

**CITY COUNCIL ORGANIZATIONAL MEETING
MARCH 18, 2013
IMMEDIATELY FOLLOWING THE DIRECTOR'S MEETING
555 S. 10TH STREET, ROOM 113**

I. MINUTES

1. Director's Meeting minutes of March 11, 2013.
2. Organizational Meeting minutes of March 11, 2013.

II. BOARDS/COMMITTEES/COMMISSIONS/CONFERENCE REPORTS

1. Public Building Commission (PBC) - Carroll, Cook
2. Parks and Recreation Advisory Board - Cook
3. Board of Health - Emery
4. Multicultural Advisory Committee (MAC) - Eskridge

III. APPOINTMENTS/REAPPOINTMENTS

IV. REQUESTS OF COUNCIL FROM MAYOR

V. MISCELLANEOUS

1. **Consent Agenda** - Rod Confer, City Attorney

VI. CITY COUNCIL MEMBERS

VII. MEETINGS/INVITATIONS

See invitation list.

VIII. ADJOURNMENT

MINUTES
CITY COUNCIL ORGANIZATIONAL MEETING
MARCH 18, 2013

Present: Carl Eskridge, Chair; Gene Carroll; Jonathan Cook; Doug Emery; Lloyd Hinkley; and DiAnna Schimek

Absent: Jon Camp, Vice Chair

Others: Rod Confer, City Attorney; Rick Hoppe, Chief of Staff; Denise Pearce, Senior Policy Counsel; and Joan Ross, City Clerk

Chair Eskridge opened the meeting at 2:20 p.m. and announced the location of the Open Meetings Act.

I. MINUTES

1. Director's Meeting minutes of March 11, 2013.
2. Organizational Meeting minutes of March 11, 2013.

With no discussion, the minutes were placed on file in Council office.

II. BOARDS/COMMITTEES/COMMISSIONS/CONFERENCE REPORTS

1. Public Building Commission (PBC) - Carroll, Cook

Carroll stated they discussed the solar panels on the 27th Street Police station. Two bids with only a minor difference. Secondly, discussed the old jail and what will happen to the building. The building is owned by the County, who will ask the PBC to manage. County departments will move in with anticipated full capacity. The design on the old jail is under way and eventually PBC will manage.

Approved standard vouchers, and a contract for the x-ray machine used at the Law of Justice.

2. Parks and Recreation Advisory Board - Cook

Cook stated the City golf report showed rounds over the last year down 12.8%. Down approximately 8% over a ten year average. Selected a consultant for the golf analysis study, from The National Golf Foundation, Jupiter, Florida. May take three months for the study.

The Holmes Lake Clubhouse exterior stucco is going on. The interior is being worked on, and with a delay in steel may be a delay of 15 days. Could be completed by May 15th to May 30th.

The Board discussed budget outcomes and indicators, to continue through at least the next meeting. As the City is on a Bi-Annual budget departments work on outcomes, indicators, and expectations for parks programs.

Cook added they discussed the mapping of parks mowing. The City has a map for each neighborhood park, areas to mow. Discussed the Prairie in the Park Program, and what will be more trees and natural. Now, have 800 acres of taller grass in all parks, with neighborhood parks having 165-170 acres of tall grass. Will deal with specific problematic spots as \$50,000 put in the budget.

Parks had the 2 for Trees Conference, and there will be a Roses, Roses, Roses Seminar on April 16th. Rededicated Sherman Field and held the dedication of Jan's Emma, a sculpture which will be placed in the

medium on Sheridan Boulevard, off Sheridan, at Summit, west of the bridge at 32nd.

Eskridge asked if Parks has a program for an individual, or neighborhood, to adopt a park? Possibly helping with mowing? Cook replied if they want to, and happen to mow a park, maybe we wouldn't ask this question. Don't think there is any formal program. The problem with volunteers mowing is they may slack off. Hinkley added the large item is liability. Cook said if we're officially involved we may take some risk.

Hoppe stated now updating indicators and goals, city wide. In this off year hoping to set the framework for the budget next year. Would like to establish a process to review indicators and goals, as it sets prioritization, helping directors set a level of expectation from the Council when putting budgets together. Would like to work with everyone in the process with your input on our prioritization, and how to measure success.

3. Board of Health - Emery

Emery stated the Board continued discussing the ten essential services of Community Health Boards. The last one, Research of New Insight in Innovative Solutions to Health Problems. Also, talked about how important research is and to use best practices nationwide, what actions others are taking. Received a legislative update. Twelve legislative bills might affect County Health, and we discussed concerns. Discussion on vital statistics. Reviewed Lancaster County data on births/deaths, and the leading causes of death and unintentional injuries.

4. Multicultural Advisory Committee (MAC) - Eskridge

Eskridge stated numerous items discussed including pending legislation. MAC wants focused meetings with each having a topic, or speaker. Discussed, with different thoughts on how to obtain. A fascinating committee to meet with as the members are leaders in different ethnic City communities and not afraid to speak up on what they believe is the best use of their time.

III. APPOINTMENTS/REAPPOINTMENTS

Pearce stated no new, or updated.

IV. REQUESTS OF COUNCIL FROM MAYOR

None

V. MISCELLANEOUS

1. Consent Agenda - Rod Confer, City Attorney

Confer stated the consent agenda came from a suggestion. Health had items before Council, not involving exchange of funds, which could be on the consent agenda. Other directors came forward saying they also had items which perhaps could go on the consent agenda. Would shorten the meeting, and make unnecessary for a department person to sit through a meeting, get up, say their name, and sit down. Suggested expanding the consent agenda. Certain categories of items generally don't take a lot of time. Perhaps put on the consent agenda unless a Council member felt otherwise. Cook presented an idea he felt might be more workable. Discussed with directors and the City Clerk, with everyone saying they think possibly the idea is worth a try.

Confer stated at the time the director prepares the fact request form, putting the item on the agenda, could also have a form space to indicate how much time they think the item would take. Would assign a number from 0 to 3. Zero would be uncontested, not requiring an explanation, and could go on the consent agenda. One would be the item will take some, not much, time. Two would be in the middle with three being this item may be controversial, requires testimony, and may take a bit of time. Resolutions only, not ordinances.

When Ross receives the forms she would put zero's on the consent agenda, and no one from the department needs to come to the meeting to explain the item. If item was assigned one, would try and put towards the meeting beginning. Ross makes her own judgement now on whether items will take a lot of time. If so tends

to put at the agenda end. If not anticipated to take much time puts at the beginning. This would give her additional information in assigning where in the agenda the items would go.

Confer said we would all know number three items will take a lot of time, and towards the end of resolutions. Only doing for resolutions because they only require two readings and ordinances require three. If we did for ordinances would need another division of consent agenda, and would complicate matters somewhat. This is the outline. If Council is interested we could change the request form to implement.

Cook thought it could apply to ordinances, but complicated. Possibly on all request forms? Would be agenda time, expected time, or what we call the field. By putting on all, and using only for resolutions initially, would have the information. Over time may rearrange the agenda, and would have available. Appreciated not needing new rules to handle the consent agenda, and pulling items. Didn't realize City Clerk Ross already moved items of controversy. The Clerk has ability to make changes in the agenda, which we don't see. This could be handled by staff with our agenda reflecting the right order. Ross stated she generally checks with the Chairman.

Confer added Council Members also will look at the first reading agenda to see if an item is marked and may go on the consent agenda. If you don't think it needs to be there, or think there needs to be a public hearing as it has more detail, will need to let us know so we can take off the consent agenda.

Ross stated some years ago we moved the public hearing liquor license applications ahead of second reading ordinances, to accommodate applicants not having to sit and wait, as many times there are no questions. Not thinking of putting them on the consent agenda. Always tell them they are not required to sit and wait for the vote, as they are business people possibly waiting unnecessarily. Often they immediately call our office.

Ross added there could be several items on the consent on Mondays. Could be quite a long consent, with one, two, or three pages. Maybe a non issue.

Would Council move on those items immediately so people could leave? Will that be better? Also, have resolutions under ordinances, first reading, as they're a package, and can't go through consent as they may be more involved. Ross asked how quickly would we know if not wanting on the consent? Do not want to redo the agenda numerous times, especially when on line.

Cook added staff would need to be careful on designating as zero. If used too much, and if abused, essentially becomes less useful. We'll pay attention in removing items too often. Hope there wouldn't often be an issue. Confer added, could have situations of someone coming to testify and no department person as it's on the consent agenda. Would delay a week giving the department an opportunity to attend. Cook stated the point of other numbers. If designated as one, we'll have to review. Question of how to move items up, especially ordinances, which staff knows may have a speaker for a few minutes. Realize it would take time to review all the issues Ross raised, but first need to collect the data from staff on zero through three.

Ross asked if noticed where bond ordinances generally appear? Cook replied always early. Confer stated actually do not let them sit there now. Hoppe stated we appreciate these attempts toward the agenda, and for us the zero concept will be a vast improvement. Possibly get use to this first, then organize other items. Schimek added with Ross leaving, the Clerk will be a new person and want to be careful about proceeding too fast, until the person gets a flow. Do like the zeros. One step at a time. Believe it will take time to get pat.

Hinkley added in past years, with a major issue, had two or three attorneys here, and we hated to have them sit for two to three hours, with the clock running. Tried to get the hearings out of the way. Cook said he's trying to figure how we could do simultaneous hearings on multiple items. If we could do this in parallel.

Pearce stated two fact sheets distributed to Council, which Lynn Johnson sent. Is there one you prefer they use? Cook replied he has a fact sheet from the Health Endowment Fund. This fact sheet gives details, a description of the technical changes. Explains nothing, and if we didn't receive wouldn't miss. When you get a fact sheet from Planning it is incredibly useful, with a summary, going through every detail of the decision. Parks does, Public Works usually provides a good fact sheet with a summary explaining the background. But, others come with nothing. Do think if this had said this is where we're starting, always in the ordinance and an emergency provision. Solely a clarification of the process to follow if we ever had to use the provision. Do say the summary sheets used by Planning, Public Works, Parks helpful. Hoppe added if there is a preference we can talk to the directors at our Wednesday meeting.

VI. CITY COUNCIL MEMBERS

LLOYD HINKLEY

Hinkley stated in reviewing the pending claims, saw four or five dating back a year, and realize some were in litigation. Wondering what time schedule is there to have these items in and out? Now a long list. Confer replied after six months they can withdraw if no action taken. If it's been a year it's automatic.

VII. MEETINGS/INVITATIONS

See invitation list.

VIII. ADJOURNMENT

Chair Eskridge adjourned the meeting at 2:55 p.m.