

**IN LIEU OF  
DIRECTORS' MEETING  
MONDAY, JANUARY 20, 2014**

**I. CITY CLERK**

**II. MAYOR**

1. NEWS RELEASE. Mayor presents December Award of Excellence to Damon Wirth with Lincoln Fire and Rescue, January 13, 2014.
2. NEWS RELEASE. City Independence Day celebration to be held July 3.

**III. DIRECTORS CORRESPONDENCE**

**HEALTH DEPARTMENT**

1. Lincoln - Lancaster County Health Department, Board of Health, meeting minutes of December 10, 2013.
2. Lincoln - Lancaster County Health, Department Report for December, 2013.

**PLANNING DEPARTMENT**

Administrative approvals by the Planning Director from January 7, 2014 through January 13, 2014.

**IV. COUNCIL MEMBERS**

**JON CAMP**

1. Message from Stephen Nimic regarding Time Warner's Lincoln cable vision contract. Hope no one ever considers giving exclusive right to any cable company again.

**V. CORRESPONDENCE FROM CITIZENS**

1. LES Administrative Board meeting agenda for Friday, January 17, 2014. Full agenda and support materials can be found at [www.les.com](http://www.les.com)

**OFFICE OF THE MAYOR**

555 South 10th Street, Lincoln, NE 68508, 402-441-7511

**FOR IMMEDIATE RELEASE:** January 13, 2014

**FOR MORE INFORMATION:** Diane Gonzolas, Citizen Information Center, 402-441-7831

**MAYOR PRESENTS DECEMBER AWARD OF EXCELLENCE**

Mayor Chris Beutler today will present the Mayor's Award of Excellence for December to Firefighter/Paramedic Damon Wirth with Lincoln Fire and Rescue (LFR). The award will be presented at the beginning of today's City Council meeting, which starts at 3 p.m. in the County-City Building, 555 S. 10th Street. The monthly award recognizes City employees who consistently provide exemplary service and work that demonstrates personal commitment to the City.

Wirth has been with LFR since 2005. He was nominated by Fire Captain Dustin Morton in the categories of customer relations and productivity for his work as a paramedic instructor and as a Canine Search Specialist. Wirth previously worked in northern Arizona and came to LFR with firefighting experience in both urban and wild land settings. Captain Morton said Wirth is always willing to share those experiences with his crew during training.

In addition to his regular duties, Wirth volunteered to serve as a paramedic preceptor. He spends many months teaching new paramedics how to operate within the rules and regulations of the Lincoln Emergency Medical System. The training includes operating the medic unit computer and administering life-saving drugs to patients in stressful emergency situations.

Wirth is part of a select group of Lincoln paramedics who are trained in Rapid Sequence Intubation or RSI. During an RSI, drugs are used to paralyze the body so that the paramedics can control critically injured patients. This treatment protocol is used only in rare life threatening emergencies. Captain Morton said only the best paramedics are selected to receive this highly skilled training.

In 2008, Wirth volunteered to join Nebraska Task Force 1 – the Urban Search and Rescue team based at LFR. After a year on the team, his love of dogs inspired him to apply for and be accepted as a Canine Search Specialist. He successfully completed his training in 2009.

When the task force was selected to receive a search dog donated by the National Search Dog Foundation, Wirth was selected to be the handler of a young black Labrador named George. After four years of training with Wirth, George is a fully accredited Search and Rescue Canine. Captain Morton writes that Wirth and George are inseparable. They are ready to deploy at a moment's notice to respond to any emergency locally or nationally.

**-more-**

**Award of Excellence**  
**January 13, 2014**  
**Page Two**

Wirth has spent much of his own time and money to bring this valuable search dog to Lincoln. He now coordinates all training for search dogs attached to the task force. Most of the time that work is without compensation, and many times he travels outside the area to train with other handlers and their dogs.

Because of his efforts, the task force's canine search dogs are some of the best in the country. Wirth and George used their search and rescue skills in the past year responding to the devastating tornado in Moore, Oklahoma and the severe flooding in the Boulder, Colorado area.

The other categories in which employees can be nominated are valor, loss prevention and safety. Consideration also may be given to nominations that demonstrate self-initiated accomplishments or those completed outside of the nominee's job description. All City employees are eligible for the Mayor's Award of Excellence except for elected and appointed officials.

Individuals or teams can be nominated by supervisors, peers, subordinates and the general public. Nomination forms are available at [lincoln.ne.gov](http://lincoln.ne.gov) (keyword: personnel) or from department heads, employee bulletin boards or the Personnel Department, which oversees the awards program.

All nominations are considered by the Mayor's Award of Excellence Committee, which includes a representative with each union and a non-union representative appointed by the Mayor. Award winners receive a \$50 gift certificate, a day off with pay and a plaque. All monthly winners and nominees are eligible to receive the annual award, which comes with a \$250 gift certificate, two days off with pay and a plaque.

**OFFICE OF THE MAYOR**

555 S. 10th Street, Lincoln, NE 68508, 402-441-7511

**FOR IMMEDIATE RELEASE:** January 13, 2014

**FOR MORE INFORMATION:** Dave Norris, Citizen Information Center, 402-441-7547

**CITY INDEPENDENCE DAY CELEBRATION TO BE HELD JULY 3**

Mayor Chris Beutler today announced that the City's annual Uncle Sam Jam Independence Day celebration and fireworks show will be held Thursday, July 3 at Oak Lake Park, 1st and Charleston streets. In case of inclement weather, the event will be moved to Saturday, July 5.

The City has been able to reduce personnel costs the past three years by holding the celebration on a non-City holiday. Mayor Beutler said the City also has received positive comments from residents who enjoy having the nighttime fireworks show precede a day off work and those who enjoy family gatherings on July 4th.

The 2012 and 2013 events were held July 3, and the 2011 event was held July 2. In 2010, rain caused the event to be moved to July 5. In 2009, the event was moved to July 3 to accommodate the Larry the Cable Guy show.

More information on the annual celebration will be available in June.

# LINCOLN-LANCASTER COUNTY HEALTH DEPARTMENT

Board of Health  
December 10, 2013

## I. ROLL CALL

The meeting of the Board of Health was called to order at 5:05 PM by Jacquelyn Miller at the Lincoln-Lancaster County Health Department. Members Present: Alan Doster, Michelle Petersen, Marcia White, Brittany Behrens (ex-officio), Rick Hoppe (ex-officio), Tim Sieh (ex-officio) and Jacquelyn Miller. Doug Emery arrived at 5:12 PM

Members Absent: Roma Amundson, Karla Lester, and Heidi Stark.

Staff Present: Judy Halstead, Charlotte Burke, Steve Beal, Scott Holmes, Andrea Bethke, Gwendy Meginnis, Tim Timmons and Elaine Severe.

Others Present: Mike Tavlin, Sandy Morrissey, and Nancy Hicks.

Ms Halstead introduced Mike Tavlin to the Board of Health. Mr. Tavlin was appointed by Mayor Beutler. His appointment was approved by the Lincoln City Council and Lancaster County Commissioners. His first official meeting will be January. Mr. Tavlin has served on numerous boards and committees in the community.

Ms. White announced her resignation from the Board of Health. She has accepted a position with the Community Health Endowment. The Mayor will recommend Ms. White's replacement to the Lincoln City Council and Lancaster County Commissioners.

## II. APPROVAL OF AGENDA

Dr. Miller asked if there were any additions or corrections to the Agenda.

Motion: Moved by Ms. White that the Agenda be approved as mailed. Second by Dr. Petersen. Motion carried by acclamation.

## APPROVAL OF MINUTES

Dr. Miller asked if there were any additions or corrections to the Minutes.

Motion: Moved by Mr. Emery that the November 12, 2013 Minutes be approved mailed. Second by Ms. White. Motion carried by acclamation.

### III. PUBLIC SESSION

#### DEPARTMENT REPORTS

##### A. Health Director Update

Ms. Halstead asked Mr. Timmons to provide an update on flu activity in the community. He stated there are seven confirmed influenza cases in Lancaster County. He also explained the difference between trivalent, quadrivalent, high dose and nasal vaccines. Trivalent contains 3 flu strains and quadrivalent contains 4 flu strains and high dose vaccine is administered to high risk patients 65 years of age and older.

Ms. Halstead stated the Board of Health will tour the EduCare Facility in February. Possible dates for the site visit are February 20, 25, and 27, 2014. Ms. Severe will contact Board of Health members to determine their availability for each of these dates.

Ms. Halstead stated the expansion of private medical homes is going well. The Lancaster County Medical Society is placing individuals with providers. Lutheran Family Services and community partners are also addressing behavioral health needs in the community. Since Nebraska did not expand Medicaid, Lancaster County will have to continue to provide funding for individuals who are part of the General Assistance Program. The Health Director, Deputy County Attorney and the GA Committee are looking at the possibility of utilizing General Assistance dollars to purchase insurance for these individuals through the Health Insurance Marketplace to determine if this is a feasible option.

Ms. Halstead thanked Mayor Beutler and Mr. Hoppe for approving the hiring of an additional Dispatcher in the Animal Control Program for the second half of the FY2013-14 budget year. Dispatcher staffing was reduced from 5 to 4 FTEs in 2007. Calls continue to increase and staff handle over 50,000 calls per year, in addition to dispatching officers, licensing, handling walk-ins, trap rental, bite/attack processing, communication with pet owners, etc. The position is user fee funded.

#### IV. CURRENT BUSINESS (Action items)

#### V. CURRENT BUSINESS (Information Items)

##### A. Increases in Permitting the West Haymarket and Arena Area

Mr. Holmes and Ms. Bethke provided an update on the Food Program's involvement in permitting the new facilities in the West Haymarket and Arena areas. He stated permits were issued for 45 new establishments in the area. This included 28 new restaurants and 17 new establishments in the Pinnacle Bank Arena. Ms. Bethke detailed what is involved in opening new establishments, including the plan review process and numerous visits to the facilities. Ms.

Halstead commended staff for their good work.

B. Solid Waste Management Plan 2040 Recommendations

Mr. Holmes provided an update on the Solid Waste Management Plan 2040 Recommendations. The Mayor appointed an Advisory Committee comprised of a broad section of community leaders and they met monthly from June 2012 to November, 2013. The Advisory Committee developed and approved recommendations. Mr. Holmes reviewed the recommendations, the implementation process and the monitoring mechanism. Recommendations were developed for waste reduction, source reduction, toxics reduction, yard waste, residential, commercial, and construction/demolition materials recycling, composting, transfer station and processing facilities, and establishment of an Eco-Park. The report was presented to the City Council and County Board. Prioritization of the recommendations will come after Mayor Beutler is briefed on December 13, 2013..

C. Update on Alcohol Related Programs – Region V Systems

Ms. Morrissey is the Prevention Director for Region V Systems, an agency that serves 16 counties in Southeast Nebraska. She provided background information on Region V Systems, community coalitions, areas of concern including underage drinking, binge drinking among 19-22 year olds and drinking and driving, the use of data and strategies to address these issues. She reviewed the Nebraska Risk and Protective Factors Student Survey (NRPFSS) fact sheets. Strategies include the Responsible Beverage Server Training, working with the University of Nebraska and law enforcement agencies and increased parental involvement. The Responsible Beverage Server Training Program was implemented in 2013 and is conducted by the Health Department. She thanked the Health Department for their involvement.

D. 2014 Legislation Update

Ms. Halstead stated the 2014 Legislative session begins on January 8, 2014. Key legislation the Department will be monitoring includes Medicaid expansion, Carbon Monoxide Detector requirements, E-Cigarette legislation and making it a primary offense for the use of seatbelts and texting while driving. She will provide updates to the Board of Health beginning in January.

VIII. FUTURE BUSINESS

IX. ANNOUNCEMENTS

Next Regular Meeting – January 14, 2014 – 5:00 PM

X. ADJOURNMENT

The meeting was adjourned at 6:25 PM.

Elaine Severe  
Recording Secretary

Jacquelyn Miller  
Vice-President





# DEPARTMENT REPORT

## DECEMBER, 2013

### DIRECTOR'S OFFICE

- The Health Director met with Mayor Beutler and staff to review the recommendations of the Solid Waste Management Plan 2040 Committee. The information was presented to the City County Common.
- The Health Director participated in the Healthcare Panel Discussion hosted by the Community Health Endowment. Information was provided on changes in health care in Lincoln and needs for the future.
- The Health Director met with consultants recommending increased access for teens aging out of foster care. Information for the youth will be provided as part of an upcoming training for the youth, foster parents and caseworkers.
- The Health Director is working with Lori Seibel of the Community Health Endowment to review options for safety net services to be expanded for vulnerable populations in Lincoln.
- Employee of the Month - Lisa Munger – Dental Health & Nutrition Services

### ANIMAL CONTROL

#### Animal Control Stats

	Sep- Nov 11	Sep- Nov 12	Sep- Nov 13
<b>Pet Licenses Sold</b>	14082	14978	15119
<b>Cases Dispatched</b>	5738	5890	6160
<b>Investigation</b>	6210	6294	6586
<b>Animals Impounded</b>			
<b>Dogs</b>	422	399	419
<b>Cats</b>	472	328	398
<b>Court Citations Issued</b>	49	102	102
<b>Warnings/Defects Issued</b>	2908	3493	4493
<b>Bite Cases Reported</b>	118	114	112
<b>Attack Cases Reported</b>	9	16	9
<b>Dogs Declared (PPD, DD,V)</b>	20	24	26

<b>Animal Neglect Investigations</b>	133	142	119
<b>Injured Animal Rescue</b>	213	184	193
<b>Wildlife Removal</b>	117	123	91
<b>Dead Animal Pickup</b>	670	556	479
<b>Lost and Found Reports</b>	637	676	555
<b>Phone Calls</b>	11772	12610	11092
<b>Average Response Time (in mins)</b>	24	18	21

- Animal Control licensing continues to go well and the new license fees go into effect January 1, 2014. License defect follow-ups help assure that pet owners that have forgotten or delayed their pet license and rabies vaccination updates and getting them done. The Animal Control website is our primary source for education and information.
- The Animal Control officers have been driving several new energy and fuel efficient Ford Transit Connects. The vehicles are a little smaller but are proving to be very adequate for the field work of the officers and are providing significant savings over the traditional full size vans and trucks.
- The Animal Control Manager will be a speaker at the Spring OLLI educational series on “Lincoln’s Animal World”. The classes will start April 1<sup>st</sup> and end May 8<sup>th</sup>.
- Animal Control continues to implement practices that will improve customer service. This has included having our website current and useful, better phone service and more education by the officers out in the field.
- Staff presented at a meeting of emergency response and preparedness volunteers and agency directors regarding Animal Control’s role in the event of a disaster. The American Red Cross-Lancaster County Chapter will continue to coordinate planning efforts on the management of pets during a disaster. The Capital Humane Society has also met several times with AC staff and continues to work on written plans and procedures.

## **COMMUNITY HEALTH SERVICES**

### **HEALTH INSURANCE MARKETPLACE**

- Training of volunteer Certified Application Counselors (CACs) for the Health Insurance Marketplace continues. This month, 6 additional volunteers began the training process including outreach workers from El Centro de las Americas, Malone Community Center, the Indian Center and Good Neighbor Center.
- Twenty four CHS staff completed the required training to become CACs for the Health Insurance Marketplace and will begin enrollments soon.
- Partner agencies who provide Navigators and CACs are reported that the federal website enhancements have improved the website’s functionality after the Thanksgiving holiday weekend.

**CULTURAL CONVERSATIONS**

- The CHS Division Manager and the Public Health Clinic Supervisor attended two “cultural conversations” hosted by Human Services of Lancaster County. Panel discussions were held with representatives discussing health challenges in navigating western medicine experienced by people from Iraq, Sudan, Mexico, Brazil and Honduras, and from the Karen speaking population of Myanmar. The discussions were very helpful in our efforts to serve refugees and newly arrived immigrants through the Public Health Clinic. Information will be shared with all staff of the CHS Division.

**DENTAL HEALTH & NUTRITION**

**WIC Monthly**

**Caseload (Participation):** (301 report)

<b>Total</b>	3316
<b>Main</b>	2407
<b>LMEP</b>	221
<b>Cornhusker Clinic</b>	688

**Food: For July 2013 -**

<b>Food Monthly Obligations</b>	\$ 227,785.57
<b>Food Pkg Avg.</b>	\$ 67.00
<b>Women</b>	\$ 41.18
<b>Infants</b>	\$ 143.88
<b>Children</b>	\$ 45.28

**Mentoring:**

(Number and school)

<b>Students</b>	6 UNMC RN students
<b>Interns</b>	

<b>Volunteers</b>	
<b>LMEP Residents</b>	2

**Dental Health**

- During November, the dental staff provided 844 patient visits for 540 clients. Of the total clients served over: 62% were children; 57% were enrolled in Medicaid; 2% were enrolled in General Assistance; 29% fell at or below poverty, receiving services for a minimum fee for service; 11% fell at or below 100% of poverty, receiving services on a sliding fee scale; and approximately 63% were of racial and ethnic minorities, with 32% indicating a non-English language as their primary language. Of the total clients served during November, 47 clients (100% children) were served with 83 patient visits during three Thursday evening clinics.
- Community Outreach activities included dental staff providing school based dental screenings at Norwood Park, Eastridge, Holmes, Everett, and Clinton Elementary schools, targeting children that have not reported seeing a dentist in the past 12 months. LLCHD dental staff coordinate the elementary school based dental screenings using volunteer community dentists and LLCHD dental staff, providing parents with referral and educational information for those children identified with dental needs and the importance of establishing a dental home.

**ENVIRONMENTAL PUBLIC HEALTH**

**Environmental Public Health Division  
The Year in Numbers  
FY 2012-2013**

<b>Description</b>	<b>FY 2010-11</b>	<b>FY 2011-12</b>	<b>FY 2012-13</b>
Foodhandler permits issued	10,089	13,188	12,795
Food establishment inspections	2301	2466	2360

performed			
On-site consultation at food establishments	255	205	244
Food managers trained at food manager seminars	315	302	355
Food Enforcement Notices issued	63	58	75
Foodborne illness complaints	44	43	80
Child care facility inspections	187	112	131
Child care providers trained in health, safety, etc.	882	878	796
Water well & sewage system inspections performed	747	912	790
Land use proposals reviewed	147	132	152
Water well permits issued	550	550	604
Onsite wastewater permits issued	139	117	147
Drinking water samples collected from	1031	918	841

private wells			
Swimming pool & spa inspections	522	502	544
Property Transfers reviewed for well/sewage system	147	180	200
Illegal dumping report on county roads	134	99	80
High priority public health nuisance complaints	941	676	416
Participants attending the earth wellness festival	3,000	3,000	3,000
Air pollution compliance inspections	172	138	197
Asbestos removal inspections	124	170	128
Poor indoor air quality investigations	186	143	119
Special waste permits issued	981	1113	1004
Pounds of hazardous waste collected from households	78,679	84,276	78,506
Emergency Response events for hazardous materials spills	133	149	135

## HEALTH DATA & EVALUATION

- Flu activity has been starting to show up locally. Also, nationally there are now four states with widespread flu activity so hopefully people have been immunized as travelers are likely to spread flu during the holiday weeks. Texas, Alabama and Louisiana are three of the four states with the most activity so travel to those states may pose the greatest risk.

Fortunately, it appears that this year's flu vaccines are a good match for the flu types that are showing up (H1/N1 2009 and H3 A viruses) in the country so if you've been vaccinated you should have a good chance of protection. If you haven't been vaccinated there is no better time than the present since it will take two weeks to develop full immunity and during the holidays your chances of being exposed increase a great deal due to the many family and social interactions.

- In addition to flu, be on the alert for pertussis (whooping cough) as we have seen an increase in pertussis cases in the last couple of months. Anyone with a persistent cough lastly longer than two weeks should probably suspect the possibility of pertussis. Teens and adults generally have lost their immunity from their shots and need a booster. And, it's important get a booster if you are around infants and small children as they are the most likely to have difficulty breathing and might need to be hospitalized.
- Another disease that's always present, but sometimes rises during the holidays is norovirus. The reason is that people attend office and holiday parties at this time of year and anyone who has a touch of "stomach flu" can expose others quite easily. Hand washing is the most effective preventive method to avoid catching the disease, but it's difficult to avoid someone who doesn't stay home when they are sick.
- We are getting ready for the 2014 BRFSS and YRBS surveys by getting the contracts ready with the Nebraska Department of Health and Human Services and UNL. The 2014 surveys are collected monthly throughout the year and the YRBS will be conducted in the fall in all high schools in Lancaster County.

## HEALTH PROMOTION & OUTREACH

### Injury Prevention

- Staff conducted three Nebraska Safe Kids Child Care Transportation Trainings to help child care centers come into compliance with the revised State regulations. Thirty child care workers completed this three hour training required to be able to transport children. Staff continues to promote these trainings to Lancaster County childcare directors.
- Staff presented Safe Kids Lincoln Lancaster County information and activities at the CLC Directors' meeting. Plans include assisting the CLCs with bike/ped activities, flyers



for child passenger safety events, and considering conducting Fire Safe Landlord Trainings in the CLC service areas.

### **Tobacco Prevention**

- Staff coordinated a tobacco compliance check with the Lincoln Police Department and four youth volunteers. One sale out of 44 attempts to purchase was made for a 98% compliance rate. Compliance totals for the year are 41 sales out of 333 attempts to purchase for an 88% compliance rate. Staff made follow-up visits to all businesses that sold tobacco to minors to discuss ways in which these businesses could ensure that sales to minors will not happen.

### **Chronic Disease Prevention**

- Staff delivered materials (water bottles, backpacks, bookmarks and Frisbees) to Arnold Elementary School for their 54321 GO! Club and Family Fun Night along with youth and adult post-surveys; and (fiction books on gardening, weekly check-it-off sheets, bookmarks, posters) to Elliott CLC. Preliminary survey data indicates that 76% of youth and 54% of adults recognize the 54321 GO! message.
- Staff presented information regarding the Summer Food Program to students, staff, and faculty of Nebraska Wesleyan University on November 18 as part of their annual Hunger Awareness Week.

## **INFORMATION & FISCAL MANAGEMENT**

- Information Management staff working closely with Dental Program staff have completed configurations and classes to implement electronic billing for Medicaid Services.
- HIPAA training update has been completed for Health Department staff and City Treasurer's and Accounting staff.
- Fiscal Office Supervisor and Division Manager are setting up the spreadsheets needed to prepare the Department budget.



# Memorandum

**Date:** ♦ January 14, 2014  
**To:** ♦ City Clerk  
**From:** ♦ Teresa McKinstry, Planning Dept.  
**Re:** ♦ Administrative Approvals  
**cc:** ♦ Jean Preister

This is a list of the administrative approvals by the Planning Director from January 7, 2014 through January 13, 2014:

**Administrative Amendment No. 13085** to Special Permit No. 13033, The Preserve at Cross Creek First Addition Community Unit Plan, approved by the Planning Director on January 9, 2014, requested by Land II, LLC, to adjust the lot sizes for Phase 1, on property generally located at S. 63<sup>rd</sup> St. and Roca Rd.

**Administrative Amendment No. 13084** to Special Permit No. 1013J, Trade Center Planned Service Commercial Center, approved by the Planning Director on January 13, 2014, requested by Verizon Wireless, to allow accessory buildings with the 50 foot setback (but no closer than 20 feet to a lot line), on property generally located near S. 56<sup>th</sup> St. and Old Cheney Rd.

**Mary M. Meyer**

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**From:** Stephen A Nimic [s1950nimic@windstream.net]  
**Sent:** Tuesday, January 14, 2014 5:29 PM  
**To:** Jon Camp  
**Subject:** cable vision

Dear council member,

It is my understanding that Time Warner's Lincoln cable vision contract is up this year. I sincerely hope that no one even considers giving exclusive (i.e. monopoly) rights to any cable company ever again.

Stephen Nimic



1040 O Street, P.O. Box 80869  
Lincoln, NE 68501-0869

**AGENDA**  
**LES ADMINISTRATIVE BOARD**  
Friday, January 17, 2014 – 9:30 A.M.  
LES Board Room  
1040 “O” Street

**9:30 A.M.**

- 1. Call to Order**
  - 2. Election of 2014 Officers**
  - 3. Approval of Minutes of the December 20, 2013 Regular Meeting of the LES Administrative Board**
  - 4. Comments from Customers**
  - 5. Committee Reports**
    - A. Operations & Power Supply Committee
    - B. Budget & Rates Committee
    - C. Finance & Audit Committee
  - 6. Administrator & CEO Reports**
    - A. Corporate Key Indicators – Benchmark Study Review
    - B. 2013 Preliminary Financial Review
    - C. 2013 Year-End Summary
    - D. State Legislative Report
  - 7. Chief Operating Officer’s Reports**
    - A. LES Business Indicators – Year-End Report
    - B. 2013 Sustainability Target Report
    - C. Power Supply 2013 Year-End Review
  - 8. Other Business**
    - A. Monthly Financial and Power Supply Reports
    - B. Miscellaneous Information
  - 9. Adjournment**
- \* Denotes Action Items

**Next Regular Administrative Board meeting Friday, February 21, 2014.**