyone can agree on.
The land under consideration has wetlands at its northern border, which has been maintained by Pine Lake. The construction of the parking lot required for an apartment complex will complicate the runoff in the area. I have not seen a study as to how that is to be managed.

The last issue is traffic. It is hard to imagine how the flow from so many new residents can be accomplished. There is just not a lot of room there. Especially if Highway 2 is eventually widened, the space will just be reduced further. **Just because the Comprehensive Plan now allows for the possibility of apartments and single homes constructed next to each other, it does not mean the Plan commands you to do so. Please use your judgment on this.**

In summary, this area has long been agricultural and single family homes. Please keep faith with us on past assurances made by prior councils. There are other places available that are more appropriate for apartments. The traffic in the area is already congested. It is difficult now at times to safely enter onto Highway 2 from the neighborhood. Creative ways to use that space could be designed and supported by the neighbors, but an apartment complex is not it.

Thank you for your consideration.

Sharon Kresse
Pine Lake Resident
I am from York, so I have no say in what goes on in Lincoln, however, my husband and I go to Lincoln about every weekend for dining, movies, etc. We do enjoy a drink with our dinner, and almost always go out for a drink after our movie. However, I am appalled that you would consider serving alcohol in the theatre. There are many, many options for drinking within walking distance of the Grand, to consume drinks before and after the movie, but I do not want to try and watch a movie with today's prices, with people who are drinking. They will be loud, disruptive and disrespectful. Who will "police" the theatre during each and every movie?? When a fight breaks out, who will be there to protect us?

We go to many games, college and pro, and when alcohol is served, there are always fans who get out of control, and that is in a loud environment....who will keep them "quiet" during a movie so we all can hear? There are so many negatives, and the only positive you have said is to keep up with Omaha?? Really? Is everything they do in Omaha a good idea?

We will NOT go to a movie theatre where alcohol is being served, period.

Julie Salsman
1207 Road 6
York, NE 68467
jul3@windstream.net

Sent from my iPad
Hi Jon,

After about 25 or more emails with no results, I’m reaching out to my district’s rep for some help. I have a fence that was damaged by some type of construction implement with pictures below. This occurred last fall as contractors worked up and down the section of Old Cheney Road that my fence backs up to. I have worked with a couple of the city engineers who are overseeing this project. They have both pretty much said that no one wants to fess up to the damage and that I’ll have to take this to the City Law department which will likely end up with the city council taking action. Can you help me shorten my pain and let me know how I can get reimbursed for the damages to my fence? As it is right now it appears in the grand scheme of things that my hard earned tax dollars are going to contractors that could careless how they treat citizens of Lincoln.

Thanks for your response,
Pat Ward for R. VanSchooten
402-610-1470

5635 Ezekiel Place, Lincoln Ne 68516

Thanks, Pat. Do you happen to have a street address for the property in question. This will help when I talk to LES.
Thanks.

Thanks, Pat. Do you happen to have a street address for the property in question. This will help when I talk to LES.
Thanks.
Hi Craig – Here are pictures of the fence damage along with some correspondences.
Thanks for your help!
Pat Ward
402-610-1470

From: Pat Ward
Sent: Friday, January 10, 2014 3:24 PM
To: 'Stevens, Ed'
Subject: FW: Fence damage

Hi Ed,
Thanks for assisting me with this claim. The fence runs along the back side of our lot that backs up to Old Cheney Road. There are all sorts of pedestal boxes on either side of the fence. At this time the only new evidence of work was a plastic pipe between the fence and the TW pedestal. The pipe is approximately 1 ½” – 2” black with green stripe. As you can see from the pictures (below) this damage was done by a skid loader. If any other vehicle was involved the damage would have been much lower on the fence. The repairs are not complete but the fence section, brackets and post cap have been replaced at this time. The post will have to wait until spring (if I’m going to do it). The TW pedestal is within 1-2 sections from the damage. As you can see on the photos the driver left tread marks - but apparently didn’t have enough integrity to report the accident. Does that make sense?
Feel free to call me to discuss any of these details or let me know how to get the repairs / reimbursement handled. Thanks for your help.
Pat Ward
402-610-1470

Pat
Can you call me about the fence damage? I was out to take a look but not sure what the damage was. I did not see where Time Warner had done any work in the area, I know we have been working with the other utilities on Old Cheney Road but not in the area of your yard. I have checked with our contractors and none of them had been in this area. They all have been to the west of your yard. All I can tell you is that from everyone I had talked to none have been in the area. So I am not aware of who might have damaged the fence.
Thank You

Ed Stevens
Time Warner cable
Lead Construction Technician
5400 S 16th Street
Lincoln Ne. 68512
E mail ed.stevens@twcable.com
Pat and Rod:

I am sending this email following receipt of Pat’s email and the many avenues she has tried to pursue to remedy the damage to the fence on Old Cheney.

Rod, I will be appreciative if you will advise whether Law Department has had an opportunity to review this yet and, if so, the status of the review. If not, please review this as soon as possible.

Thank you. To facilitate communication, please keep me in the loop but communicate directly with Pat Ward (402-610-1470).

Jon

JON A. CAMP
Haymarket Square/CH, Ltd.
200 Haymarket Square
808 P Street
P.O. Box 82307
Lincoln, NE  68501-2307

Office:       402.474.1838/402.474.1812
Fax:            402.474.1838
Cell:            402.560.1001

Email:   joncamp@lincolnhaymarket.com
Website:    www.lincolnhaymarket.com

Check our reception and event venues at:

http://www.facebook.com/pages/Apothecary-Lofts-Ridnour-Rooms/173175799380032
Hi Jon:

Thank you for approving the measures to provide COPS financing for the Lincoln Entry Corridor project.

I am working with an ambitious team of business leaders who are committed to reaching out for private support of this project that will provide so many benefits to our city. Everyone, and I mean everyone, we visit with is thrilled about the plans.

We are VERY grateful for your leadership and vision on the City Council!

Susan

Susan Larson Rodenburg, Campaign Coordinator
Lincoln Entry Corridor Vision Project: Lincoln Parks Foundation
402-440-3227
Susan@SLRCommunications.com
Councilman Camp,
I live in the Seven Oaks neighborhood, near the intersection of the Tierra/Williamsburg recreational trail and Old Cheney Blvd. As a user of that trail and frequent driver on that section of Old Cheney I am concerned about the safety of the crossing.

There is currently no traffic light at the crossing. Trail users navigate across two lanes of traffic to the median, then wait there to navigate across the other two lanes. When bicyclists with child trailers cross, there is just barely enough room on the median for them to fit. As a driver, when I see bicyclists, especially children, crossing two lanes of traffic I am always concerned if they will or be able to stop on the median before crossing into the other two lanes. As a trail user, I have often found that I’m so concerned about stopping on the median that I slow down too much when crossing the first two lanes of traffic.

I’m wondering if there are currently any plans for an underpass, overpass, or stoplight at that location. If so, what can I as a citizen do to help bring attention and prioritization to the project. If not, what can I do to research options and/or make the case for a project at that location. Thanks!

Paul Brinkman
Sr Process Engineer, MS&T Statistical Services
Novartis Consumer Health, Inc.
P.O. Box 83288
Lincoln, NE 68501-3288
USA

Phone +1 4024678582
Fax +1 4024678833
paul.brinkman@novartis.com
www.novartis.com
Councilman Jonathan Cook  
Lincoln City Council  
555 South 10th St.  
Lincoln, NE 68508

Dear Mr. Cook:

As you may know, pursuant to the Nebraska Clean Indoor Air Act of 2008, indoor workplaces became smoke-free on June 1, 2009. But, the law excepted a variety of places from becoming smoke-free, to wit: up to twenty percent of hotel rooms; Tobacco-only retailers; facilities researching the health effects of smoking; private residences, excepting those used as licensed child care programs; and "cigar bars," defined by a further revision to the Nebraska Clean Indoor Air Act passed in April 2009.

Part of the Act (Neb. Rev. Stat. 71-5717) allows for counties, cities, and other municipalities to further regulate smoking insofar as to not "permit smoking where it is prohibited," and to not "prohibit...smoking in outdoor areas." Indeed, Lincoln, in 2004, introduced its own smoking ban with sixty-two percent of voters approving it. Lincoln's ban, unlike Nebraska's ban, does not except tobacconists from being smoke-free. I am writing you because I hope you will support an ordinance -- or something similar -- to add an exception to Lincoln's indoor smoking ban that would exempt tobacconists from being smoke-free. Talking to numerous owners of tobacco shops in Lincoln, I learned that ninety-to-ninety-five percent of their sales are to smokers, who are ipso facto tolerable of second-hand smoke. Too, I feel businesses have every right to allow what they want in their workplace insofar as what businesses want does not affect the subjective health and well-being of their customers and employees. After all, the customers are voluntarily going to a cigar shop.

Thank you for your time reading this, and I hope you will vote for a repeal of the provision in Lincoln's indoor smoking ban allowing for the city to ban smoking in tobacco shops.

Sincerely,

G. Gentry
CG0:0
Please fund sidewalks as needed in order to get back on track with updates and normal repairs.

Ryan Reinke
(402) 304-4343
http://lnkhousing.com
Hello Council Members,

As a person who walks regularly with children and seniors around our beautiful city, I ask you to please support the funding increase to make our sidewalks safe and functional for all, especially the more vulnerable walkers, rollers, strollers. Our sidewalks literally connect us all, and when they are in good repair our neighborhoods and citizens benefit tremendously.

Thank you for your service.

Erin Glenn-Hash
1930 F Street
Lincoln, NE 68510
Lincoln City Council,

I am writing to state my case for my claim against the City of Lincoln submitted to the City Attorney's office 12/17/13 for loss occurred on 11/20/13. I trust that you have, or will have, received Mrs. Brownlee's opinion on the validity of my claim. I would like to submit the following as evidence that there was a “failure of duty owed to me”:

1. Our plumbing/bathroom were in new condition and in perfect working order as we closed on the house just two weeks prior to the loss.
2. John Henry's plumbing indicated there was no fault in our home's plumbing
3. John Henry's and Mike Mandery at the City of Lincoln indicated there was sewer work occurring in our area on the date of the loss.
4. Mike Mandery indicated that in the future they would let us know ahead of time when they were doing work in our area and took notes to indicate the occurrence of our loss such that they could prevent it in the future. It should be noted that the force sewer maintenance was enough to splatter halfway up the opposite wall. Whether this type of event is "extremely rare" in Mrs. Brownlee's opinion is of little consequence at this point. It seems, at the very least, one could reasonably agree that there was excessive force used to clear the sewer line.
5. This is a brand new home and I am owed the respect to not have to come home from the funeral of my mother-in-law to find the feces of a dozen of my nearest neighbors on the floor and walls of my bathroom.

As further evidence I have attached the images of the aftermath (items A & B) as well as my original letter to the city attorney's office. For your reference I have also included the invoices mentioned in my original letter and Mrs Brownlee's letter.

I appreciate your time and consideration in this matter.

Dan Glasser
9435 Del Rio Dr
Lincoln NE 68516
City Attorney Office,

My name is Dan Glasser and I live at 9435 Del Rio Dr. I am writing to recoup loss that occurred as a result of sewer line maintenance done by the city of Lincoln in our neighborhood. On 11/20/13 we found in our basement bathroom a sewage mess that had come from our toilet. There was enough force that it was splattered several feet up the opposite wall with most of the mess covering the toilet basin and tile floor. It's worth noting that we had just closed and moved into this home on 11/05/13 and had just returned after being away a week at a funeral to find this lovely sight.

We consulted a plumber, at John Henry's, who was able to determine that it was not likely a plumbing problem. He talked to the city of Lincoln's Mike Mandery who confirmed to him that they were in our area doing maintenance the day prior. The plumber referred us to Service Master to clean up the mess as it was beyond his normal work. The fees for the plumber were $130 (invoice included).

Service Master was able to clean the mess making two trips to ensure the grout was cleaned. Although it's not perfect, they did their best to get the tile and grout back to like-new condition and sanitized the area. In their cleaning process they discarded two bath towels, the shower curtain, liner and the bathroom trash can. I have included a receipt for those replacement items totaling $42.75 as well as the Service Master invoice of $244.90.

I am requesting $417.65 to cover the expenses related to the City of Lincoln's sewer line cleaning and maintenance as confirmed by Mike Mandery on 11/21/13. If you require pictures or any more information please contact me at djglasser@hotmail.com or 402-525-4704.

Thank You,

Dan Glasser

9435 Del Rio Drive

Lincoln, NE 68516
# Invoice

**Invoice No:**  0019379  
**Invoice Date:**  11/26/2013  
**Ph:**  402-434-2197  
**Email:**  servicemaster@nebrr.com

## Service Information

Daniel Glasure  
9435 Del Rio Drive  
Lincoln, NE 68516

## Billing Information

Daniel Glasure  
9435 Del Rio Drive  
Lincoln, NE 68516

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<th>Service Type and Description</th>
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<td>SEWER Inspect, loss, monitor, sewage clean-up, clean tile and grout, general clean-up of room, apply anti-microbial agent</td>
<td>$228.88</td>
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**Sub Total:** $228.88  
**Sale Tax:** $16.02  
**Payment Received:**  
**Total Invoice:** $244.90

*Invoice is due on or before 12/6/2013*

*Payment is due upon receipt*
**John Henry's Plumbing, Heating, Air Conditioning**

**BILL TO:**
Daniel & Amy Glasser  
9435 Del Rio Dr  
Lincoln NE 68516

**LOCATION:**
Daniel & Amy Glasser  
9435 Del Rio Dr  
Lincoln NE 68516

**INVOICE**

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<td>Camera (sewer and vent stack, could not go all the way up due to turns but appears to be venting). Description (spoke with city of Lincoln Mike Mandry and the city sewer was flushed one day prior, toilet in basement has never or rarely used, so the pressure vented through toilet. checked vent stack and appears good, toilet trap cleaned out and ran a lot of water, contacted servicemaster.) Payment Received</td>
<td>130.00</td>
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**TOTAL TAX**

$0.00

**TOTAL DUE**

$130.00

**TOTAL PAID**

$130.00

**BALANCE**

$0.00

For questions regarding this billing please call 402-802-9394 OR 402-802-9387
February 5, 2014

Dear Mr. Glasser:

This is in reference to your claim received in the City of Lincoln Law Department on December 19, 2013. In order for your claim to be authorized for payment from public funds, it must be shown that there exists evidence of some failure of duty owed to you. The mere occurrence of an incident resulting in claimed damages, in and of itself, is not a sufficient basis upon which a claim may be pursued against a public or private property owner. I have investigated your claim with members of the Lincoln Wastewater Department. I can find no evidence that the City, its employees or its agents, acted, or failed to act, in a negligent manner which resulted in the damage to your property. From my investigation, the Lincoln Wastewater Department performed a scheduled maintenance of the sewer main servicing your home. The maintenance was in compliance with proper City regulations and procedures. The sewer main itself was recently installed and appears to have been constructed according to all proper engineering requirements and specifications. There is no evidence of defects or improper design of the sewer main or any other City installations involved. These incidents referred to as “blowbacks” are extremely rare, and despite this unfortunate circumstance, the City of Lincoln takes every precaution available to ensure they do not occur. Since there is no evidence that the City of Lincoln acted, or failed to act, in a negligent manner, I cannot authorize payment of your claim from public funds. Therefore, I must inform you that your claim will be forwarded to the Lincoln City Council with a recommendation that they deny the claim.

The Lincoln City Council will consider your claim at its regularly scheduled meeting on February 24, 2014, at 5:30 p.m. in the Council Chambers, 555 South 10th Street, Suite 112. You may appear in person at that date and time to discuss your claim and/or you may contact the City Council in writing prior to that date by emailing the City Council, at council@lincoln.ne.gov, or by contacting your individual councilperson.

Sincerely,

Maree A. Brownlee
Assistant City Attorney
<table>
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<th>Description</th>
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**Subtotal**

39.95

**NE 7.00% Sales Tax**

2.80

**Total**

42.75

**AMEX**

42.75

**ACCT#: XXXXXXXXXXXX10C7 (S)**

**EXPDT: XX/XX**

**AUTH#: 546682**

**Change**

.00

**Your Total Savings $**

10.00

**Coupons Applied: 1**

1- 20% Off TTL $ 10.00

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Go Mobile!

First-time subscribers get a 20% Off one single item

In-Store or Online mobile offer
Dear Councilpersons:

Please give due consideration to **not** granting the permission of The Grand Theatres to have a liquor license for their establishment.

As a frequent movie-goer, I see the amount of children that are present and also other underage students that would not be able to drink at this establishment. After all, the Grand did install all the games especially to draw younger people. Now you are showing them that it is okay to drink in this establishment???

Let’s keep the movie theatres and the parks, as a place for the family environment and not allow the sale of alcohol. I can’t believe that the amount of alcohol they serve would be profitable, let alone having to deal with the person who drinks too much, interrupting the movies for other people who have come to enjoy this location for that purpose.

Thank you for your kind consideration.

Glenna Graupmann
Greetings!

As the Lincoln community continues to wrestle with the completion and cost of the Breslow Ice Center. A thought came to mind which I do not know has been addressed as a possibility for ice rinks or what it would cost (declaring as blighted could also reduce funding costs). How about converting Pershing Auditorium to the Breslow Ice Center!!!! I did not see in the Pershing Redevelopment Study in 2008 suggesting using Pershing for an ice center as a possibility.

The building structure and 4526 balcony seats are in place. The stage area can be converted to locker rooms.

Relative to having added rinks. There is 60 feet on the north and 62 feet on the south side outside. In looking up widths of ice rinks, apparently most common size is 85' wide. Where can one get added space? Possibly some of the rooms on the south side (how wide are they??) could be eliminated to allow for a wider added rink closer to 85' wide if structurally this is possible. Also some of the sidewalk with could be reduced to allow for a wider rink. Perhaps this rink does not need to be as wide as 85’? This could also be done on the north side for a 3rd rink if desired.

Regarding the lower level, this could be used for various purposes including ice rink related purposes as needed. If the main floor is an ice rink, can it also still be used for other purposes as needed such as basketball or volleyball with temporary flooring over the ice? I think this is done some places.

A Breslow/Pershing Ice Center would be more centrally located and UNL students in dorms could easily walk to it. This use would also largely leave the main structure in place but still costs tor renovate it but having a positive community use for this historic place!

Thanks for considering this!

Harley Charlson
Retired---For Top Quality Life in Lincoln, NE
email: hcharlson@hotmail.com
From: Carl B. Eskridge  
Sent: Wednesday, February 12, 2014 10:30 AM  
To: Harley Charlson; Mayor; tuland@downtownlincoln.org; webmaster@nebraska.edu; Jon Camp  
Subject: RE: Possible use for Pershing ---Ice Rinks  

Harley,

Thank you for your email regarding the potential use of Pershing as an Ice Arena. That's an interesting idea. In fact, as the city continues to seek the best possible use for the Pershing property, your thought may help prime the pump for creative thought about this important location. I will forward the email on on folks at the University who are making the decision on the ice arena.

Carl B. Eskridge  
Lincoln City Council  
District 4 (Central and NW Lincoln)

From: Harley Charlson [hcharlson@hotmail.com]  
Sent: Wednesday, February 12, 2014 10:09 AM  
To: Mayor; tuland@downtownlincoln.org; Carl B. Eskridge; webmaster@nebraska.edu; Jon Camp  
Subject: Possible use for Pershing ---Ice Rinks  

Note: Nebraska webmaster please forward to Chairman of NE Regents

Greetings!

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Harley Charlson  
Retired---For Top Quality Life in Lincoln, NE  
email: hcharlson@hotmail.com
I am opposed to alcohol at the Grand. There are many bars in the downtown area so people can easily drink before or after a movie. As someone who would not enjoy a drink during a movie I don’t want to deal with the behavior of those who have had too much to drink before the movie and then are drinking more at the theater. If we knew one drink was what everyone had consumed or would consume that would be more tolerable to me. It’s not possible to know that. There will be children in the lobby who might have to deal with those exhibiting drunken behavior.

Surely people can enjoy a movie without an alcoholic drink.

If the Marcus theater wants to open a new “adults only” theater that serves alcohol that’s fine. If that happened I would hope the location would not be near college campuses.

Thanks for reading my thoughts.

Joan Anderson
3500 Faulkner Dr. Apt. D206
Lincoln NE 68516