I. CITY CLERK

II. MAYOR
1. NEWS ADVISORY. Mayor Beutler’s public schedule for the week of November 9, 2013 through November 15, 2013.
2. NEWS ADVISORY. Council Chair Carl Eskridge, Downtown Lincoln Association representatives, and the Nebraska Retail Federation will hold a news conference on November 12th, 1:30 p.m., at Thread’s - Footloose and Face, 1219 P Street to promote Shop the Blocks on November 14, 2013.
3. NEWS RELEASE. Mayor urges residents to “Shop Local”.
   a) Downtown Lincoln Association news release on Shop the Blocks.
4. NEWS RELEASE. Public invited to Open House on Trendwood Park Storm Water Quality Project. Project affects area near 77th and A Streets.

III. DIRECTORS CORRESPONDENCE

WEST HAYMARKET JOINT PUBLIC AGENCY
1. The West Haymarket Joint Public Agency will meet on Thursday, November 14, 2013, 9:00 a.m., 555 S. 10th Street in Council Chambers Room 112. Agenda and attachments online.

HEALTH DEPARTMENT
2. Lincoln Lancaster County Health Department meeting minutes of October 8, 2013.

LINCOLN LIBRARIES
1. Letter from Pat Leach, Library Director, regarding expected Library Board vacancy.

PARKS AND RECREATION
1. Parks and Recreation Advisory Board meeting agenda for November 14, 2013.

PLANNING COMMISSION

PLANNING DEPARTMENT
1. Nebraska Capitol Environ Commission meeting agenda for Thursday, November 14, 2013, 10:00 a.m., in room 1525, ground floor, Nebraska State Capitol, 14th and K Streets.
2. Urban Design Committee meeting agenda for Wednesday, November 13, 2013, 3:00 p.m., room 214, County City Building, 555 S. 10th Street.
3. Administrative Approvals by the Planning Director from November 5, 2013 through November 11, 2013.
4. Planning memo to County Board, with copies to City Council, Mayor Beutler, and Planning, on Comprehensive Plan Amendment No. 13002. (N.W. 27th Street and Highway 34)

PUBLIC WORKS & UTILITIES/ENGINEERING
1. The November 2013 JAVA Board Meeting has been canceled.

WEED CONTROL AUTHORITY
1. Lancaster County Week Control - City of Lincoln Weed Abatement newsletter, October 2013.

IV. COUNCIL MEMBERS

V. CORRESPONDENCE FROM CITIZENS
1. Lincoln Electric System (LES) Administrative Board meeting agenda for Friday, November 15, 2013. Full agenda and support materials can be found online.
2. Lincoln Independent Business Association (LIBA) letter expressing their concern over recommendations reported by the Solid Waste Plan 2040 Advisory Committee. (Each City Council Member received letter)
Mayor Beutler’s Public Schedule
Week of November 9 through 15, 2013
Schedule subject to change

Saturday, November 9
• NAACP Freedom Fund banquet, remarks - 6:30 p.m., Cornhusker Marriott Hotel, 333 S. 13th St.

Monday, November 11 - CITY OFFICES CLOSED – VETERANS DAY HOLIDAY
• Veterans Day program (presented by Mayor’s Advisory Council for the Veterans Memorial Garden), remarks - 11 a.m., Auld Recreation Center, Antelope Park, 1650 Memorial Drive

Tuesday, November 12
• Mayor’s Multicultural Advisory Committee meeting - 4 p.m., Mayor’s Conference Room, County-City Building, 555 S. 10th St.

Wednesday, November 13
• 2013 LES Energy Summit - 7:30 a.m., Embassy Suites, 1040 “P” St.

Thursday, November 14
• West Haymarket Joint Public Agency public meeting - 9 a.m., Council Chambers, County-City Building

Friday, November 15
• Niagara Peace and Dialogue Awards, remarks - 6 p.m., Cornhusker Marriott Hotel (main ballroom)
DATE: November 12, 2013
FOR MORE INFORMATION: Diane Gonzolas, Citizen Information Center, 402-441-7831

City Council Chair Carl Eskridge and representatives of the Downtown Lincoln Association and the Nebraska Retail Federation will promote Shop the Blocks (November 14) and Small Business Saturday (November 30) at a news conference at 1:30 p.m. TODAY, Tuesday, November 12 at Thread’s - Footloose & Fancy, 1219 “P” Street.
MAYOR URGES RESIDENTS TO “SHOP LOCAL”

Mayor Chris Beutler is encouraging shoppers to again support locally-owned businesses over the holiday season. He encourages residents to “Shop the Blocks” in downtown Lincoln Thursday, November 14. And he has issued a proclamation for the fourth annual “Small Business Saturday” November 30, a national promotion of American Express.

The Shop the Blocks Holiday Celebration from 4:30 to 9 p.m. Thursday is produced by the Downtown Lincoln Association (DLA). DLA’s first Shop the Blocks event was in November 2011. Todd Ogden, DLA’s Marketing Director, said the semi-annual events have attracted more than 1,000 shoppers to downtown and produced $100,000 in sales for the businesses participating. More information is available at shoptheblocks.com.

The U.S. Senate officially recognized Small Business Saturday – which falls between “Black Friday” and “Cyber Monday” – in 2011. This year, American Express is offering card members the opportunity to get a $10 statement credit when they enroll their eligible American Express cards and then use them to spend $10 or more in a single in-store transaction at a qualifying location on Small Business Saturday. Enrollments are limited and begin November 24. Qualifying small business owners can receive free online advertising and marketing materials. More information is available at smallbusinesssaturday.com and shopsmall.com.
Shop the Blocks Holiday Celebration Returns to Downtown Lincoln

October 10, 2013 - LINCOLN, Neb.—The Downtown Lincoln Association (DLA) is proud to announce the return of Lincoln’s premiere VIP shopping experience, Shop the Blocks Holiday Celebration. The event will take place in downtown’s retail core on Thursday, November 14, from 4:30 p.m. to 9:00 p.m.

In the past year, Shop the Blocks semi-annual events have brought more than 1,000 shoppers to downtown Lincoln and produced $100,000 in sales for the participating small-business owners.

Ashlie Hadden, owner of Embellish and Cuff sings praises for the event. “Shop the Blocks is a great opportunity for members of the Lincoln community to experience a fun and unique event and learn more about what their local businesses have to offer. I can’t think of anything more fun than sampling the local shopping and restaurant scenes all in one night! In addition, it is a great time to shop for holiday gifts. Everything you see in the downtown shops will be unique and everyone on your list will be pleased to receive something special!”

Shop the Blocks Holiday Celebration will feature 24 downtown boutiques offering special discounts along with appetizers and desserts from local restaurants and caterers. Leisure Limousine will provide luxury transportation between the shops, and The Single Barrel will host the after party.

All-Access Passes to attend the event are $7.00 in advance online and $10.00 at the door the day of the event. Passes include exclusive access to the in-store discounts, appetizers & desserts, use of the limo chauffeur service, and entry into the after party. Shoppers must check-in at The Single Barrel between 4:30-8:00 p.m. to pick up their All-Access Passes.

Several lucky pass-holders will have the chance to win one of many shopping prizes, including a $250 Downtown Gift Card, a Sartor Hamann Diamond, a one-night stay at Embassy Suites and several downtown store gift cards and merchandise prizes.

All-Access Passes are on sale now. Visit ShoptheBlocks.com to reserve your passes today and view a complete list of participating retailers. Follow Shop the Blocks at Facebook.com/ShoptheBlocks for up-to-date details.
The public is invited to an open house Tuesday, November 19 on the Trendwood Park Water Quality Project. The informal meeting is from 5:30 to 7:30 p.m. at Bethel Baptist Church, 1401 S. 77th St. The project includes a water quality pond and other features in the area of 77th and “A” Street. The project was recommended in the Deadmans Run Watershed Master Plan to improve the quality of stormwater flowing into Deadmans Run and eventually into Salt Creek.

Those who attend will have the opportunity to view concept drawings and preliminary plans and meet with project team members from the City and The Flatwater Group, Inc., the project design consultant.

The project is being funded through the 2012 stormwater bond issue. Construction is expected to occur in late summer 2014.

For more information on the Deadman’s Run Watershed Master Plan and other Watershed Management projects, visit the City’s website at lincoln.ne.gov (keyword: watershed).

- 30 -
The West Haymarket Joint Public Agency will meet on **Thursday, November 14, 2013** at 9:00 A.M. in the City Council Chambers Room 112.

Agenda and attachments are online at [http://lincoln.ne.gov/city/finance/account/jpa-mtgs.htm](http://lincoln.ne.gov/city/finance/account/jpa-mtgs.htm)

Pam Gadeken
**Administrative Aide II**
**City Public Works & Utilities** | 555 So. 10th, Suite 203 | Lincoln, NE 68508
P 402-441-7558 | F 402-441-8609 | pgadeken@lincoln.ne.gov
DEPARTMENT REPORT
OCTOBER, 2013

DIRECTOR'S OFFICE

- The Health Director attended the Community Health Endowment Board of Trustees Annual Retreat. She also serves on the Endowment’s Funding Committee.

- The Health Director participated in the LR22 meeting at the University of Nebraska Medical Center to discuss the future of health care in Nebraska.

- The Health Director attended the Local Health Director’s meeting as part of the Public Health Association of Nebraska Annual Meeting in Grand Island.

- The Health Director attended the Lincoln Public Schools Medical Advisory Committee – a semi-annual meeting to assist with health policy setting for Lincoln Public Schools.

- The Health Director and key staff continue to meet with Lincoln Fire and Rescue management staff on issues of mutual interest to both departments.

- The Department is participating in the Combined City/County Campaign for the United Way, Community Health Charities and the Community Services Fund of Nebraska. The kickoff luncheon was held at the Auld Recreation Center on October 1, 2013. Presentations were made to the Mayor’s Cabinet, County Management Team and to the Health Department staff at the Department’s All Staff Meeting.

- The Employee Relations Committee hosted an Employee Appreciation Luncheon for Department staff on October 31, 2013.

- Employee of the Month - The Water Team – Environmental Health Division - Doug Smith, Nate Hartman, Karl Dietrich and Jim Newman

ANIMAL CONTROL

<table>
<thead>
<tr>
<th></th>
<th>Sep 11</th>
<th>Sep 12</th>
<th>Sep 13</th>
</tr>
</thead>
<tbody>
<tr>
<td>Pet Licenses Sold</td>
<td>4361</td>
<td>4506</td>
<td>4601</td>
</tr>
<tr>
<td>Cases Dispatched</td>
<td>1857</td>
<td>2212</td>
<td>2037</td>
</tr>
<tr>
<td>Investigation</td>
<td>2031</td>
<td>2358</td>
<td>2221</td>
</tr>
<tr>
<td>Animals Impounded Dogs</td>
<td>139</td>
<td>144</td>
<td>143</td>
</tr>
</tbody>
</table>
- Animal Control is continuing to promote the “Tag It” pet licensing campaign. Staff attended the UNL East Campus pet event on Saturday, October 26, 2013. There was a free microchip clinic and other interesting demonstrations and educational booths. Approximately 75 dogs received a microchip. Pet owners could visit the Animal Control booth and view laptop presentations on pet care and bite prevention. The event was hosted by the UNL East Campus Veterinary Sciences Department and several local Veterinarians. Animal Control provided information on bite/attack prevention, licensing, vaccinations, wildlife trapping and relocation, and other popular animal topics.

- Wildlife is more prevalent this time of the year and you may see more wildlife in and around your home. Animal Control will assist with injured and sick wildlife and should be called at 402-441-7900 if you have concerns. Healthy wildlife are numerous in the City and are not trapped by Animal Control. The Animal Control website is a good resource to learn more about wildlife trapping and relocation.

- Staff will be following up more frequently with owners of potentially dangerous dogs and dangerous dogs in the next few months. Compliance with Lincoln Municipal Code has improved, however, follow up contacts are usually needed to assure good compliance among owners that have dogs recently declared and may not understand or be aware of the requirements. Staff attempt to explain and educate individuals before writing defects or citations.

- Interviews will begin in a few weeks for an Animal Control Officer I position that was vacated by an employee this past August. We hope to have a replacement by mid-December.

- Several Animal Control employees will be completing the Incident Command training
computer course over the next few weeks. This is part of our preparedness planning and training. The Division Manager has also met with the staff from the Capital Humane Society regarding our roles in disaster responses and preparedness.

COMMUNITY HEALTH SERVICES

FLU VACCINE

- CHS began offering flu vaccine on September 30th. Flu vaccine is available for two populations: 1) children ages 6 months through 18 years of age who are on Medicaid, uninsured or underinsured, and 2) poor & uninsured adults ages 19 and over (≤185% Federal Poverty Level and no private insurance, Medicaid, Medicare, military, government or any other type of health insurance). Flu vaccine for children is provided by the Vaccine for Children federal program.

- Adult flu vaccine is provided in the clinic and through specialized outreach to homeless and near homeless populations. Eighty five (85) unique individuals received flu vaccine during the Project Homeless Connect-Lincoln event on October 10, 2013. Other flu clinics offering the vaccine to homeless and near homeless individuals are scheduled at the Center for People in Need, the Gathering Place, and at Matt Talbot Kitchen & Outreach. Nursing staff are working with student nurses to arrange additional flu vaccine clinics at Food Net events.

DOMESTIC VIOLENCE TRAINING

- CHS case management and clinical staff participated in a day and a half training provided by the Nebraska Domestic Violence Sexual Assault Coalition on domestic violence and sexual assault. The purpose of the training was to enable staff to (a) identify the complexities of domestic and sexual violence, (b) examine considerations for response, and (c) develop the skills necessary to respond effectively. Patients of CHS case management and clinical services are screened for domestic violence using the following questions: (1) have you been hit, kicked, punched, or forced to have sex with or otherwise hurt by someone within the last year, (2) have you been screamed at, insulted, cursed at, or put down by someone within the last year, (3) do you feel safe in your current relationship, and (4) is there someone from a previous relationship who is making you feel unsafe now? If the screening is positive, patients are referred to appropriate community resources – including law enforcement in times of imminent danger. CHS has policies in place for staff to respond to domestic violence and child abuse situations. Annual training of staff on these issues is essential.

PATIENT SATISFACTION SURVEY

- One hundred twenty three (123) patients participated in a satisfaction survey the week of
August 5 through 9. During this week, staff from clinic services (CHS, Dental and WIC), customer services/registration desk, and home visitation services made a concerted effort to obtain feedback from our patients about “how we are doing”. Our customer service goals are to be responsive, professional, friendly, and timely. Patients rate their service on a scale of 1 to 5 with 1=poor service and 5=excellent service. Overall, our services were rated 4.73 out of 5.0 by our patients for this time period. Patients continued to comment that waiting times for clinic services were longer than expected. While clinic waiting was a topic of a Quality Improvement Expedition in the past, CHS staff will review this issue again.

DENTAL HEALTH & NUTRITION SERVICES

WIC

Caseload (Participation): (301 report)

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<table>
<thead>
<tr>
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<tbody>
<tr>
<td>Total</td>
<td>3481</td>
</tr>
<tr>
<td>Main</td>
<td>2587</td>
</tr>
<tr>
<td>LMEP</td>
<td>234</td>
</tr>
<tr>
<td>Cornhusker Clinic</td>
<td>660</td>
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Food: For May 2013 -

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
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<tbody>
<tr>
<td>Food Monthly Obligations</td>
<td>$ 232,031.15</td>
</tr>
<tr>
<td>Food Pkg Avg.</td>
<td>$66.45</td>
</tr>
<tr>
<td>Women</td>
<td>$39.97</td>
</tr>
<tr>
<td>Infants</td>
<td>$141.81</td>
</tr>
<tr>
<td>Children</td>
<td>$44.19</td>
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</table>

Mentoring: (Number and school)

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<table>
<thead>
<tr>
<th></th>
<th></th>
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</thead>
<tbody>
<tr>
<td>Students</td>
<td>5 UNMC RN students</td>
</tr>
<tr>
<td>Interns</td>
<td>1 Eastern Michigan RD</td>
</tr>
<tr>
<td>Volunteers</td>
<td></td>
</tr>
</tbody>
</table>

Dental Health

During the month of September, dental staff provided 541 clients with 850 client visits. Of the 541 clients served, 273 were children (50.5%). Of the 273 children served, 64 children were aged 4 years and under (23.4%) with 10 children aged 1 year (4%). The dental staff has set, as a targeted priority, to serve more children beginning at the age of 1.
- Of the total clients served, over 52% of the clients seen were Medicaid eligible, 31% of the clients fell at or below poverty receiving services at a minimum fee for service, 3% of the clients were General Assistance enrolled receiving services at no fee, and 13% of the clients fell in the range of 101%-200% of poverty receiving services on a sliding fee scale. Fifty-five clients were seen during extended hours with 52 children (93%) served during the extended hours.

- Dental staff provided 108 Early Head Start and Head Start children at the Educare Center with dental assessments, brushing instructions and fluoride varnish applications. Those families not reporting a dental home are provided referral information for accessing dental homes.

ENVIRONMENTAL PUBLIC HEALTH

Onsite Wastewater Treatment Systems (OSWWTS) & Installer Permitting

- One of the goals of the Water Quality Program is to protect human health by preventing waterborne illness through preventing ground and surface water pollution by sewage. Our performance based budgeting indicator for the OSWWTS program is to ensure 100% of new and repaired on-site wastewater treatment systems meet regulatory requirements. We accomplish this goal by:

  - permitting and training installers;
  - reviewing site plans to protect wells, ground and surface water from sewage contamination;
  - reviewing construction plans for all new and repaired systems;
  - reviewing soil types to assure the right kind and size of system is installed;
  - providing technical assistance to installers and homeowners;
  - issuing permits authorizing system construction;
  - conducting inspections prior to covering septic system laterals; and
  - taking enforcement actions requiring discharges of sewage to be stopped.
Onsite Wastewater Treatment System Permits Issued

<table>
<thead>
<tr>
<th></th>
<th>FY09</th>
<th>FY10</th>
<th>FY11</th>
<th>FY12</th>
<th>FY13</th>
</tr>
</thead>
<tbody>
<tr>
<td>New</td>
<td>68</td>
<td>86</td>
<td>105</td>
<td>82</td>
<td>125</td>
</tr>
<tr>
<td>Repair</td>
<td>45</td>
<td>40</td>
<td>34</td>
<td>35</td>
<td>22</td>
</tr>
<tr>
<td>Total</td>
<td>113</td>
<td>126</td>
<td>139</td>
<td>117</td>
<td>147</td>
</tr>
</tbody>
</table>

- FY13 had the largest number of onsite wastewater treatment system permits issued over the past five years.

- City ordinance and County resolution require onsite wastewater treatment systems to be permitted ($355) and inspected, and any person that constructs a system must be certified as an Installer. In FY 13, 147 permits were issued, requiring 309 inspections. Direct costs for the OSWWTS program are about 44% fee funded.

- Health is delegated authority to regulate OSWWTS by the Nebraska Department of Environmental Quality (NDEQ), thus assuring efficient use of government resources. NDEQ offers training for installers and state certification; local regulations recognize the State certification, but we retain a locally enforceable, low cost permit for installers. Health Department staff serve on a statewide advisory committee. We also partner with the Nebraska Onsite Wastewater Association, NDEQ, and County Extension on training and education.

Special Waste Program

- The goal of the Special Waste Program is to protect public health and the environment by assuring that industrial and business waste is properly managed. Businesses that generate
any one of the 35 different "special" wastes is required to submit an inventory of their wastes and disposal information. We accomplish this goal by:

- reviewing inventories to determine applicability of proper disposal methods
- reviewing submitted material safety data sheets (MSDS) and laboratory test data
- issuing permits with specific permit conditions to protect human health and the environment
- provide businesses with recycling options and pollution prevention opportunities
- provide technical assistance on management of hazardous waste

**Special Waste Permits Issued**

<table>
<thead>
<tr>
<th></th>
<th>FY 2009</th>
<th>FY 2010</th>
<th>FY 2011</th>
<th>FY12</th>
<th>FY13</th>
</tr>
</thead>
<tbody>
<tr>
<td>Existing</td>
<td>772</td>
<td>793</td>
<td>846</td>
<td>981</td>
<td>1004</td>
</tr>
<tr>
<td>New</td>
<td>21</td>
<td>53</td>
<td>135</td>
<td>132</td>
<td>0</td>
</tr>
<tr>
<td>Total</td>
<td>793</td>
<td>846</td>
<td>981</td>
<td>1113</td>
<td>1004</td>
</tr>
</tbody>
</table>

- The two largest special waste categories are petroleum-contaminated refuse (filters, rags, absorbents, soil) and infectious waste from labs, hospitals, nursing homes/assisted living, medical, dental, veterinarian clinics.

- The Special Waste Program is 100% funded through permit fees and occupation tax.

**Assistance to Small Businesses**

- The Health Department coordinates hazardous waste collections twice each year for those businesses that generate less than Federally regulated amounts of hazardous waste (<220 lbs per month). These collections reduce risk of hazardous spills and fires, which can impact neighborhoods and our environment, and eliminate potential occupational exposures. Each business that participates saves from $600 to $1200 in mobilization fees, labor charges and transportation costs by participating. The disposal cost is paid for by each business at the City's contracted cost.

<table>
<thead>
<tr>
<th></th>
<th>2008</th>
<th>2009</th>
<th>2010</th>
<th>2011</th>
<th>2012</th>
<th>2013</th>
<th>Totals</th>
</tr>
</thead>
<tbody>
<tr>
<td>lbs of waste</td>
<td>17,509</td>
<td>9,090</td>
<td>17,579</td>
<td>18,652</td>
<td>13,758</td>
<td>11,363</td>
<td>87,951</td>
</tr>
<tr>
<td># of Businesses</td>
<td>49</td>
<td>29</td>
<td>38</td>
<td>42</td>
<td>32</td>
<td>35</td>
<td>225</td>
</tr>
</tbody>
</table>

**HEALTH DATA & EVALUATION**
- With the onset of cold temperatures, it is likely that we are at the end of West Nile virus (WNV) season. There have been 13 confirmed cases of WNV reported in Lancaster County (this is a similar number to the total last year) and there have been a total of 184 cases in the state this year. These individuals had symptoms (fever, fatigue, neurological conditions) that caused them to seek medical attention. In addition, there were four blood donors from Lancaster County who were positive for WNV (these people had no symptoms) and there were 38 positive blood donors statewide.

- Fall is the start of flu season and there has been one confirmed case of influenza (Type A) in Nebraska already in October. With the presence of flu in the state, this is a reminder that the best prevention against the flu is to get vaccinated. It’s a recommendation from the CDC that everyone six months of age or older get immunized against the flu. The Department began giving flu immunizations to eligible clients and staff on September 30th and local pharmacies, clinics and physician’s offices have flu vaccine in various formulations (shots or nasal sprays as well as the number and types of flu strains in the vaccine) and it is the right time to get immunized. Remember, it takes two weeks after the vaccination before individuals develop full immunity.

- Health Data & Evaluation has developed a Vital Records (birth and death data) dashboard that is now available on our website. The link is http://lincoln.ne.gov/city/health/data/vitalstats/index.htm or you can find a link on the Department’s home page.

- In addition to the Vital Statistics portal there is the Behavioral Risk Surveillance System (BRFSS) portal that presents both 2011 and 2012 BRFSS for the county. The BRFSS data from 2005 through 2010 BRFSS are also there, but presented separately. Remember, 2011 and later BRFSS should not be compared to BRFSS data from 2010 and prior years due to a change in methodology and the addition of cell phones to the survey samples for 2011 and 2012.

While the 2012 Nebraska and U.S. BRFSS are now available on the CDC website there are some questions that were on the 2011 survey and not on 2012 survey and vice versa. I will display a comparison table for 2012 local, state and national BRFSS data in future reports along with some 2011 to 2012 comparisons even though two data points do not produce a trend. In the meantime, the following table shows the 2011 Lancaster County BRFSS survey results in comparison to Nebraska and national results. You will notice that some of the Lancaster County data are shaded. The shaded results represent local values that are statistically better or worse than the Nebraska results. (There are also some noticeable differences between Lancaster County and U.S. results, but we do not indicate any statistical significance between local and national data.) As can be seen, one area that the Lancaster County results are statistically better than the Nebraska results is in the several measures of physical activity. Also, perhaps due to our more active population—that is not ascertainable, the 2011 local rates of obesity, persons with good or excellent health and the prevalence of three health conditions (arthritis, heart disease and diabetes) are statistically significantly better than the Nebraska results.
### Health Status/Access to Care

<table>
<thead>
<tr>
<th></th>
<th>Lancaster County</th>
<th>Nebraska</th>
<th>U.S.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Health status fair or poor</td>
<td>11.4</td>
<td>14.3</td>
<td>16.9</td>
</tr>
<tr>
<td>Limited in any activities for physical, mental/emotional reasons</td>
<td>18.7</td>
<td>21.7</td>
<td>24.3</td>
</tr>
<tr>
<td>No health coverage, 18 to 64 year olds</td>
<td>18.3</td>
<td>19.2</td>
<td>21.3</td>
</tr>
</tbody>
</table>

### Health Conditions

<table>
<thead>
<tr>
<th></th>
<th>Lancaster County</th>
<th>Nebraska</th>
<th>U.S.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Either overweight or obese (BMI = 25 or greater)</td>
<td>59.2</td>
<td>64.9</td>
<td>63.0</td>
</tr>
<tr>
<td>Overweight (BMI = 25 to 29.9)</td>
<td>34.2</td>
<td>36.5</td>
<td>35.7</td>
</tr>
<tr>
<td>Obese (BMI = 30 or greater)</td>
<td>25.0</td>
<td>28.4</td>
<td>27.3</td>
</tr>
<tr>
<td>Ever had a heart attack</td>
<td>3.0</td>
<td>4.3</td>
<td>4.4</td>
</tr>
<tr>
<td>Ever had angina or coronary heart disease</td>
<td>3.3</td>
<td>3.9</td>
<td>4.1</td>
</tr>
<tr>
<td>Ever had a stroke</td>
<td>2.4</td>
<td>2.6</td>
<td>2.9</td>
</tr>
<tr>
<td>Ever been told they have asthma</td>
<td>13.4</td>
<td>11.5</td>
<td>13.6</td>
</tr>
<tr>
<td>Currently have asthma</td>
<td>8.9</td>
<td>7.3</td>
<td>9.1</td>
</tr>
<tr>
<td>Told they have arthritis</td>
<td>19.5</td>
<td>23.4</td>
<td>24.4</td>
</tr>
<tr>
<td>Told they have diabetes</td>
<td>6.8</td>
<td>8.4</td>
<td>9.5</td>
</tr>
<tr>
<td>Told they have high blood pressure</td>
<td>23.4</td>
<td>28.6</td>
<td>30.6</td>
</tr>
<tr>
<td>Ever told they have skin cancer</td>
<td>5.2</td>
<td>5.6</td>
<td>5.8</td>
</tr>
<tr>
<td>Ever told they have other types of cancer</td>
<td>6.2</td>
<td>6.6</td>
<td>6.6</td>
</tr>
<tr>
<td>Ever told they have COPD</td>
<td>4.0</td>
<td>5.0</td>
<td>6.1</td>
</tr>
<tr>
<td>Ever told they have kidney disease</td>
<td>1.9</td>
<td>2.2</td>
<td>2.4</td>
</tr>
<tr>
<td>Ever told they have vision impairment</td>
<td>20.4</td>
<td>21.4</td>
<td>18.6</td>
</tr>
<tr>
<td>Ever told they have a form of depression</td>
<td>18.0</td>
<td>16.9</td>
<td>17.5</td>
</tr>
<tr>
<td>Told their cholesterol is high</td>
<td>37.4</td>
<td>38.3</td>
<td>38.4</td>
</tr>
</tbody>
</table>

### Risky Behaviors

<table>
<thead>
<tr>
<th></th>
<th>Lancaster County</th>
<th>Nebraska</th>
<th>U.S.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Binge drinking (five or more drinks at one setting)</td>
<td>25.7</td>
<td>22.7</td>
<td>18.3</td>
</tr>
<tr>
<td>Current smoker</td>
<td>21.6</td>
<td>20.0</td>
<td>21.2</td>
</tr>
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</table>

### Physical Activity Level

<table>
<thead>
<tr>
<th></th>
<th>Lancaster County</th>
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<th>U.S.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Participated in 150 or more minutes of aerobic activity a week</td>
<td>52.2</td>
<td>49.0</td>
<td>51.7</td>
</tr>
<tr>
<td>Participated with strengthening exercise twice a week</td>
<td>33.4</td>
<td>28.1</td>
<td>29.6</td>
</tr>
<tr>
<td>Meeting both aerobic and strengthening guidelines</td>
<td>22.6</td>
<td>19.0</td>
<td>21.0</td>
</tr>
<tr>
<td>Any form of exercise during the past month</td>
<td>79.1</td>
<td>73.7</td>
<td>73.8</td>
</tr>
</tbody>
</table>

### Preventive Measures

<table>
<thead>
<tr>
<th></th>
<th>Lancaster County</th>
<th>Nebraska</th>
<th>U.S.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Always wear seatbelts</td>
<td>90.6</td>
<td>87.1</td>
<td>93.3</td>
</tr>
<tr>
<td>Persons 65+ who got a flu shot</td>
<td>65.1</td>
<td>61.8</td>
<td>61.3</td>
</tr>
<tr>
<td>Persons 65+ who got a pneumonia shot</td>
<td>74.5</td>
<td>70.3</td>
<td>70.0</td>
</tr>
<tr>
<td>Checked cholesterol</td>
<td>69.5</td>
<td>71.8</td>
<td>75.5</td>
</tr>
</tbody>
</table>
HEALTH PROMOTION & OUTREACH

HPO Chronic Disease Prevention & Minority Health

- November is National Diabetes Awareness Month --- the Action Now! Coalition has put together a November calendar with active links to websites for helpful information on diabetes, prevention, management, stress, sleep, recipes, and more. A promotional sheet with information about the Living Well Program and Body Works upcoming workshops and contact information will be attached.

- On September 30, Lincoln finished the Second Annual National Bike Challenge in first place among cities with populations of 200,000 and more. Last year, Lincoln was third in the nation. Nebraska moved up one spot in the Challenge among states, improving from third in 2012 to second this year. UNL was third in the nation among colleges/universities/schools as was Cycle Works among bike shops. Randy Reed of Lincoln finished fourth out of more than 34,000 riders accumulating more than 11,000 miles of bicycle riding from May 1 through September 30. Media picked up the story, and interviews were done with Channels 8 and 11 in Lincoln, and articles ran in the Lincoln Journal Star and the Omaha World Herald. Lincoln had more than 1,100 riders who accumulated well over 610,000 miles on their bikes this summer. Over 100 people were recognized for their efforts at a celebration on October 14.

- Staff assisted with a bike rodeo and provided information on bicycle education to participants of all ages at the third annual “Streets Alive” event on September 29. Staff from the Early Development Network Services Coordination Program, the Tobacco Prevention Program, and the Living Well Chronic Disease Management Program also participated in Streets Alive and provided health information to hundreds of community participants.

HPO Injury Prevention

- Safe Kids Lincoln Lancaster County observed International Walk to School Day by conducting activities at Randolph Elementary School on October 8th and October 9th. 470 K-5th grade students participated in four interactive, educational stations teaching crosswalk safety skills, and emphasizing the need for physical activity. An all school assembly occurred on Wednesday, October 9th to reinforce the need for students to practice the safety behaviors they learned on Tuesday. Fed Ex is the national sponsor for International Walk to School Day and provided a truck and a driver so that children can
experience sitting in the driver’s seat and seeing first-hand how difficult it can be to see a small child if the child is not practicing safe street crossing procedures.

- Staff promoted the NE Safe Kids Childcare Transportation Training to over 70 child care directors in the LLCHD Training Center, and used the opportunity to promote registering for a training date. Staff conducted two NE Safe Kids Child Care Transportation Trainings in September with a total of 31 child care workers attending.

INFORMATION & FISCAL MANAGEMENT

- City HIPAA Risk Analysis and Management Team met and approved the updated policies and procedures. Training for Health Department employees is scheduled for December 4, 2013.

- The Division Manager participated in the strategic planning activities for eBHIN (electronic behavioral health information network)

- Fiscal staff completed closing out fiscal year 2013 and setting up reports for FY 2014.

- Information Management staff continue to work on establishing electronic billing with Medicaid for both Dental and the Public Health Clinic.
I. ROLL CALL

The meeting of the Board of Health was called to order at 4:58 PM by Heidi Stark at the Lincoln-Lancaster County Health Department. Members Present: Roma Amundson, Alan Doster, Doug Emery, Michelle Petersen, Marcia White, Brittany Behrens (ex-officio), Tim Sieh (ex-officio) and Heidi Stark.

Members Absent: Karla Lester, Jacquelyn Miller and Trish Owen (ex-officio).

Staff Present: Judy Halstead, Charlotte Burke, Steve Frederick, Kathy Cook, Gwendy Meginnis, Steve Beal, Scott Holmes, Andrea Haberman, Chris Schroeder, and Elaine Severe.

Others Present: Nancy Hicks, Andrew Lehman and Robert Emanewman.

Ms. Halstead introduced Dr. Michelle Petersen as the new member of the Board of Health. Dr. Petersen is a pediatrician and was recommended for appointment by the Lancaster County Medical Society.

Ms. Amundson introduced Boy Scouts Lehman and Emanewman. The Boy Scouts are attending a government meeting as a requirement to receive their citizenship and government badge.

II. APPROVAL OF AGENDA

Dr. Stark asked if there were any additions or corrections to the Agenda. Ms. Halstead stated Mr. Holmes will present the items for Ms. Jensen.

Motion: Moved by Ms. Amundson that the Agenda be approved as mailed. Second by Ms. White. Motion carried by acclamation.

APPROVAL OF MINUTES

Dr. Stark asked if there were any additions or corrections to the Minutes.

Motion: Moved by Ms. Amundson that the September 10, 2013 Minutes be approved as mailed. Second by Dr. Doster. Motion carried by acclamation.

III. PUBLIC SESSION

DEPARTMENT REPORTS

A. Health Director Update
Ms. Halstead stated staff hope to have the Board of Health agenda, packet and corresponding materials available on the Department website in the near future. She thanked Ms. Hicks for the suggestion. Board packets and materials will be mailed for the next several months with the paper mailings phased out around the first of the year.

Ms. Halstead stated the new Lincoln Racetrack facility is advertising an indoor smoking room. Staff have inspected the facility and the space meets all requirements and complies with the Clean Indoor Air Act. While frustrating, we cannot control how the facility advertises, however, there is the required open space and it is not an “indoor room”.

Ms. Halstead attended a presentation on Legislative Resolution 22 hosted by Senators Gloor and Campbell. The presentation focused on what health care should look like in Nebraska. The Friends of Public Health continue to monitor legislative issues and will be discussing “E” cigarettes at their next meeting.

Ms. Halsted thanked Dr. Doster for hosting the Board of Health and staff for a site visit and luncheon at the UNL Veterinary Diagnostic Center. The next site visit will be at the Capital Humane Society Pieloch Adoption Center, 70th & Highway 2. Board members selected the November 20, 2013 from 11:30 AM - 12:30 PM for the site visit. Ms. Severe will provide details for the site visit in the near future.

IV. CURRENT BUSINESS (Action items)

A. Proposed Revisions to LMC 8.08.060 - Body Art Establishment Permit Fees; LMC 8.14.037 - Child Care Fees; and LMC 8.20.150 - Food Establishment; Permit Fees

Mr. Holmes stated ordinances provide for prorating fees for a new establishment permit when it is issued within six months of the permit renewal date. The food establishment permit year is April 1 to May 31. He said it is not uncommon to receive an application for a new permit very close to May 31. If the ordinance were strictly applied, the Department would charge for a new permit right up to May 31 and then charge for a renewal permit on June 1. Historically, staff extended the length of the new permit until the end of the next complete permit year. The City Attorney is advising the incorporation of language into the ordinance to clarify this practice.

Motion: Moved by Ms. White that the Board of Health approve the revisions to LMC 8.08.060 - Body Art Establishment Permit Fees; LMC 8.14.037 - Child Care Fees; And LMC 8.20.150 - Food Establishment Permit Fees and forward them to the Lincoln City Council for review and approval. Second by Dr. Petersen. Motion carried by a 6-0 roll call vote.

B. Proposed Revisions to the Lincoln-Lancaster County Air Pollution Program Regulations & Standards

Mr. Schroeder stated the proposed changes to the Air Pollution Control Program
Regulations and Standards would address typographic errors, spelling and grammar errors, punctuation and capitalization errors, formatting problems and removal of unnecessary references and modifications to the language used to reference other sections and paragraphs of the Regulations and Standards. Staff are also proposing the incorporation of minor language revisions to provide greater clarity in the regulations. Staff are also proposing to update the effective date of Federal Regulations to July 1, 2013. This action will incorporate all revisions made to the affected Federal Regulations between the previously adopted date and the newly adopted date.

Motion: Moved by Ms. Amundson that the Board of Health approve the revisions to the Lincoln-Lancaster County Air Program Regulations & Standards and forward them to the Lincoln City Council and Lancaster County Commissioners for review and approval. Second by Dr. Doster. Motion carried by a 6-0 roll call vote.

V. CURRENT BUSINESS (Information Items)

A. Mayor Beutler’s Community Health Challenge

Ms. Burke provided an update on Mayor Beutler’s challenge to the community to become healthier by 2018. He hopes to bring attention to health issues that individuals can address through changes in personal lifestyle behaviors. Goals include 1) decreasing obesity in adults from the current 24.4 percent to 15 percent; 2) increasing the percentage of high school youth at a healthy weight from the current 68.6 percent to 80 percent; 3) increase the percentage of adults who get at least 30 minutes of physical activity five or more days a week from the current 52.2 percent to 75 percent; 4) increase the percentage of youth who get 60 minutes of physical activity at least three days a week from the current 75.5 percent to 85 percent and 5) increase the percentage of both adults and youth who eat at least five servings of fruits and vegetables each day from 15.9 percent and 16.2 percent to 25 percent. Sources for the baseline numbers are from the Behavioral Risk Factor Surveillance System and the Youth Risk Behavior Survey. Ms. Burke stated it will take a very comprehensive approach to achieve these goals. Dr. Doster suggested involving the grocery stores in promotional campaigns. She stated they are very involved with the education and promotion of the health issues.

B. Annual Food Safety Program Report on FDA Standards

Mr. Holmes provided a presentation on the Department’s Annual Food Regulatory Standards Report. The Department began work on the FDA Standards in August 2001. Since then, the Department has meet Standards 1, 2, 3, 4, 5, 7, and 9. All of the Standards have been audited and verified by an FDA Auditor. During the past year, the Department met its goal to complete Standard 4 - Uniform Inspection Program and received $2,500.00 from FDA for completing the work. The Food Safety Program’s goal for the coming year is to complete Standard 6. The Department is one of a very elite few in the country that has met and verified 7 or
C. **Electronic “E” Cigarettes**

Ms. Burke provided background information on the marketing and use of e-cigarettes. The Campaign for Tobacco-Free Kids is urging the Food and Drug Administration to regulate the manufacture, marketing and sale of the product. She stated the University of Nebraska has implemented a policy banning tobacco products including e-cigarettes. Lincoln Public Schools is implementing a policy to ban e-cigarettes. Staff are working with local businesses to include the ban in their policies. Ms. Halstead reviewed the policy issues stating current ordinances would make it very difficult to enforce. She noted we have had great compliance with businesses on the no smoking ban but it is challenging for establishments to stay vigilant with compliance. She stated the State may introduce legislation to prohibit the sale of e-cigarettes to minors. Staff will continue to work with businesses to update their policies and monitor and follow proposed legislation. Currently, there is inadequate information regarding the use and health risks of e-cigarettes.

VI. **FUTURE BUSINESS**

Regulations for establishments in the Arena District. Mr. Emery stated the Entertainment District is actually more scrutinized and held to a higher standard. Ms. Halstead stated the new establishments associated with the Arena and Haymarket area did have an impact on staff. We will cover the new establishments and issues at the next meeting.

VII. **ANNOUNCEMENTS**

Next Meeting - November 12, 2013 - 5:00 PM

Capital Humane Society Pieloch Adoption Center site visit - Wednesday, November 20, 2013 - 11:30 AM - 12:30 PM.

VIII. **ADJOURNMENT**

The meeting was adjourned at 6:02 PM.

Elaine Severe
Recording Secretary

Jacquelyn Miller
Vice-President
November 13, 2013

Carl Eskridge, Chair
Lincoln City Council
555 So. 10th Street
Lincoln, NE 68508

Dear Mr. Eskridge:

A vacancy will likely soon exist on the Library Board in the event that Maja Harris is approved for the Planning Commission. We expect her final Library Board meeting will be November 19, 2013.

The term of the vacancy runs through August 31, 2015. I am writing to ask if the City Council would like the Library Board to continue the past practice of soliciting and collecting applications, and then making recommendations to the City Council.

The City Council is responsible for the appointment of Library Board members. In the past, the Council has asked the Library Board to collect and review the resumes of interested individuals. All submissions are then forwarded to the Council with any recommendations the Library Board may have of candidates whose qualifications and experience best meet the needs of the Library Board at this time.

The Library Board, an administrative board, strives to include diversity in occupations and experience, geography within the city, age, and other aspects. Board members must also be residents of Lincoln.

Please let me know if you wish us to begin the application process following our previous procedures.

Sincerely,

Pat Leach
Library Director

cc: Maja Harris
    Herb Schimek, Library Board President
    Denise Pearce, Mayor’s Office
TO: Parks and Recreation Advisory Board, Mayor, City Council, City Clerk, Media
FROM: Lynn Johnson, Director, Lincoln Parks & Recreation Department
MEETING DATE: November 14, 2013
LOCATION: 2740 “A” Street – Parks & Recreation Dept. (Large Conference Room)
TIME: 4:00 – 5:30 p.m.
CHAIR: Anne Pagel

A G E N D A

1. Call to Order and Recognition of ‘Open Meetings Act’

2. Introduction of New Board Member Brad Brandt

3. Approval of Minutes: * October 10, 2013

4. Comments from Public for Items Not Listed on the Agenda

5. Committee Reports:
   A. Fees & Facilities Committee – Susan Deitchler (Chair) 488-4224
      • * Recommendation Regarding a Request by Community Crops to Establish an Urban Garden in Peter Pan Park
   
   B. Futures Committee – Bob Ripley (Chair) 471-0419 or 488-5131
      • No report. Survey regarding the Parks & Recreation 10-Year Facilities Plan closes on November 21st

   C. Golf Report
      • Rounds and Revenue Report
      • * Recommendation regarding Golf Membership Fee Schedule
      • Status Report Regarding Discussions Related to Sustainability Planning for the Lincoln City Golf Program

   D. Executive Committee – Anne Pagel (Chair) 402-540-9194
      • Appointment of Brad Brandt to the Lincoln Municipal Golf Committee

6. Staff Report
   • Programs and Facilities Serving Lincoln’s Diverse Population
   • Summer 2012 Aquatics Program Report

7. Announcements:
   •

* Denotes Action Items
Meeting Date: November 14, 2013

Request: Recommendation regarding golf membership fee schedule

Discussion: The Lincoln Municipal Golf Committee is considering the fee schedule associated with the Lincoln City Golf program in conjunction with the sustainability study for the program. The Committee has forwarded a recommendation regarding the golf membership fee schedule for review and recommendation by the Parks and Recreation Advisory Board. The membership fee schedule is being brought forward for consideration at this time because there is typically interest in purchasing members for the upcoming season as holiday gifts. The golf committee will be bringing forward a schedule of daily fees for consideration in the future.

Conformance with Adopted Plans and Guidelines: Fees for the Lincoln City Golf program are reviewed on a regular basis to make adjustments of inflationary costs associated with maintenance and operation of the golf courses, and in conjunction with marketing and promotion initiatives.

Staff Recommendation: Approval.

Committee Discussion and Recommendation: Approval.

Committee: Lincoln Municipal Golf Committee

Chair: Clancy Woolman, 402-483-8264

Date: 

Parks & Recreation Advisory Board Action:
# Lincoln City Golf Membership/Pass Rate Proposal

<table>
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<tr>
<th>Memberships</th>
<th>Current</th>
<th># Sold</th>
<th>Revenue</th>
<th>Proposed Rate</th>
<th># Sold</th>
<th>Revenue</th>
<th>NGF Recommendation</th>
<th>% of Increase</th>
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<tbody>
<tr>
<td><strong>Weekday</strong></td>
<td></td>
<td></td>
<td></td>
<td>Resident*</td>
<td></td>
<td>Non Resident</td>
<td>Resident*</td>
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<tr>
<td>Adult Unlimited</td>
<td>$1,470.00</td>
<td>9</td>
<td>$13,230.00</td>
<td>$1,700.00</td>
<td>9</td>
<td>$15,300.00</td>
<td>$1,700.00</td>
<td>13.53%</td>
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<td>2nd Family Member</td>
<td>$920.00</td>
<td>0</td>
<td>$0.00</td>
<td>$1,200.00</td>
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<td>$0.00</td>
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<td>Senior Unlimited</td>
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<td>72</td>
<td>$86,400.00</td>
<td>$1,350.00</td>
<td>72</td>
<td>$97,200.00</td>
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<td>$2,205.00</td>
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<td>3</td>
<td>$2,400.00</td>
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<td>na</td>
<td>$0.00</td>
<td>$0.00</td>
<td>na</td>
<td>$0.00</td>
<td>$950.00</td>
<td>23.08%</td>
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<tr>
<td>2nd Family Member</td>
<td>na</td>
<td>na</td>
<td>$0.00</td>
<td>$0.00</td>
<td>na</td>
<td>$0.00</td>
<td>$950.00</td>
<td>23.08%</td>
</tr>
<tr>
<td>Senior Weekday</td>
<td>$735.00</td>
<td>143</td>
<td>$105,105.00</td>
<td>$850.00</td>
<td>143</td>
<td>$121,550.00</td>
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<td>13.53%</td>
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<tr>
<td>2nd Family Member</td>
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<td>4</td>
<td>$1,800.00</td>
<td>$500.00</td>
<td>4</td>
<td>$2,000.00</td>
<td>$500.00</td>
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<tr>
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<td>$29,230.00</td>
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<td>37</td>
<td>$35,150.00</td>
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<td>1</td>
<td>$500.00</td>
<td>$650.00</td>
<td>1</td>
<td>$650.00</td>
<td>$650.00</td>
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<tr>
<td>Young Adult</td>
<td>$395.00</td>
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<td>$5,530.00</td>
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<td>14</td>
<td>$6,300.00</td>
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<td>$17,860.00</td>
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<td>94</td>
<td>$28,200.00</td>
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<td>Junior Unlimited</td>
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<td>$3,625.00</td>
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<td>29</td>
<td>$5,800.00</td>
<td>$200.00</td>
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</tr>
<tr>
<td>College Student month</td>
<td>$70.00</td>
<td>53</td>
<td>$3,710.00</td>
<td>$100.00</td>
<td>53</td>
<td>$5,300.00</td>
<td>$75.00</td>
<td>30.00%</td>
</tr>
<tr>
<td><strong>Cart Pass</strong></td>
<td></td>
<td></td>
<td></td>
<td>Resident*</td>
<td></td>
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<td>Resident*</td>
<td>Non Resident</td>
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<tr>
<td>Unlimited Cart Pass</td>
<td>$840.00</td>
<td>3</td>
<td>$2,520.00</td>
<td>$950.00</td>
<td>3</td>
<td>$2,850.00</td>
<td>$950.00</td>
<td>11.58%</td>
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<td>Unlimited Sr Cart Pass</td>
<td>$685.00</td>
<td>97</td>
<td>$66,445.00</td>
<td>$800.00</td>
<td>16</td>
<td>$12,800.00</td>
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<td>$0.00</td>
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<td>81</td>
<td>$56,700.00</td>
<td>$450.00</td>
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<td>$185.00</td>
<td>$185.00</td>
<td>1</td>
<td>$185.00</td>
<td>$185.00</td>
<td>23.08%</td>
</tr>
<tr>
<td><strong>Passport</strong></td>
<td>Current</td>
<td></td>
<td></td>
<td>Resident*</td>
<td></td>
<td>Non Resident</td>
<td>Resident*</td>
<td>Non Resident</td>
</tr>
<tr>
<td>Current (15% discount)</td>
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<td>833</td>
<td>$20,825.00</td>
<td>$25.00</td>
<td>833</td>
<td>$20,825.00</td>
<td>na</td>
<td>na</td>
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<tr>
<td>Resident Card</td>
<td>na</td>
<td>na</td>
<td>$0.00</td>
<td>na</td>
<td>na</td>
<td>$0.00</td>
<td>Free</td>
<td>$50.00</td>
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<tr>
<td>Silver (10%)</td>
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<td>na</td>
<td>$0.00</td>
<td>$0.00</td>
<td>na</td>
<td>$0.00</td>
<td>$40.00</td>
<td>$100.00</td>
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<tr>
<td>Gold (25%)</td>
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<td>$0.00</td>
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<td>na</td>
<td>$0.00</td>
<td>$35.00</td>
<td>$50.00</td>
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<tr>
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<td>na</td>
<td>$0.00</td>
<td>$80.00</td>
<td>$95.00</td>
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<tr>
<td><strong>Total Memberships Revenue</strong></td>
<td><strong>$359,170.00</strong></td>
<td><strong>$413,210.00</strong></td>
<td><strong>$386,177.57</strong></td>
<td><strong>$50,504.67</strong></td>
<td><strong>$50,504.67</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

*Resident would be any person living in Lancaster County
Meeting Date: November 14, 2013

**Request:** Recommendation regarding a request by Community Crops to establish an urban garden in Peter Pan Park.

**Discussion:** Community Crops has submitted a letter of interest for development of an urban garden in the western portion of Peter Pan Park. The proposed urban garden location is along the western boundary of the park, and is about 6,000 square feet in size. The area is identified as a possible urban garden location on the master plan for the park. A water source will need to be developed. Please see attachment A.

Community Crops held a community meeting at the proposed location for the urban garden in Peter Pan Park on October 23, 2013. In addition, representatives of Community Crops attended a meeting of the Hartley Neighborhood Association had has received a letter of support from the neighborhood association president.

**Conformance with Adopted Plans and Guidelines:** The proposal conforms to the adopted rules and regulations for urban gardens in public parks.

**Staff Recommendation:** Approval.

**Committee Discussion and Recommendation:** Approval.

**Committee:** Fees & Facilities  
**Chair:** Susan Deitchler, 402-488-4224

**Date:**

**Parks & Recreation Advisory Board Action:**
Attachment A: Proposed Urban Garden location in Peter Pan Park
Members Present:
Justin Carlson  Jonathan Cook  Jim Crook  Susan Deitchler
Todd Fitzgerald  Peter Levitov  Cleo Mullison  Kelly O’Hanlon
Anne Pagel  Bob Ripley  Jeff Schwebke  Kathi Wieskamp

Members Absent:
Molly Brummond  Larry Hudkins  Joe Tidball  Vacant Position

Staff Members Present:
Lynn Johnson, Director
Dale Hardy, Golf Administrator
Angela Chesnut, Executive Secretary
Jocelyn Golden, Assistant City Attorney
Nicole Fleck-Tooze, Special Projects Admin.

Recognition of ‘Open Meetings Act’: As per law, Chairperson Anne Pagel announced that the Board follows the regulations of the Open Meetings Act, and called the meeting to order.

* APPROVAL OF MINUTES: A motion was made by Bob Ripley and seconded by Justin Carlson to approve the minutes of the September 12, 2013 meeting as presented. Motion was approved by unanimous vote of members present.

PUBLIC COMMENTS FOR ITEMS (other than those listed on the current Agenda):
None.

COMMITTEE REPORTS:

* Fees & Facilities Committee – Susan Deitchler (Chair) 488-4224
Kevin Heim, Executive Director of Woods Tennis Center, reviewed details of the proposed Woods Park master plan including the ball field, swimming pool, and tennis facilities. Phase I would remove one of the bubble facilities with replacement of a permanent building, which would provide seven indoor courts, increased office and storage space, and a better viewing area. The final phase would include three additional outdoor courts, a lobby, and an additional second floor viewing area during tournaments. The new facilities would remain inside the original footprint and increase the current indoor courts to ten at the final phase. Kevin informed that the tennis program has boomed over the last several years, providing an example of 26 kids participating in the indoor lesson program in 2008 to anticipating 270 kids in the upcoming winter season, and the summer kids program from 36 to just over 1,100 at parks, schools, and community centers.

Justin Carlson asked for clarification of the two phases, with Kevin responding that there will be one additional court added in Phase I and three additional courts in Phase II, to ultimately total ten indoor courts and nine outdoor courts. Phase II will be based on financial ability.
Lynn Johnson informed the Board that Woods Park is the only park in the system that has a master plan that was approved by the City Council, first approved in 1992 and revised in 2005.

Susan Deitchler made a motion, which was seconded by Todd Fitzgeral, to recommend approval by the City Council of both phases of the amendment to the Woods Park Master Plan as presented. **Motion was approved by unanimous vote of members present.**

Lynn Johnson then reviewed the schematic design and cost estimate developed by the Friends of Woods Tennis along with Sinclair Hille and Brester Construction. The total for the public campaign goal will be no more than $5 million, which will include endowment for Phase I and campaign expenses, with the Lincoln Parks Foundation as the fiscal sponsor.

Responding to a question from Jonathan Cook, it was relayed that construction cost for Phase I is approximately $3.8 million, with a total for the entire project around $7 million for construction only. This would equate to approximately $80 per square foot when complete.

A motion was made by Jim Crook and seconded by Justin Carlson to endorse the fundraising campaign as presented for renovation of the Woods Park Tennis Center. **Motion was approved by unanimous vote of members present.**

**Futures Committee – Bob Ripley (Chair) 471-0419 or 488-5131**

The committee has been reviewing the 10-year Facilities Plan and intends to provide a full report within the next month. Lynn noted that a news release is being planned for October 31st, which will announce the plan and surveys to be on-line for public comments. An open house will also be held for questions and answers, with a station for each of the quadrants of the city. The intent will be to finalize the plan for the Futures Committee in November, then present to the full Board on December 12th for adoption. The plan will be used to prepare the Capital Improvement Plan to be utilized over the next several years. Lynn also stated that there will likely be one addition for renovation and modification at Woods Pool for ADA compliance, and will also be presented to the full Board in December.

**Golf Report – Golf Administrator Dale Hardy**

Dale Hardy reported that the final figures for the fiscal year show that the Golf Fund had a positive ending balance of just over $53,000. Lynn added that the Golf Fund has had a slight operating profit over the last two years partly due to the Highlands debt being paid off. However, a large part of revenue previously being used to pay this bond debt has not been shown as higher fund balance because of no fee increases for a number of years, plus an increase in operating costs. The Golf Advisory Committee is currently working on a plan to determine the cost for the capital repair and replacement needs at this time.

Dale provided copies of the September rounds and revenue report with a comparison of the five year average.

**Golf Sustainability Study Status Report**

The public listening session was held on October 2nd, with numerous comments from nearly 200 in attendance. The comments have been posted online for those interested. Another session is anticipated at a later date with focus groups working together on specific questions and options. Lynn added that the Golf Advisory Committee would like to have a final recommendation to bring to the Board at the December meeting. Additional discussion was held regarding comments and views from the public listening sessions. Dale also mentioned that there will be some items
implemented as recommended, including a new POS system and adding marshals on the courses.

Kelly O’Hanlon, Justin Carlson, and Cleo Mullison left at 5:00 p.m.

**Executive Committee – Anne Pagel (Chair) 540-9194**
With the change of the subcommittees meeting time from 4:00 to 4:30 p.m., it was also agreed to change the PRAB meeting time as well. According to the by-laws, this must be done by a two-thirds vote of the membership at a meeting prior to the change taking place. Jonathan Cook suggested that the by-laws be changed to reflect that the meeting time can be set by resolution at any time.

Following additional conversation, Bob Ripley made a motion to move the meeting time to 4:30 p.m., and request that as many as possible attend the November meeting for a final vote at the beginning of the meeting. Susan Deitchler pointed out that, with the by-laws section stating “…4:00 p.m. unless otherwise ordered by the Board…”, there was not a need to change the by-laws, but simply an agreement to change the time. Bob Ripley withdrew his motion to change the by-laws.

Anne Pagel concluded that the PRAB will meet at 4:00 p.m. in November, with a motion to be brought forward for a change in future meeting times.

**STAFF REPORT:**
The 2013 swimming pool operations report included in the meeting packet was discussed by members with various questions. It was requested that Sandy Myers attend the November meeting to provide a presentation regarding attendance and concession information.

Peter Levitov brought forward a concern regarding the lack of lighting on the Union Plaza walkway and asked if there were any solutions in the works. Lynn explained that this is in the flood convergence channel and per the Corps of Engineers there can be no vertical structures in that area. Lighting from above was suggested, and Lynn offered that solar lighting may be attempted, but that trails are typically not lighted.

The Taking Charge public meeting was held on October 8th, with the focus on safety and security, and efficient transportation. A second meeting will be held on Saturday, October 19th.

A reminder was given that the Bowling Lake dedication will be held on October 17th, at 6:00 p.m., and invited the Board members to attend.

A motion was made by Jonathan Cook and seconded by Todd Fitzgerald to adjourn the meeting at 5:20 p.m. *Motion was approved by unanimous vote of members present.*
*** ACTION BY PLANNING COMMISSION ***
November 13, 2013

NOTICE: The Lincoln/Lancaster County Planning Commission will hold a public hearing on Wednesday, November 13, 2013, at 1:00 p.m., in Hearing Room 112 on the first floor of the County-City Building, 555 S. 10th St., Lincoln, Nebraska, on the following items. For more information, call the Planning Department, (402) 441-7491.

AGENDA

WEDNESDAY, NOVEMBER 13, 2013

[Commissioners Sunderman and Weber absent]

Approval of minutes of the regular meeting held October 30, 2013. **APPROVED, 6-0 (Sunderman and Weber absent)**

1. REQUESTS FOR DEFERRAL: None.

2. PUBLIC HEARING AND ADMINISTRATIVE ACTION:

   COMPREHENSIVE PLAN:

   2.1a Comprehensive Plan Conformance No. 13012, to review as to conformance with the 2040 Lincoln-Lancaster County Comprehensive Plan, the proposed creation of the West Haymarket/Downtown Maintenance Business Improvement District (known as the WHM Maintenance BID), for the purpose of providing work and improvement programs under the Business Improvement District Act for the betterment of the WHM Maintenance BID, for the area generally extending along the west line of Outlot C, West Haymarket Addition, from approximately K Street on the south, north to N Street and continuing north along the center line of Pinnacle Arena Drive to approximately 9th and 10th Streets, thence south to R Street, thence west to 7th Street, thence south to O Street, thence east to 8th Street, thence south to the alley south of N Street, thence west to the east line of Outlot C, West Haymarket Addition, Lincoln, Lancaster County, Nebraska.
   
   Staff recommendation: Conformance with the Comprehensive Plan
   Staff Planner: Brandon Garrett, 402-441-6373, bgarrett@lincoln.ne.gov
   
   Had public hearing.
   
   Planning Commission found the proposed creation of the WHM Maintenance BID to be in conformance with the 2040 Comprehensive Plan, 6-0 (Sunderman and Weber absent).
   
   Resolution No. PC-01368.
2.1b Comprehensive Plan Conformance No. 13013, to review as to conformance with the 2040 Lincoln-Lancaster County Comprehensive Plan, the proposed creation of the West Haymarket/Downtown Management Business Improvement District (known as the WHM Management BID), for the purpose of providing work and improvement programs under the Business Improvement District Act for the betterment of the WHM Management BID, in the area roughly bounded by Pinnacle Arena Drive on the west and north, North 10th Street on the east, and Q, R and N Streets on the south, Lincoln, Lancaster County, Nebraska.

Staff recommendation: Conformance with the Comprehensive Plan
Staff Planner: Brandon Garrett, 402-441-6373, bgarrett@lincoln.ne.gov

Had public hearing.
Planning Commission found the proposed creation of the WHM Management BID to be in conformance with the 2040 Comprehensive Plan, 6-0 (Sunderman and Weber absent).
Resolution No. PC-01369.

2.1c Comprehensive Plan Conformance No. 13014, to review as to conformance with the 2040 Lincoln-Lancaster County Comprehensive Plan, the proposed creation of the West Haymarket/Downtown Core Management Business Improvement District (known as WHM Core BID), for the purpose of providing work and improvement programs under the Business Improvement District Act for the betterment of the WHM Core BID, in the area roughly bounded by Pinnacle Arena Drive on the west and north, North 8th and North 9th Streets on the east, and O and N Streets on the south, Lincoln, Lancaster County, Nebraska.

Staff recommendation: Conformance with the Comprehensive Plan
Staff Planner: Brandon Garrett, 402-441-6373, bgarrett@lincoln.ne.gov

Had public hearing.
Planning Commission found the proposed creation of the WHM Core BID to be in conformance with the 2040 Comprehensive Plan, 6-0 (Sunderman and Weber absent).
Resolution No. PC-01370.

**********

AT THIS TIME, ANYONE WISHING TO SPEAK ON AN ITEM NOT ON THE AGENDA, MAY DO SO

**********

Adjournment
PENDING LIST:

1. Street & Alley Vacation No. 06007, to vacate Pine Ridge Lane west of the west line of Westshore Drive, at approximately Highway 2 and Ashbrook Drive.  
   (10-2-16: Planning Commission voted 7-0 to continue public hearing on November 27, 2013, at the applicant’s request)

2. Change of Zone No. 13015, from AGR Agricultural District to R-1 Residential District, on property generally located at Frontier Road and Highway 2 (6061 and 6101 Frontier Road).  
   (10-16-16: Planning Commission voted 8-0 to continue public hearing on April 16, 2014, at the applicant’s request)

Planning Dept. staff contacts:

Stephen Henrichsen, Development Review Manager  . 402-441-6374 . shenrichsen@lincoln.ne.gov
David Cary, Long Range Planning Manager ............ 402-441-6364 . dcary@lincoln.ne.gov
Paul Barnes, Planner ..................................... 402-441-6372 . pbarnes@lincoln.ne.gov
Michael Brieno, Transportation Planner .............. 402-441-6369 . mbrienzo@lincoln.ne.gov
Tom Cajka, Planner ......................................... 402-441-5662 . tcajka@lincoln.ne.gov
Christy Eichorn, Planner .................................. 402-441-7603 . ceichorn@lincoln.ne.gov
Brandon Garrett, Planner .................................. 402-441-6373 . bgarrett@lincoln.ne.gov
Stacey Groshong Hageman, Planner ................. 402-441-6361 . slhageman@lincoln.ne.gov
Sara Hartzell, Planner ...................................... 402-441-6371 . shartzell@lincoln.ne.gov
David Pesnichak, Transportation Planner .......... 402-441-6363 . dpesnichak@lincoln.ne.gov
Brian Will, Planner ......................................... 402-441-6362 . bwill@lincoln.ne.gov
Ed Zimmer, Historic Preservation Planner .......... 402-441-6360 . ezimmer@lincoln.ne.gov

** * * * * *

The Planning Commission meeting which is broadcast live at 1:00 p.m. every other Wednesday will be rebroadcast on Sundays at 1:00 p.m. on 5 City TV, Cable Channel 5.

** * * * * *

The Planning Commission agenda may be accessed on the Internet at http://www.lincoln.ne.gov/city/plan/pcagenda/index.htm
PLANNING COMMISSION FINAL ACTION
NOTIFICATION

TO : Mayor Chris Beutler
     Lincoln City Council

FROM : Jean Preister, Planning

DATE : November 13, 2013

RE : Notice of final action by Planning Commission: November 13, 2013

Please be advised that on November 13, 2013, the Lincoln City-Lancaster County Planning Commission adopted the following resolutions:

**Resolution No. PC-01368**, finding the proposed creation of the WHM Maintenance BID to be in conformance with the 2040 Lincoln-Lancaster County Comprehensive Plan (*Comprehensive Plan Conformance No. 13012*). A resolution of intent to create the BID will be scheduled on the City Council agenda in the future.

**Resolution No. PC-01369**, finding the proposed creation of the WHM Management BID to be in conformance with the 2040 Lincoln-Lancaster County Comprehensive Plan (*Comprehensive Plan Conformance No. 13013*). A resolution of intent to create the BID will be scheduled on the City Council agenda in the future.

**Resolution No. PC-01370**, finding the proposed creation of the WHM Core BID to be in conformance with the 2040 Lincoln-Lancaster County Comprehensive Plan (*Comprehensive Plan Conformance No. 13014*). A resolution of intent to create the BID will be scheduled on the City Council agenda in the future.

The Planning Department staff report and the Planning Commission Resolution may be accessed on the internet at [www.lincoln.ne.gov](http://www.lincoln.ne.gov) (Keyword = PATS). Use the “Search Selection” screen and search by application number (i.e. CPC13012, CPC13013, CPC13014). The Resolution and Planning Department staff report are in the “Related Documents” under the application number.
Nebraska Capitol Environs Commission

The Nebraska Capitol Environs Commission will hold a public meeting on Thursday, November 14, 2013. The meeting will convene at 10:00 a.m. in Room 1525, ground floor, Nebraska State Capitol, Capitol Square (14th & K Streets), Lincoln, Nebraska, to consider the following agenda. For more information, please contact the Lincoln/Lancaster County Planning Department at 441-7491.

Agenda of November 14, 2013

1. Approval of meeting record of October 24, 2013.

Hearing and Action

2. Certificate of Appropriateness for Spirit of Nebraska plaques on Centennial Mall in the Capitol Environs District. (Parks & Rec. Dept.)

Discussion and Action

3. Resolution for “Planning for the East Capitol District of Downtown Lincoln (Cecil Steward)


5. Miscellaneous: staff report, future items
Notice is hereby given that a meeting of the URBAN DESIGN COMMITTEE will be held on Wednesday, November 13, 2013, 3:00 p.m., in Room 214, Second Floor, County/City Building.

For more information, please contact the Lincoln City/Lancaster County Planning Department, 441-7491.

AGENDA
November 13, 2013

1. Adoption of meeting record of UDC meeting of October 9, 2013.
2. Neighborhood Design Standards Appeal, 2525 R Street (Harpster)
3. “Block 68” (former “Gold’s parking block”, 10th-11th, M-N Sts.) project update (Urban Development Dept. & Argent Group)
4. “Lincoln Exchange” redevelopment, 21st St. N-L (Urban Development Department & Hoppe Brothers)
5. Hartley Flats redevelopment, southeast corner 27th & S Streets (Urban Development Dept.)
6. Update on 11th & N bus stop area, etc.
7. Misc., staff report.

Q:\UDC\AGENDA\2013\131113.docx
Memorandum

Date:  November 12, 2013
To:  City Clerk
From:  Jean Preister, Planning Dept.
Re:  Administrative Approvals
cc:  Teresa McKinstry

This is a list of the administrative approvals by the Planning Director from November 5, 2013 through November 11, 2013:

**Administrative Amendment No. 13048** to Use Permit No. 154D, Wilderness Hills Commercial Center, approved by the Planning Director on November 6, 2013, requested by Olsson Associates, to revise lot numbers; reduce the overall square footage of Lots 5-7, 20, 21 & 23 from 36,200 square feet to 35,150 square feet and increase the square footage for Lot 1 to 18,000 square feet of commercial and create Lot 24 with 37,500 square feet for office/medical office, on property generally located at S. 27th St. and Yankee Hill Rd.

**Administrative Amendment No. 13078** to Use Permit No. 04006A, Baron’s Ridge, approved by the Planning Director on November 8, 2013, requested by ESP, Inc., to revise the building envelope and add 6 parking stalls, on property generally located at NW. 1st St. and W. Highland Blvd.

Q:\SHARED\WP\Teresa\AA weekly approvals.wpd
MEMORANDUM

TO: Lancaster County Board

FROM: Marvin Krout, Director of Planning

SUBJECT: Comprehensive Plan Amendment No. 13002
(N.W. 27th Street and Highway 34)

DATE: November 12, 2013

COPIES: City Council (w/o attachment)
Mayor Chris Beutler
Kerry Eagan, Chief Administrative Officer, County Board
Gwen Thorpe, Deputy Chief Administrative Aide, County Board
David Cary, Planning
Brandon Garrett, Planning

Attached for your information is a copy of the Factsheet for Comprehensive Plan Amendment No. 13002, to change the Future Land Use Plan and the 2040 Priority Growth Areas map, and to add a Moderate to Heavy Industrial Center to the Existing and Proposed Industrial Centers map, on property generally located at N.W. 27th Street and Highway 34. This Comprehensive Plan Amendment and the associated annexation and change of zone are scheduled for public hearing before the Lincoln City Council on Monday, November 25, 2013, at 5:30 p.m.

This proposed amendment is within the regulatory jurisdiction of the City Council and is being routed to the County Commissioners for information purposes only; no County Board hearing or action is required.

If you have questions on this amendment, please feel free to contact Brandon Garrett in the Planning Department at 402-441-6373 or bgarrett@lincoln.ne.gov.

q:\fs\cb\2013\CPA13002 Memo to County Board
The November 2013 JAVA Board Meeting has been cancelled.
The next scheduled JAVA Board Meeting is January 9, 2014.

Paving the way for a brighter future by educating, engaging and empowering our employees!

Amy Cornelius-Jones  
Office Specialist  
Engineering Services  
901 West Bond St., Suite 100  
Lincoln, NE  68521  
402-441-8009  
402-441-6576 fax  
acornelius@lincoln.ne.gov
LPWMA Argo recently purchased a used 8 wheel drive Argo to be used by its members. Matching grant funds from Nebraska Environmental Trust helped the LPWMA purchase the Argo. This will be a very useful tool allowing us to survey and treat riparian areas where invasives like phragmites, knotweed and purple loosestrife prefer to grow. Other WMA’s and counties across the state have used this type of vehicle and they have proven to be very useful in the fight against invasive species. The Argo will be equipped with a small spray unit over the winter to allow us to treat invasives along the banks to prevent future spread.

“The goal of the LPWMA is to improve the health of riparian areas for the benefit of the owners, users and general public. This is accomplished by preventing the establishment of all riparian plant invaders and improving stream flow capacity through the management of the vegetation in the stream bed and on the banks.”

New Educational Kiosk

Kiosks are beginning to appear around Lincoln and the surrounding area thanks to a partnership between the Lancaster County Weed Authority and the Lower Platte South Natural Resource District. (LPSNRD) Lancaster County partnered with the Lower Platte WMA to purchase the signs and the LPSNRD is building and erecting the kiosk. Our goal is to educate the public on invasive species. A similar partnership with Lincoln Parks and Recreation will place kiosk along some of the city trails and in parks around Lincoln.

“Our goal is to educate the public on invasive species.”

Grant Used to Help Purchase Argo

LPWMA Argo
Lower Platte Weed Management Area (LPWMA) recently purchased a used 8 wheel drive Argo to be used by its members. Matching grant funds from Nebraska Environmental Trust helped the LPWMA purchase the Argo. This will be a very useful tool allowing us to survey and treat riparian areas where invasives like phragmites, knotweed and purple loosestrife prefer to grow. Other WMA’s and counties across the state have used this type of vehicle and they have proven to be very useful in the fight against invasive species. The Argo will be equipped with a small spray unit over the winter to allow us to treat invasives along the banks to prevent future spread.

“This is a great example of how developing partnerships to accomplish a common goal can be successful.”

LPWMA Argo

The goal of the LPWMA is to improve the health of riparian areas for the benefit of the owners, users and general public. This is accomplished by preventing the establishment of all riparian plant invaders and improving stream flow capacity through the management of the vegetation in the stream bed and on the banks.

LPSNRD is building and erecting the kiosk. Our goal is to educate the public on invasive species. A similar partnership with Lincoln Parks and Recreation will place kiosk along some of the city trails and in parks around Lincoln.

“Our goal is to educate the public on invasive species.”
Good Neighbors Control Their Weeds!

Lancaster County Weed Program

Nebraska’s Noxious Weeds

It is the duty of each person who owns or controls land to effectively control noxious weeds on such land.

Noxious weed is a legal term used to denote a destructive or harmful weed for the purpose of regulation. The Director of Agriculture establishes which plants are noxious. These non-native plants compete aggressively with desirable plants and vegetation. Failure to control noxious weeds in this state is a welfare problem which is detrimental to the production of crops and livestock, and to the welfare of residents of this state. Noxious weeds may also devalue land and reduce tax revenue.

Musk Thistle
Height 1.5-3.5 ft

Canada Thistle
Height 1-3.5 ft

Plumeless Thistle
Height 1-4.5 ft

Phragmites
Height 3.2-20 ft

Leafy Spurge
Height 3-2.5 ft

Sericia Lepespedosa
Height 1.5-4.1 ft

Japanese Knotweed
Height 3-10 ft

Giant Knotweed
Height 8-13 ft

Purple Loosstrife
Height 1.3-8 ft

Saltcedar
Height 3.3-20 ft

Spotted Knapweed
Height 1-3.3 ft

Diffuse Knapweed
Height 1-3.8 ft

GOOD NEIGHBORS CONTROL NOXIOUS WEEDS

If you have questions or concerns about noxious weeds, please contact your local county noxious weed control authority, Nebraska Weed Control Association (www.neweed.org), or Nebraska Department of Agriculture (www.agr.ne.gov/noxious_weed)

Download to print from our website: weeds.lancaster.ne.gov
AGENDA
LES ADMINISTRATIVE BOARD
Friday, November 15, 2013 – 9:30 A.M.
LES Board Room
1040 “O” Street

9:30 A.M.
1. Call to Order
2. Seating of New Board Member
3. Approval of Minutes of the October 18, 2013 Regular Meeting of the LES Administrative Board
4. Comments from Customers
5. Introduction and Recognition of Staff
   A. Kevin Meyer, Building Maintenance Aide, Facilities Services, Corporate Services
   B. *Recognition of LES Employees Serving in the Armed Forces – LES Resolution 2013-10
6. reEnergize Lincoln: Evaluation – Milo Mumgaard & UNL Public Policy Center
7. Committee Reports
   A. Operations & Power Supply Committee
   B. Personnel & Organization Committee
   C. Communications & Marketing Committee
   D. Appointment of Board Nominating Committee
8. Administrator & CEO Reports
   A. *Recognition of Cathy Beecham – LES Resolution 2013-11
9. Chief Operating Officer’s Reports
   A. 2014 Discretionary Overhead to Underground Program Review
   B. NERC Compliance Activity Update
   C. 2013 Weather Adjusted to Peak Loads Report
10. Other Business
    A. Monthly Financial and Power Supply Reports
    B. Miscellaneous Information
11. Adjournment
    * Denotes Action Items

Next Regular Administrative Board meeting Friday, December 20, 2013.
November 5, 2013

Mayor Chris Beutler
City of Lincoln, Mayor’s Department
555 South 10th St. Ste. 301
Lincoln, NE 68508

Mayor Beutler:

I write on behalf of the Lincoln Independent Business Association (LIBA) to express our concern over the recommendations reported by the Solid Waste Plan 2040 Advisory Committee. Specifically, the committee report resembles a holiday wish list with all wants listed and little consideration given to the resources necessarily raised or shifted to obtain them.

The final “systems definition” approved by the Advisory Committee recommends the City develop two new programs, support or expand two programs, ban yard waste from the landfill year-round, undertake a pilot program for composting food waste, acquire or build a new household hazardous waste facility, perform a transfer station feasibility study for south Lincoln, regulate commercial recycling, regulate residential recycling, develop expensive waste conversion technologies, build and run an “Eco-Park” and expand both city landfills. These recommendations evidence the fact that committee members were asked what they wanted without any consideration of the resources necessary. The Advisory Committee recommendations comprise an unattainable wish-list of wants that cannot serve to sensibly guide the governance of any community with limited resources.

The Advisory Committee not only recommended extensive new programs it also set specific waste reduction goals. The report set goals of reducing waste generated by 210 pounds per capita in the next four years and 610 pounds per capita by 2040. However, these goals are not data driven or based on any expert recommendation. The Advisory Committee desired to see recycling increased dramatically and chose arbitrary numbers to express this. These goals were not selected according to any form of cost-benefit
analysis revealing an optimal level of waste diversion compared to the demand for recycled materials or capacity to recycle the materials.

This report will now be forwarded to the Mayor’s office and to city staff for further refinement. LIBA implores you to diligently perform the critical task of prioritization. Every dollar spent on new programs is a dollar shifted from another program and one that cannot be dedicated to necessary infrastructure and public safety projects. Every new regulation imposes a cost on the individuals and businesses regulated; these costs raise the cost of doing business in Lincoln and can aggregate to impede a business’s ability to compete.

LIBA believes that recycling and diverting waste from the landfill are meritorious goals, however, LIBA recommends focusing on education not regulation. The city should work with individuals and businesses in the community to educate them about recycling, local recycling resources and other ways to improve waste diversion.

Respectfully,

Coby Mach
President and CEO
Lincoln Independent Business Association

Cc: Roma Amundson, leririon Gaylor Baird, Jon Camp, Roy Christensen, Jonathan Cook, Doug Emery, Carl Eskridge, Miki Esposito, Trent Fellers, Rick Hoppe, Larry Hudkins, Jane Raybould, Deb Schorr, Brent Smoyer
I. CITY CLERK

II. MAYOR & DIRECTORS’ CORRESPONDENCE

MAYOR
1. NEWS ADVISORY. Mayor Beutler’s public schedule for the week of November 16, 2013 through November 22, 2013.

III. DIRECTORS

PLANNING DEPARTMENT
1. Lincoln Metropolitan Officials Committee meeting agenda for Thursday, November 21, 2013.

IV. COUNCIL MEMBERS

V. CORRESPONDENCE FROM CITIZENS
1. Letter from Rose Weddell describing accidents at her home location and asking for recommendations to improve the situation.
Date: November 15, 2013
Contact: Diane Gonzolas, Citizen Information Center, 402-441-7831

Mayor Beutler’s Public Schedule
Week of November 16 - 22, 2013
Schedule subject to change

Monday, November 18 -
• Testify on Lincoln Police Department at public hearing of Commission on Accreditation for Law Enforcement Agencies (CALEA) - 6 p.m., City Council Chambers, County-City Building, 555 S. 10th St.

Tuesday, November 19
• KLIN - 8:10 a.m., 4343 “O” Street

Wednesday, November 20
• Reception for new Directors of Peter Kiewit Foundation and Suzanne and Walter Scott Foundation - 10:30 a.m., Pinnacle Bank Arena

Thursday, November 21
• KFOR - 7:45 a.m.
TO: Officials Committee Members
FROM: Miki Esposito, Technical Committee Chairman
SUBJECT: Officials Committee Meeting

An Officials Committee meeting is scheduled as follows:

DATE: November 21, 2013
TIME: 1:30 p.m. - 2:30 p.m.
PLACE: Mayor’s Conference Room
        County-City Building

Meeting Agenda:

Roll call and acknowledge the "Nebraska Open Meeting Act"

1. Review and action on the draft minutes of the September 27, 2013 Officials Committee meeting.

   • Nebraska Department of Roads
   • Lancaster County

3. Review and action on the Lincoln MPO Transportation Alternatives Program (TAP) Project Prioritization and Selection Process for developing a program of projects. This is to develop a TAP program and administer a call for project proposals to fund transportation alternative projects as defined by the federal regulations. The resulting program of projects for is to be included in the proposed FY 2015-2018 Transportation Improvement Program.

   • MPO direction on the Certification Review Civil Rights recommendations and initiating revisions to the MPO Public Participation Plan.

5. Other topics for discussion

Next MPO Officials Committee Meeting: February 20, 2014
Historic Preservation Commission
The City of Lincoln Historic Preservation Commission will hold a public meeting on Thursday, November 21, 2013. The meeting will convene at 1:30 p.m. in Room 214 in Development Services Center, 2nd floor, County-City Building, 555 S. 10th Street, Lincoln, Nebraska, to consider the following agenda. For more information, contact the Planning Department at (402) 441-7491.

AGENDA
November 21, 2013

1. Approval of meeting record of HPC meeting of October 17, 2013.

2. Opportunity for persons with limited time or with an item not appearing on the agenda to address the Commission.

HEARING AND ACTION
3. Application by Nebraska Neon Sign Company on behalf of Alegria Lounge at Rodizio Grill for a Certificate of Appropriateness for work at 737 P Street in the Haymarket Landmark District.

4. Application by Lincoln Parks & Recreation Department for landmark designation (in accordance with LMC 27.57.120) of the “Muny Building”/former Municipal Swimming Pool House east of 21st and M Streets.

5. Application by Lincoln Urban Development Department for a Certificate of Appropriateness for work at Valentino’s Idylwild Park in the East Campus Neighborhood Landmark District.

6. Application by NeighborWorks Lincoln for a Certificate of Appropriateness for work at the Dr. Reynolds House, a designated landmark at 2530 Q Street.

DISCUSSION
7. Staff Report & Misc.

The Historic Preservation Commission agenda may be accessed on the Internet at http://lincoln.ne.gov/city/plan/boards/hpc/hpc.htm

For further information on Historic Preservation in Lincoln, visit http://lincoln.ne.gov/city/plan/long/hp/hp.htm

Q:\HPC\AGENDA\2013\hpag112113.efz.wpd
Sirs,

Traffic on 2 streets bordering my property, Cotner Blvd and 56th Street between O Street and Randolph Street, has been one-way for approximately 10 years. Since those streets have been one-way, my property at 701 South Cotner Blvd has been repeatedly damaged by car “accidents”, 9 of which have occurred on the Cotner Blvd side of the property, and 1 on the 56th street side (total of 10 vehicles).

The most recent “accident” occurred on 10/30/2013 at approximately 1 PM and involved a pickup truck which damaged my lawn, sprinkler system and landscape border, and also knocked over a street light (LES property). The driver’s insurance will pay for the damage to my property.

The above incident is the 10th such occurrence at this address since the streets went one-way. Many of these encounters were at night, and were hit-and-runs. Bumpers have been left in my driveway, parts of the sprinkler system have been repeatedly wrecked, grass has been torn up requiring repeated re-seeding and/or new sod, bushes have been ripped out, mud and dirt left on the driveway with tire tracks, the fence has been broken several times, and landscape borders have been damaged several times. The most expensive repair cost over $4000; the cheapest was $250.

Lincoln Police Department (LPD) has investigated 6 of these incidents (5 witnessed); the other 4 were hit-and-runs. LPD records are not complete because of LPD policy. LPD does not investigate hit-and-run accidents which involve “minor” property damage. I think this policy is a bit unfair, but I understand the limitations of their investigatory process and limited availability of police officers to come to the house.

Of course I know the responsibility for this lies squarely on the shoulders of the drivers involved. The crux of the matter is careless driving pure and simple. However, I have lived at this address since 1986 and there were no accidents of this nature prior to the redesign of these two streets. It should be noted all 10 of the above accidents occurred to my property since the redesign of Cotner Blvd and 56th Street was done.

The cumulative cost of such damage is getting close to $10,000. This constant repair is getting tiresome and is increasing exponentially. My insurance does not cover all my costs especially when there is a hit-and-run. Also, insurance does not compensate for aggravation.

Most of the accidents occurred during daylight hours, but the hit-and-runs happened at night. It is particularly disturbing that 2 of these drivers (daytime hour) missed hitting me in my own front yard, or missed hitting my car in my driveway by just minutes. (I have an overworked guardian angel!)
I would also like to point out that the one remaining elm tree on the Cotner Blvd easement has been hit numerous times. Glass and various car parts have been left behind as souvenirs. That elm tree is currently all that keeps cars from going through the fence and into my house. That tree will eventually be removed when it succumbs to the disease which has killed most of the elms in this city.

My question to you is: is there anything I can do to increase my own safety and mitigate the constant damage to my property? One solution proposed involves installing a series of reinforced posts along one part of the easement front part of my yard where most of the cars enter the property. There would not be a need for such construction on the entire front, just a portion of it.

The city approved the change of those streets to one-way. Would it be possible for the city to 1) consider making some additional improvements (as above), or 2) or make affordable recommendations on how I can make the property safer.

I look forward to getting a response from you on this matter.

Rose M Weddell
701 So. Cotner Blvd
Lincoln, NE 68510
(402) 483-2132

On November 30, 2013, my property located at 701 South Cotner Blvd, Lincoln, NE, (68510) has been the “victim” of
MINUTES
DIRECTORS’ MEETING
MONDAY, NOVEMBER 18, 2013

Present: Carl Eskridge, Chair; Doug Emery, Vice Chair; Roy Christensen; Jonathan Cook; Trent Fellers; and Leirion Gaylor Baird

Absent: Jon Camp

Others: Teresa Meier, City Clerk; Trish Owen, Deputy Chief of Staff; and Lynn Johnson, Director of Parks and Recreation

Chair Eskridge called the meeting to order at 2:05 p.m. and announced the location of the Open Meetings Act.

I. CITY CLERK
Meier stated under Public Hearing, Liquor Resolutions, would call Items #11 & #12, #13 & #14, and #15 & #16 together.

Eskridge commented usually with new members to the Planning Commission and LES we like to talk to them. We did not interview the LES applicant, but Maja Harris, Planning Commission applicant, is here today. She attended before but we didn’t acknowledge. When doing the Consent Agenda could call her forward at that point.

Meier stated on the agenda Item #18 is related to the Item that we need First, Second Readings and Action on today. After reading Item #18 will read the blurb for Item #33 and ask for a Motion to Waive the rules. On Item #20 we have a Motion to Amend, #1, to accept a substitute ordinance. Cook added the Substitute Ordinance is the written version of the agreement between the Piedmont developer and the City. Various people have signed off on the agreement.

Emery asked Johnson if he will attend and speak to Item #18, about why we have to waive our rules? Johnson replied a representative will attend and speak.

II. MAYOR
1. NEWS ADVISORY. Mayor Beutler’s public schedule for the week of November 9, 2013 through November 15, 2013.
2. NEWS ADVISORY. Council Chair Carl Eskridge, Downtown Lincoln Association representatives, and the Nebraska Retail Federation will hold a news conference on November 12th, 1:30 p.m., at Thread’s - Footloose and Fancy, 1219 P Street to promote Shop the Blocks on November 14, 2013.
3. NEWS RELEASE. Mayor urges residents to “Shop Local”.
   a) Downtown Lincoln Association news release on Shop the Blocks.
4. NEWS RELEASE. Public invited to Open House on Trendwood Park Storm Water Quality Project. Project affects area near 77th and A Streets.
No comments

Owen stated no requests from the Mayor’s office.

III. DIRECTORS CORRESPONDENCE

WEST HAYMARKET JOINT PUBLIC AGENCY
1. The West Haymarket Joint Public Agency will meet on Thursday, November 14, 2013, 9:00
HEALTH DEPARTMENT
2. Lincoln Lancaster County Health Department meeting minutes of October 8, 2013.
No comments

LINCOLN LIBRARIES
1. Letter from Pat Leach, Library Director, regarding expected Library Board vacancy.
No comments

PARKS AND RECREATION
1. Parks and Recreation Advisory Board meeting agenda for November 14, 2013.
No comments

PLANNING COMMISSION
No comments

PLANNING DEPARTMENT
1. Nebraska Capitol Environ Commission meeting agenda for Thursday, November 14, 2013, 10:00 a.m., in room 1525, ground floor, Nebraska State Capitol, 14th and K Streets.
2. Urban Design Committee meeting agenda for Wednesday, November 13, 2013, 3:00 p.m., room 214, County City Building, 555 S. 10th Street.
3. Administrative Approvals by the Planning Director from November 5, 2013 through November 11, 2013.
4. Planning memo to County Board, with copies to City Council, Mayor Beutler, and Planning, on Comprehensive Plan Amendment No. 13002. (N.W. 27th Street and Highway 34)
No comments

PUBLIC WORKS & UTILITIES/ENGINEERING
1. The November 2013 JAVA Board Meeting has been canceled.
No comments

WEED CONTROL AUTHORITY
1. Lancaster County Week Control - City of Lincoln Weed Abatement newsletter, October 2013.
No comments

IV. COUNCIL MEMBERS

V. CORRESPONDENCE FROM CITIZENS
1. Lincoln Electric System (LES) Administrative Board meeting agenda for Friday, November 15, 2013. Full agenda and support materials can be found online.
2. Lincoln Independent Business Association (LIBA) letter expressing their concern over recommendations reported by the Solid Waste Plan 2040 Advisory Committee. (Each City Council Member received letter)
No comments

VI. ADJOURNMENT
Chair Eskridge adjourned the meeting at 2:10 p.m.