I. CITY CLERK

II. MAYOR
1. NEWS RELEASE. Agreement reached on Antelope Valley bridge repair.
2. NEWS RELEASE. Recommended LPlan 2040 now available for review.

WEST HAYMARKET JOINT PUBLIC AGENCY

III. DIRECTORS

HEALTH DEPARTMENT
1. Board of Health meeting schedule for September 13, 2011 has been cancelled.

PLANNING COMMISSION
1. LPlan 2040 and LRTP (Long Range Transportation Plan) update. Joint public hearing on October 18, 2011 at 5:00 p.m. at 555 S. 10th Street.

PLANNING DEPARTMENT
1. Administrative Amendment No. 11047 approved by the Planning Director on September 7, 2011.

IV. COUNCIL MEMBERS

V. MISCELLANEOUS

VI. CORRESPONDENCE FROM CITIZENS
1. Email from Julie Metzler regarding towing cars from areas with no easily seen no parking signs.
2. Anonymous InterLinc correspondence regarding firefighters receiving pizza on 09.11.11.

VII. ADJOURNMENT
AGREEMENT REACHED ON ANTELOPE VALLEY BRIDGE REPAIR

No additional public dollars will be spent

Mayor Chris Beutler and the Joint Antelope Valley Authority (JAVA) today announced that seven bridges in the Antelope Valley Project area will be repaired at no cost to taxpayers. An agreement was reached last week with project consultants and contractors to repair areas of cracking concrete surface material on the bottoms of the bridges. The agreement includes the assignment of financial responsibility. Repair work will begin this week and is expected to be completed in mid-November.

“The consultants and contractors took total financial responsibility, and the JAVA partners were even reimbursed $30,000 to defray expenses related to the repairs,” Beutler said. “We did exactly what the public asked of us: we insisted on accountability and held the taxpayer harmless. I want to thank the JAVA partners – the Lower Platte South Natural Resources District and the University of Nebraska – for their unwavering commitment to a firm and fair resolution. I want to thank the consultants and contractors for stepping up and helping find a solution.”

The primary consultants and contractors are Parsons Brinckerhoff Americas, Inc.; Hawkins Construction Company; Constructors Inc.; United Contractors Inc.; and Watts Electric Company.

The bridges opened to traffic between July 2007 and October 2009. Defects were discovered by City staff late last year, and trails under the bridges were closed January 4 after an 18-inch piece of concrete fell from the “O” Street bridge. The trails were reopened January 28th after temporary bridge repairs.

The Mayor thanked the Federal Highway Administration and the Nebraska Department of Roads (NDOR) for their work on the issue. The NDOR’s independent evaluation concluded the problems were caused by several factors, including the absence of required drainage in electrical conduits, poor workmanship and poor inspections. (The NDOR also found a problem with roadway expansion joints which will be corrected by the City.) The NDOR report also covered the extent of the damage and proposed solutions. The estimated cost of the repairs is about $250,000.

- more -
“In the course of a project as large as Antelope Valley, it is not unusual to have aspects that don’t work as planned,” Beutler said. “In this case, a problem was identified, project leadership demanded accountability on behalf of taxpayers, and good corporate citizens stepped in to fix the problems. It is a successful conclusion to a difficult challenge.”

The repair plans were approved by federal and state officials in August. Repair work will begin on the Military Road Bridge and will proceed south to the “Y”, Vine, “P”, “Q”, “O” and “N” street bridges. Temporary trail closures will be necessary.

More information on the Antelope Valley Project is available at lincoln.ne.gov (keyword: antelope).
FOR IMMEDIATE RELEASE: September 14, 2011
FOR MORE INFORMATION: Nicole Fleck-Tooze, Planning Department, 441-6363

RECOMMENDED LPLAN2040 NOW AVAILABLE FOR REVIEW

The Lincoln-Lancaster County Planning Commission has amended and recommended approval of LPlan2040, the 10-year update to the Comprehensive Plan, and it is now available for review at lincoln.ne.gov (keyword: lplan). The Commission also recommended approval of the 2040 Long Range Transportation Plan (LRTP), and it will be posted on the City website in the near future.

LPlan2040 and the LRTP look ahead 30 years at how Lincoln will grow, where residents will live and work, and how they will travel.

The Commission’s recommendations on LPlan2040 now go to the City Council and County Board, which will have a joint public hearing tentatively scheduled for 5 p.m., Tuesday, October 18 in the Council Chambers, 555 South 10th Street.

The LRTP is required for the City and County to receive federal transportation funds, and it must be adopted by the Lincoln Metropolitan Planning Organization (MPO), a separate agency with representation from the City, County and State. The MPO Officials Committee is expected to review and adopt the LRTP December 1.

Residents can make online comments on the plans. Beginning Monday, September 19, printed copies of LPlan2040 will be available for review at the City-County Planning Department, 555 S. 10th St., or at any library branch. Beginning Thursday, September 22, printed copies of the LRTP and Technical Report can be reviewed at the Planning Department; the Bennett Martin Public Library, 136 S. 14th St.; or the Gere Branch Library, 2400 S. 56th St.

For more information, contact the Planning Department at 402-441-7491.
The agenda for the West Haymarket JPA Meeting to be held on September 16, 2011 has been revised.

The updated agenda is now posted at: http://lincoln.ne.gov/city/finance/account/jpa-mtgs.htm
The Board of Health meeting scheduled for Tuesday, September 13, 2011 at 5:00 PM at the Lincoln-Lancaster County Health Department. 3140 N Street, has been cancelled because of a lack of a quorum.

The Board of Health will meet again on Tuesday, October 11, 2011 at 5:00 PM at the Health Department

Elaine Severe

Elaine L. Severe
Administrative Aide
Lincoln-Lancaster County Health Department
3140 N Street
Lincoln, NE  68510
402-441-8093
DEPARTMENT REPORT
AUGUST, 2011

HEALTH DIRECTOR

- The Department’s budget was approved by City Council on August 22, 2011. The Environmental Public Health program fees approved by the Board of Health in August were sent to the Lincoln City Council and Lancaster County Commissioners for approval.

- The Health Director continues to work with the Community Health Endowment and Health Management Associates (HMA) on the study regarding physical and mental health services in the community. HMA is expected to issue their report to the public by the end of December.

- The Health Director and Health Promotion & Outreach Manager met with the City Personnel Director and staff regarding transition of the City Wellness Program from the Personnel Department to the Health Department.

- The Health Director attended the Lancaster County Management Team Fall Retreat regarding upcoming legislative issues.

- The Health Director and staff are working on planning for Accela Information to replace Permits Plus as the Department’s electronic permitting system. This conversion will be in collaboration with other City Departments beginning in September.

- Health Department employees participated in the City-County Food Drive for the Lincoln Food Bank. Employees donated 473 lbs. of food and $2,300.00 in cash donations. Department coordinators were Elaine Severe and Jann Douglas. They were assisted by Angie Avila, Deborah Byrne, Kathy King, Jackie Purdam, and Pam Rowe

- Employee of the Month - Deborah Byrne - Health Data & Evaluation Division

ANIMAL CONTROL

Animal Control Aug Stats

<table>
<thead>
<tr>
<th></th>
<th>Sep 08-Sep 09-Jul</th>
<th>Sep 10-Jul</th>
</tr>
</thead>
<tbody>
<tr>
<td>Pet Licenses Sold</td>
<td>53,577</td>
<td>52,164</td>
</tr>
<tr>
<td>Cases Dispatched</td>
<td>17,087</td>
<td>13,795</td>
</tr>
<tr>
<td>Investigation</td>
<td>18,069</td>
<td>16,136</td>
</tr>
</tbody>
</table>
Animals Impounded

Animals Impounded

<table>
<thead>
<tr>
<th></th>
<th>August 2011</th>
<th>January 2012</th>
<th>August 2012</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dogs</td>
<td>1772</td>
<td>2024</td>
<td>1739</td>
</tr>
<tr>
<td>Cats</td>
<td>1480</td>
<td>1240</td>
<td>1454</td>
</tr>
</tbody>
</table>

Court Citations Issued

<table>
<thead>
<tr>
<th></th>
<th>August 2011</th>
<th>January 2012</th>
<th>August 2012</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>206</td>
<td>277</td>
<td>409</td>
</tr>
</tbody>
</table>

Warnings/Defects Issued

<table>
<thead>
<tr>
<th></th>
<th>August 2011</th>
<th>January 2012</th>
<th>August 2012</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>5708</td>
<td>1915</td>
<td>10,952</td>
</tr>
</tbody>
</table>

Bite Cases Reported

<table>
<thead>
<tr>
<th></th>
<th>August 2011</th>
<th>January 2012</th>
<th>August 2012</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>399</td>
<td>420</td>
<td>456</td>
</tr>
</tbody>
</table>

Attack Cases Reported

<table>
<thead>
<tr>
<th></th>
<th>August 2011</th>
<th>January 2012</th>
<th>August 2012</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>68</td>
<td>81</td>
<td>73</td>
</tr>
</tbody>
</table>

Dogs Declared (PPD, DD, V)

<table>
<thead>
<tr>
<th></th>
<th>August 2011</th>
<th>January 2012</th>
<th>August 2012</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>134</td>
<td>140</td>
<td>145</td>
</tr>
</tbody>
</table>

Animal Neglect Investigations

<table>
<thead>
<tr>
<th></th>
<th>August 2011</th>
<th>January 2012</th>
<th>August 2012</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>701</td>
<td>659</td>
<td>715</td>
</tr>
</tbody>
</table>

Injured Animal Rescue

<table>
<thead>
<tr>
<th></th>
<th>August 2011</th>
<th>January 2012</th>
<th>August 2012</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>630</td>
<td>587</td>
<td>667</td>
</tr>
</tbody>
</table>

Wildlife Removal

<table>
<thead>
<tr>
<th></th>
<th>August 2011</th>
<th>January 2012</th>
<th>August 2012</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>393</td>
<td>317</td>
<td>466</td>
</tr>
</tbody>
</table>

Dead Animal Pickup

<table>
<thead>
<tr>
<th></th>
<th>August 2011</th>
<th>January 2012</th>
<th>August 2012</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>1468</td>
<td>1392</td>
<td>1789</td>
</tr>
</tbody>
</table>

Lost and Found Reports

<table>
<thead>
<tr>
<th></th>
<th>August 2011</th>
<th>January 2012</th>
<th>August 2012</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>1945</td>
<td>2192</td>
<td>2113</td>
</tr>
</tbody>
</table>

Phone Calls

<table>
<thead>
<tr>
<th></th>
<th>August 2011</th>
<th>January 2012</th>
<th>August 2012</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>39,623</td>
<td>35,368</td>
<td>42,298</td>
</tr>
</tbody>
</table>

Average Response Time (in mins)

<table>
<thead>
<tr>
<th></th>
<th>August 2011</th>
<th>January 2012</th>
<th>August 2012</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>24</td>
<td>35</td>
<td>25</td>
</tr>
</tbody>
</table>

- Animal Control continues to make progress on a community animal emergency preparedness plan. The Capital Humane Society and the Lancaster County Emergency Management staff have provided assistance. When complete, the plan should compliment the overall Lancaster County Emergency Management Plan and define several partnerships for how people’s pets and other animals will be cared for.

- Animal Control staff removed 28 cats, 9 rats, 20 mice, 20 fish and three birds from a house on 2400 Y Street on August 24th. The cats were seen by a local veterinarian and sheltered at the Capital Humane Society. We are partnering with the Lincoln Police Department on the investigation since other criminal charges have been filed on the owner.

- The Animal Control Advisory Committee met on August 16, 2011 and discussed the Animal Control ordinances. The Committee will be making recommendations to the Health Director and Board of Health regarding any suggested updates that may be needed.

- The number of bat calls has increased significantly in the past three weeks. Three bats have tested positive for rabies this year. As of August 5, 2011, staff had responded to 345 bat calls, however, there have been approximately 60 more calls since August 5th bringing the year to date total to over 400. Bat calls will continue to increase through October. A news release was sent on August 10, 2011 to alert the public to the possible risk of rabies, vaccinating pets, and what to do if you encounter a bat.

- The Health Department and The Cat House signed a no cost agreement three months ago
addressing the management of feral cats in Lincoln. The Division Manager and the Office Manager met with three of the Cat House board members this month and discussed our progress. The cat colonies and the cat colony caretakers have been identified and The Cat House staff are contacting TNR throughout Lincoln. Trapping of feral cats by Animal Control has decreased and initial assessments have determined that fewer cats are being brought to the Capital Humane Society.

- The Field Supervisor and the Division Manager are working on a better animal investigation form and reporting process. A new electronic form has been drafted and we are working out the problems. This will reduce the total number of forms used by officers and result in a better investigative report to go to the City Attorney’s Office. Assistant City Attorney Tim Sieh is attending Animal Control Staff meetings and providing training on report preparation and what our officers need to know about local, state, and federal laws.

COMMUNITY HEALTH SERVICES

CHILDHOOD IMMUNIZATIONS

- It is certainly a normal pattern for our Immunization Clinic to experience an increase in the number of requests for childhood vaccines as local schools begin in August. In the 2011-2012 school year however, there are two additional vaccine requirements for students across Nebraska; (1) Kindergarten – 12th Grade: 2 doses of Varicella or written documentation of Varicella disease and (2) 7th Grade: 1 dose of Tdap (Pertussis booster). In July 2011, Immunization Clinic staff gave 1,426 vaccines to 464 children, compared to 1,350 vaccines given to 387 children in July 2010 (a 5% increase), and 960 vaccines given to 313 children in May 2011 (a 33% increase).

NURSING TRIAGE

- In July, Information & Referral (I&R) began an enhanced partnership with Clinic with a Heart, the Health Hub, and Lancaster County Medical Society’s Health 360 program to provide nursing triage for clients who visit Clinic with a Heart. Many times, those who are poor and uninsured do not attempt to access health care unless they are sick, injured, or in pain. Because of this, the most comprehensive approach to promoting the medical home concept is to include nursing triage to address the client’s urgent need while ongoing care is established.

- Clinic with a Heart offers urgent clinical services twice a week – Tuesday and Thursday evenings – at their new location on 1701 South 17th Street. After each clinic, clients needing further nursing triage, follow-up, and connection to a medical home, are referred to I&R nurses. Urgent pharmacy, medical specialty, and primary care needs are
addressed by I&R nurses. I&R coordinates with Health Hub staff to assist clients in securing a form of health insurance, if the client is low-income and uninsured (i.e. Medicaid, General Assistance, SSI/SSDI, etc.). For those who do not qualify for any type of health insurance, Health Hub completes the initial interview with clients establishing care at the People’s Health Center. Forty (40) clients have been assisted by I&R since July.

EHS SUPER USERS

- At the request of CHS staff, an “EHS Training & Development 2.0” was developed this month by the EHS Super Users Group. The group consists of front-line staff, so that they have direct input into enhancements/improvements. Group members include; Annette Sturtz, Becky Hansen, Betsy Resch, Kris Saunders, Mary Christensen, Trish Harding and Trudy Franssen. The training/development session will be held September 1, 2011. Agenda items include; (a) NESIIS (Nebraska State Immunization Information System) review, (b) merging fields in automated letters to primary care providers, (c) moving quickly in multiple charts and using “quick views”, (d) medication module review, (e) Customer Relations organization of EHS priority issues, (f) problem list, pick list and order set development in the Immunization Clinic, the General Assistance Medical Clinic, I&R and Maternal-Child Health Services, and (g) template enhancements & immunization history entry review for Maternal-Child Health Services.

DENTAL HEALTH & NUTRITION

WIC

- Connecting with clients, providers, the community is essential to providing WIC services. Staff has spent the last month reaffirming those connections within the community. Although WIC is the premiere public health nutrition program, staff address a wide array of topics with the clients, from physical development, literacy, dental needs, medical needs and food security among other topics. Because of this, having strong relationships with our community partners and their access to cutting edge information is crucial. Even though proper nutrition is vital to growth and development, so many other influences exist. That is when our community partners come in, not only referring to our program, but supporting the clients other needs. Spending time with physicians, social service agencies and other partners is critical to comprehensive care. Together we can make a better world!

DENTAL HEALTH

- During the month of July, the Dental staff provided 845 patient visits to 573 patients. Of the clients served: 49% were Medicaid enrolled; 4% were General Assistance; 29% were
at 100% or below poverty, receiving services at a minimum fee for service; and 18% received services on a sliding fee scale. To date, in comparing FY 10 to FY 11 through July, the dental staff has provided an additional 597 patient.

- A dental student from the College of Dentistry began a two week rotation with the clinic, the first of three scheduled dental students that will be rotating through the dental clinic during the months of July and August. One dental assisting student, from Southeast Community College, rotated through the dental clinic for a three week clinical rotation.

ENVIRONMENTAL PUBLIC HEALTH

Greenhouse Gas (GHG) Government Inventory

- As part of the City’s efforts to promote sustainability, the Lincoln-Lancaster County Health Department has conducted a comprehensive inventory of GHG emissions generated by City government operations. This inventory only includes emissions from entities that are under control of the City of Lincoln.

- The 2008 calendar year was chosen because it was the most recent year for which complete and reliable information was available at the start of the inventory process. The completed inventory totaled 321,169 tonnes of carbon dioxide equivalent, or “CO₂e”, from City government operations. “CO₂e” assigns a value to each GHG based on its global warming potential relative to carbon dioxide (CO₂) and is the international standard for reporting of GHG emissions. Values start at “1” for CO₂ and can range as high as 24,000 for sulfur hexafluoride (SF₆); meaning 1 tonne of SF₆ emissions has the global warming potential of 24,000 tonnes of CO₂ emissions.

- Gases inventoried were carbon dioxide (CO₂), methane (CH₄), nitrous oxide (N₂O), and sulfur hexafluoride (SF₆). Emissions were assigned to one of nine subcategories based on their point of generation or as the result of electricity usage. City operated public utilities generated the largest emissions of GHGs. Lincoln Water System and Wastewater Treatment Systems used the largest amounts of natural gas and electricity and were the largest generators of CO₂e. Electricity and natural gas usage at City-owned buildings and facilities was the largest non-utility generator of GHGs.

- The information generated from this inventory can be used to identify areas for efficiency improvements and to set energy and emissions reductions goals. Components of this report have also been incorporated into the sustainability portion of LPLAN 2040.

Asbestos Abatement Report

- The LLCHD Air Quality Section is responsible for administration of the federal National Emissions Standard for Hazardous Air Pollutants (NESHAP) for asbestos activities in Lincoln and Lancaster County. Asbestos is a known carcinogen, so anytime a structure that contains asbestos is remodeled or demolished, it must be thoroughly inspected and
any asbestos material must be removed. Trained and licensed contractors using rigorous control methods to properly contain the asbestos and prevent the release of material during removal, transport, and deposition in the landfill ensure that it does not become a public health threat.

- Since January 1 of this year, staff have reviewed and inspected 28 asbestos removal projects at various locations in Lincoln and Lancaster County. Examples of some of these projects include buildings at Lincoln Public Schools property throughout the city including the administration building consumed by fire recently, buildings on UNL campuses, and buildings demolished for the new arena.

**HEALTH DATA & EVALUATION**

- We recently completed the local public health National Public Health Performance Standards (NPHPSP) evaluation of how well the local public health system is performing each of the ten Essential Public Health Services. The NPHPSP instrument is intended as a quality improvement measure which reveals strengths and weaknesses of the local public health system. I would like to thank those who attended for their participation.

- Meetings with public health partners and stakeholders on August 19th and 22nd and the results are being sent to the CDC. We will receive a feedback report from the CDC and it will be shared with the MAPP Steering Committee along with the four assessments.

- With the start of school throughout the county, we have begun our school surveillance of absences and illnesses in all public and parochial schools in Lancaster County. We will also begin our annual flu surveillance, which includes the schools as well as hospitals, labs and physician offices. The weekly flu activity is shared via e-mail reports throughout the flu season.

- The flu vaccine this year will include the same three strains (two Type A, one of which is the H1N1 pandemic 2009 strain; and one Type B) as last year’s flu vaccine. Even though you may have some immunity from last year, we are recommending that all individuals 6 months and older seek out a flu shot to be protected against the flu. Influenza viruses are known for their mutations from year to year, but let’s hope that the 2011 flu vaccine will provide immunity against flu strains that are likely to be circulating this fall and winter.

**HEALTH PROMOTION & OUTREACH**

**Physical Activity/Nutrition**

- The 2011 Summer Food Service Program ended on August 12 after 52 days of operation. 51,548 meals were served in July with 20,700 breakfasts and 30,848 lunches. August meal numbers are being verified. It is expected that there will have been over 112,000 meals served in 2011, approximately 17,000 more than were served in 2010.
**Injury Prevention**

- From 2008-2010, an average of 40 children per year in Lincoln (ages 5-14 years) were involved as a pedestrian or cyclist in a crash with a motor vehicle. LLCHD and the Child Bike/Pedestrian Task Force of Safe Kids (SKLLC) are implementing a pilot project to try to reverse this trend. The pilot is a collaboration between the district health department and school districts, incorporating active and supportive neighborhood associations, VIP business relationships; and support/leadership from the LPS superintendent and principals.

- The Clinton, Near South, and Irvingdale Neighborhood Associations are taking the lead to survey parents, school staff, and neighbors to gain a general perception of children’s safety walking in the neighborhood. Education strategies will be developed to keep children safer while walking/biking. This project is intended to be replicated in other LPS, parochial, and Lancaster County elementary schools.

- The expected results of the project include more children walking and biking to school with fewer injuries and more physical activity. The Health and Safety Committee of Clinton Elementary School is capitalizing on this project to be the 2011 LPS elementary school to host the two day International Walk to School Day on October 5 and 6 in which all children participate in activities to learn the importance of physical activity while being safe pedestrians and bikers. Walk to School Day is a project of LLCHD and SKLLC.

**INFORMATION & FISCAL MANAGEMENT**

- Fiscal Operations staff are engaged in year-end and year-start up activities: closing out FY 2011 and setting up processes and reports for FY 2012.

- Division Manager was a speaker for at CDC's Public Health Informatics Conference in August. The session is one in the continuing initiative to develop a common understanding and documentation of local health department business processes. Several complementary efforts are currently being pursued.

- Staff are beginning the testing phase of the Time, Activity and Leave Reporting application. Implementation target is October.

- Division Manager and a team composed of representatives of Law and Information Services is beginning a privacy and security risk analysis.
Jean Preister

From: Michele M. Abendroth
Sent: Tuesday, September 13, 2011 12:13 PM
Subject: Announcement: LPlan 2040 and LRTP Update

On Wednesday, September 7th the Planning Commission approved the draft LPlan 2040 and LRTP with amendments. The recommended LPlan 2040 dated September 7, 2011 has now been posted and is available for review. The recommended LRTP dated September 7, 2011 will be posted as soon as it is available.

The Planning Commission’s action on LPlan 2040 is a recommendation to the City Council and County Board, which have tentatively scheduled a joint public hearing for October 18, 2011 at 5:00 pm. The Planning Commission’s action on the LRTP is a recommendation to the Lincoln Metropolitan Planning Organization (MPO). The MPO Officials Committee is scheduled to meet on December 1 of this year.

If you have questions, please contact Nicole Fleck-Tooze at ntooze@lincoln.ne.gov or 402-441-6363.

Nicole Fleck-Tooze
Long Range Planning Manager
Lincoln/Lancaster County Planning Department
402.441.6363
Memorandum

Date: September 13, 2011

To: City Clerk

From: Teresa McKinstry, Planning Dept.

Re: Administrative Amendment approvals

cc: Jean Preister

This is a list of the Administrative Amendments that were approved by the Planning Director from September 6, 2011 thru September 12, 2011:

Administrative Amendment No. 11047 to Use Permit No. 89C, approved by the Planning Director on September 7, 2011, requested by Olsson Associates, to revise the note on the land use table regarding the allocation of retail, service and office uses on property generally located at S. 16th St. and Pine Lake Rd.

Q:\shared\wp\teresa\AA weekly approvals.wpd
Mary M. Meyer

From: Julie Metzler [jmetzler@kcai.edu]
Sent: Monday, September 12, 2011 5:42 PM
To: Doug Emery; Mary M. Meyer; Jayne L. Snyder; Adam A. Hornung; Carl B. Eskridge; Jonathan A. Cook; Jon Camp; Eugene W. Carroll
Cc: Jim Mickelson; Kathy Dale; David Dale; Frances Mickelson
Subject: A Request to the Council

Dear council members,

I am writing to relate a recent experience and ask you to correct what I consider a serious blight on Lincoln's fine reputation. Earlier today I sent the following letter to the editor of the Lincoln Journal Star:

When visiting family in Lincoln, we went to a downtown restaurant to watch the Nebraska / Chattanooga game. We parked where other cars were parked, but because we pulled into a lot, we looked all over to make sure there were no restrictions to parking there and found none. We returned to find my car had been towed.

As three and four Capitol Towing trucks at a time were arriving and hauling off cars, we looked to find some sign that indicated no parking. Finally we looked up high enough to see a very small sign, written in red print and duct-taped under the eaves of the building that said no parking and violators would be towed. Given that it was applied with tape, who knows if that sign was there when we arrived.

I was furious, but now, $104 later, I just want to make this scam known to residents of Lincoln. Any reputable company restricting parking would put up a readily visible sign or would charge at the entrance to the lot. I will be writing to the city council to ask that it protect citizens and visitors to Lincoln from this kind of predatory business practice.

I am writing to ask you to please create an ordinance in Lincoln that no parking signs must be visible and permanent signs of a specific size before cars can be towed. This operation is clearly a swindle. There were many, many people at the Capitol Towing lot to get their cars who said there were no visible 'no parking' signs where they parked their cars. People were very angry as the towing company collected $104 from person after person.

My mom, brother, and sister and her family live in Lincoln. I visit, on average, once every couple of months and always enjoy my stay. Please address this fraudulent practice that is sure to damage the good reputation your city now enjoys.

Thank you for your consideration.

Julie Metzler
1638 West 51st Street
Kansas City, MO  64112
InterLinc: City Council Feedback for General Council

Name: Anonymous
Address: Lincoln NE
City: Lincoln, NE 68503

Phone:
Fax:
Email:

Comment or Question:
I noticed a story in the paper today about each firefighter receiving a pizza on 9/11 with an approximate value of $9.57. Is this not in violation of the recent rule by the Mayor?

http://journalstar.com/news/local/article_f08b75fa-09c2-50a4-819c-3c993e75c128.html

I. CITY CLERK

II. CORRESPONDENCE FROM THE MAYOR & DIRECTORS

MAYOR
1. NEWS RELEASE. Mayor Beutler’s public schedule for the week of September 17, 2011 through September 23, 2011.

III. DIRECTORS

FINANCE/BUDGET
1. September sales tax reports reflecting July activity:
   a) Actual Compared to Projected Sales Tax Collections;
   b) Gross Sales Tax Collections (with refunds added back in) 2007-2009 through 2011-2012;
   c) Sales Tax Refunds 2007-2008 through 2011-2012; and

PLANNING DEPARTMENT
1. Nebraska Capitol Environs Commission meeting agenda for Thursday, September 22, 2011.

IV. COUNCIL MEMBERS

V. CORRESPONDENCE FROM CITIZENS TO COUNCIL

VI. INVITATIONS
See invitation list.
Mayor Beutler’s Public Schedule
Week of September 17 through 23, 2011
Schedule subject to change

Sunday, September 18
• Lux Center for the Arts dinner and live auction - 6 p.m., Country Club of Lincoln, 3200 South 24th St.

Monday, September 19
• Accela Automation software upgrade kickoff, remarks - 1:30 p.m., room 303, County-City Building, 555 S. 10th St.
• Mayor’s Award of Excellence - 3 p.m., Council Chambers, County-City Building
• City Impact “Hopes and Dreams” annual dinner - 5:30 p.m., Embassy Suites, 1040 “P” St.

Tuesday, September 20
• KLIN - 8:10 a.m.
• In-Motion II development forum, remarks - 3:30 p.m., Lincoln Chamber of Commerce, 1135 “M” St. (third floor)

Wednesday, September 21
• LI-COR 40th anniversary celebration, remarks - 4647 Superior St.

Thursday, September 22
• News conference - 1:30 p.m., topic and location to be announced
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Total</td>
<td>$5,732,030</td>
<td>$3,649,425</td>
<td>$3,336,583</td>
<td>$2,485,968</td>
<td>$2,252,244</td>
<td>$1,876,653</td>
<td>$1,505,197</td>
<td>$1,125,748</td>
<td>$726,300</td>
</tr>
<tr>
<td>August</td>
<td>$552,702</td>
<td>$42,357</td>
<td>$32,586</td>
<td>$27,143</td>
<td>$22,522</td>
<td>$18,766</td>
<td>$15,052</td>
<td>$11,257</td>
<td>$7,263</td>
</tr>
<tr>
<td>July</td>
<td>$462,011</td>
<td>$35,879</td>
<td>$29,240</td>
<td>$23,744</td>
<td>$20,177</td>
<td>$16,481</td>
<td>$13,059</td>
<td>$9,748</td>
<td>$5,666</td>
</tr>
<tr>
<td>June</td>
<td>$462,011</td>
<td>$35,879</td>
<td>$29,240</td>
<td>$23,744</td>
<td>$20,177</td>
<td>$16,481</td>
<td>$13,059</td>
<td>$9,748</td>
<td>$5,666</td>
</tr>
<tr>
<td>May</td>
<td>$475,936</td>
<td>$35,879</td>
<td>$29,240</td>
<td>$23,744</td>
<td>$20,177</td>
<td>$16,481</td>
<td>$13,059</td>
<td>$9,748</td>
<td>$5,666</td>
</tr>
<tr>
<td>April</td>
<td>$427,476</td>
<td>$33,879</td>
<td>$27,240</td>
<td>$22,744</td>
<td>$19,177</td>
<td>$15,481</td>
<td>$11,559</td>
<td>$8,248</td>
<td>$4,666</td>
</tr>
<tr>
<td>March</td>
<td>$418,773</td>
<td>$32,879</td>
<td>$25,240</td>
<td>$21,744</td>
<td>$17,177</td>
<td>$13,481</td>
<td>$10,059</td>
<td>$7,248</td>
<td>$4,166</td>
</tr>
<tr>
<td>February</td>
<td>$493,879</td>
<td>$39,879</td>
<td>$31,240</td>
<td>$26,744</td>
<td>$21,177</td>
<td>$17,481</td>
<td>$13,559</td>
<td>$10,248</td>
<td>$5,666</td>
</tr>
<tr>
<td>January</td>
<td>$462,011</td>
<td>$35,879</td>
<td>$29,240</td>
<td>$23,744</td>
<td>$20,177</td>
<td>$16,481</td>
<td>$13,059</td>
<td>$9,748</td>
<td>$5,666</td>
</tr>
<tr>
<td>December</td>
<td>$435,976</td>
<td>$32,879</td>
<td>$26,240</td>
<td>$21,744</td>
<td>$18,177</td>
<td>$14,481</td>
<td>$10,559</td>
<td>$7,248</td>
<td>$4,166</td>
</tr>
<tr>
<td>November</td>
<td>$493,879</td>
<td>$39,879</td>
<td>$31,240</td>
<td>$26,744</td>
<td>$21,177</td>
<td>$17,481</td>
<td>$13,559</td>
<td>$10,248</td>
<td>$5,666</td>
</tr>
<tr>
<td>October</td>
<td>$402,200</td>
<td>$30,879</td>
<td>$24,240</td>
<td>$19,744</td>
<td>$15,177</td>
<td>$11,481</td>
<td>$8,559</td>
<td>$5,248</td>
<td>$3,166</td>
</tr>
<tr>
<td>September</td>
<td>$402,200</td>
<td>$30,879</td>
<td>$24,240</td>
<td>$19,744</td>
<td>$15,177</td>
<td>$11,481</td>
<td>$8,559</td>
<td>$5,248</td>
<td>$3,166</td>
</tr>
<tr>
<td>2011-12</td>
<td>$4,805,224</td>
<td>$4,805,224</td>
<td>$4,805,224</td>
<td>$4,805,224</td>
<td>$4,805,224</td>
<td>$4,805,224</td>
<td>$4,805,224</td>
<td>$4,805,224</td>
<td>$4,805,224</td>
</tr>
<tr>
<td>% of Year</td>
<td>2.54%</td>
<td>2.54%</td>
<td>2.54%</td>
<td>2.54%</td>
<td>2.54%</td>
<td>2.54%</td>
<td>2.54%</td>
<td>2.54%</td>
<td>2.54%</td>
</tr>
</tbody>
</table>

2007-2008 THROUGH 2011-2012
WITH REVENUES ADDED BACK IN
GROSS SALES TAX COLLECTIONS
CITY OF LINCOLN
<table>
<thead>
<tr>
<th>Month</th>
<th>Previous Year</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>(6342.1'97)</td>
<td>(4189.7'97)</td>
</tr>
<tr>
<td>AUGUST</td>
<td>-98.37%</td>
<td>-44.2%</td>
</tr>
<tr>
<td>JULY</td>
<td>-70.67%</td>
<td>-21.8%</td>
</tr>
<tr>
<td>JUNE</td>
<td>-53.0%</td>
<td>-13.1%</td>
</tr>
<tr>
<td>MAY</td>
<td>-28.69%</td>
<td>-5.4%</td>
</tr>
<tr>
<td>APRIL</td>
<td>64.31%</td>
<td>10.8%</td>
</tr>
<tr>
<td>MARCH</td>
<td>3309.5%</td>
<td>39.7%</td>
</tr>
<tr>
<td>FEBRUARY</td>
<td>-42.9%</td>
<td>22.8%</td>
</tr>
<tr>
<td>JANUARY</td>
<td>41.1%</td>
<td>21.2%</td>
</tr>
<tr>
<td>DECEMBER</td>
<td>94.3%</td>
<td>14.1%</td>
</tr>
<tr>
<td>NOVEMBER</td>
<td>-67.5%</td>
<td>-18.1%</td>
</tr>
<tr>
<td>OCTOBER</td>
<td>-44.3%</td>
<td>-0.8%</td>
</tr>
<tr>
<td>SEPTEMBER</td>
<td>373.88%</td>
<td>53.7%</td>
</tr>
</tbody>
</table>

### Sales Tax Refunds

2007-2008 through 2011-2012

CITY OF LINCOLN
<table>
<thead>
<tr>
<th>Month</th>
<th>Previous Year</th>
<th>%</th>
<th>2011-2012</th>
<th>%</th>
<th>Year 2011</th>
<th>%</th>
<th>Year 2010</th>
<th>%</th>
<th>Year 2009-2011</th>
<th>%</th>
<th>Year 2008-2009</th>
<th>%</th>
</tr>
</thead>
<tbody>
<tr>
<td>TOTAL</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>AUGUST</td>
<td></td>
<td>83.76%</td>
<td>$4,482,941</td>
<td>94.05%</td>
<td>$4,844,451</td>
<td>90.71%</td>
<td>$5,382,906</td>
<td>96.80%</td>
<td>$5,791,250</td>
<td>94.72%</td>
<td>$6,255,377</td>
<td>95.38%</td>
</tr>
<tr>
<td>JUNE</td>
<td></td>
<td>71.21%</td>
<td>$4,772,920</td>
<td>86.67%</td>
<td>$4,954,181</td>
<td>95.71%</td>
<td>$5,515,950</td>
<td>87.62%</td>
<td>$6,118,802</td>
<td>86.16%</td>
<td>$6,628,837</td>
<td>85.17%</td>
</tr>
<tr>
<td>MAY</td>
<td></td>
<td>1.71%</td>
<td>$5,205,143</td>
<td>66.37%</td>
<td>$5,323,889</td>
<td>64.68%</td>
<td>$5,154,022</td>
<td>65.16%</td>
<td>$5,158,732</td>
<td>54.93%</td>
<td>$5,148,629</td>
<td>53.45%</td>
</tr>
<tr>
<td>APRIL</td>
<td></td>
<td>45.99%</td>
<td>$4,411,735</td>
<td>36.98%</td>
<td>$4,212,234</td>
<td>36.02%</td>
<td>$4,096,129</td>
<td>35.67%</td>
<td>$4,184,996</td>
<td>36.62%</td>
<td>$4,186,622</td>
<td>35.98%</td>
</tr>
<tr>
<td>MARCH</td>
<td></td>
<td>6.62%</td>
<td>$3,433,528</td>
<td>50.96%</td>
<td>$4,212,234</td>
<td>49.94%</td>
<td>$3,980,243</td>
<td>50.96%</td>
<td>$4,184,996</td>
<td>51.98%</td>
<td>$4,186,622</td>
<td>51.29%</td>
</tr>
<tr>
<td>FEBRUARY</td>
<td></td>
<td>4.93%</td>
<td>$5,850,307</td>
<td>56.98%</td>
<td>$5,323,889</td>
<td>55.87%</td>
<td>$5,222,243</td>
<td>56.09%</td>
<td>$4,096,129</td>
<td>56.62%</td>
<td>$4,184,996</td>
<td>55.98%</td>
</tr>
<tr>
<td>JANUARY</td>
<td></td>
<td>2.65%</td>
<td>$4,414,597</td>
<td>96.05%</td>
<td>$4,954,181</td>
<td>95.71%</td>
<td>$4,072,225</td>
<td>95.00%</td>
<td>$3,992,765</td>
<td>95.00%</td>
<td>$3,936,233</td>
<td>94.68%</td>
</tr>
<tr>
<td>DECEMBER</td>
<td></td>
<td>9.21%</td>
<td>$4,695,792</td>
<td>80.49%</td>
<td>$4,212,234</td>
<td>79.83%</td>
<td>$4,597,335</td>
<td>80.84%</td>
<td>$4,236,273</td>
<td>80.49%</td>
<td>$4,199,209</td>
<td>80.64%</td>
</tr>
<tr>
<td>NOVEMBER</td>
<td></td>
<td>2.44%</td>
<td>$4,689,920</td>
<td>1.69%</td>
<td>$4,773,925</td>
<td>2.01%</td>
<td>$3,771,277</td>
<td>2.16%</td>
<td>$4,251,274</td>
<td>2.44%</td>
<td>$4,260,744</td>
<td>2.44%</td>
</tr>
<tr>
<td>OCTOBER</td>
<td></td>
<td>5.96%</td>
<td>$4,865,846</td>
<td>3.04%</td>
<td>$5,163,414</td>
<td>3.16%</td>
<td>$3,677,476</td>
<td>3.51%</td>
<td>$4,377,476</td>
<td>3.92%</td>
<td>$4,377,476</td>
<td>3.92%</td>
</tr>
</tbody>
</table>

2007-2008 THROUGH 2011-2012

NET SALES TAX COLLECTIONS
CITY OF LINCOLN
## Actual Compared to Projected Sales Tax Collections

<table>
<thead>
<tr>
<th>Month</th>
<th>2011-12 Projected</th>
<th>2011-12 Actual</th>
<th>Variance From Projected</th>
<th>$ Change Fr. 10-11</th>
<th>% Change Fr. 10-11</th>
</tr>
</thead>
<tbody>
<tr>
<td>SEPTEMBER</td>
<td>$4,803,859</td>
<td>$4,542,250</td>
<td>($261,609)</td>
<td>($225,064)</td>
<td>-4.72%</td>
</tr>
<tr>
<td>OCTOBER</td>
<td>$4,991,555</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>NOVEMBER</td>
<td>$4,997,421</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>DECEMBER</td>
<td>$4,686,548</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>JANUARY</td>
<td>$4,751,069</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>FEBRUARY</td>
<td>$6,012,155</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>MARCH</td>
<td>$4,434,331</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>APRIL</td>
<td>$4,252,500</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>MAY</td>
<td>$4,956,362</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>JUNE</td>
<td>$4,792,128</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>JULY</td>
<td>$4,833,186</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>AUGUST</td>
<td>$5,144,060</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>TOTAL</td>
<td>$58,655,174</td>
<td>$4,542,250</td>
<td>($261,609)</td>
<td>($225,064)</td>
<td>-4.72%</td>
</tr>
</tbody>
</table>
The Nebraska Capitol Environs Commission will hold a scheduled public meeting on Thursday, September 22, 2011. The meeting will convene at 8:00 a.m. in Development Services Center Room 214, 2nd Floor, County-City Building, 555 S. 10th Street, Lincoln, Nebraska, to consider the following agenda. For more information, please contact the Lincoln/Lancaster County Planning Department at (402) 441-7491.

Agenda of September 22, 2011

1. Approval of meeting notes of July 28, 2011

   Public Hearing & Action

2. Sidewalk cafe for Wahoo's Fish Tacos, 210 N. 14th Street, in the Capitol Environs District (Staff Memo)
3. Design update on plan for Centennial Mall (Design Team and Parks & Recreation Dept.) (Staff Memo)
4. Staff report/misc.

History List
MINUTES
DIRECTORS’ MEETING
MONDAY, SEPTEMBER 19, 2011

Present: Gene Carroll, Chair; Adam Hornung, Vice Chair; Carl Eskridge; Doug Emery; Jonathan Cook; and Jon Camp

Others: Teresa Meier, Deputy County Clerk; Rick Hoppe, Chief of Staff; Miki Esposito, Public Works and Utilities Director; and Hope Edwards, StudentServe Representative

Chair Carroll opened the meeting at 2:18 p.m. and announced the location of the Open Meetings Act.

I. CITY CLERK
Meier stated there is a Motion to Amend, No.1 on Item #27, and distributed a Motion to Amend on Item #19. Item #32 needs a Motion to Correct as it should have been Public Hearing on 09.26.11 with action on 10.03.11. Emery commented on Item #19 the developer, representatives and neighborhoods discussed and in agreement. Meier added on Item #43 have a request to remove from Public Hearing on 09.26.11 and list for Third Reading and Action on 10.03.11.

II. MAYOR
1. NEWS RELEASE. Agreement reached on Antelope Valley bridge repair.
2. NEWS RELEASE. Recommended LPlan 2040 now available for review.
No comments.

WEST HAYMARKET JOINT PUBLIC AGENCY
No comments.

III. DIRECTORS

HEALTH DEPARTMENT
1. Board of Health meeting schedule for September 13, 2011 has been cancelled.
No comments.

PLANNING COMMISSION
1. LPlan 2040 and LRTP (Long Range Transportation Plan) update. Joint public hearing on October 18, 2011 at 5:00 p.m. at 555 S. 10th Street.
No comments.

PLANNING DEPARTMENT
1. Administrative Amendment No. 11047 approved by the Planning Director on September 7, 2011.
No comments.

IV. COUNCIL MEMBERS
Hornung requested Esposito give the City’s explanation of the broken water main on 14th and P Streets. Esposito stated the City responded within 30 minutes of the initial call. The call person mobilized a crew immediately. If he had inspected before calling the crew it would have been more time. The crew arrived by
Hornung asked when the water was shut off? Esposito did not have the log but stated close to the time the crew arrived. Hornung commented constituents said it was 70 minutes. Esposito denied that time frame, adding it was a 12 inch water main with water flow between 16 and 18 hundred gallons per minute. She spoke with the property owners at the Zoo Bar and Post and Nickel. The Zoo Bar stores beer in their basement with the Post and Nickel having clothing inventory.

Hornung thought close to 70 minutes. The City arrived at 35 minutes, then 15/20 minutes for the crew. Esposito stated from the time of the call he was on site in 30 minutes, and mobilized the crew with equipment within 45 minutes. Hornung stated several people thought longer. Hoppe added it went smoothly, they arrived quickly, no broken valves or other issues. Esposito said they found two places to turn off. It can last longer depending if the valves are accessible. Hornung heard it’s not easy to shut off a valve. Esposito replied they do on site. Hornung asked if easy to access? Esposito answered sometimes they’re broken, if old. Shutting off one could possibly lead to breaks further down. Sometimes they go further out, effecting more people.

Hornung asked how rare is a 12 inch water pipe? Esposito didn’t know the number but the downtown area has numerous old water mains. This was a 1913 water main, and assessing if age played into the break. Hornung asked how is the area now? Esposito replied when they mobilize they look at voids created by water pressure under the roads, and have begun assessing the street. Last week patched the holes, and kept blocked off. Hornung heard it was approximately 96 thousand gallons, should it be more? Emery stated in 35 minutes it was 56 thousand gallons. Hornung stated it’s not 35 minutes, but saying a minimum of 50. Hornung reported people who watched the water said the valve was shut off in 65 to 70 minutes. Hoppe asked if they knew the time frame from when it started and when it was called in? Hornung wanted to point out it obviously was not 35 minutes. In between the pipe and basements are streets and sidewalks. Thousands of Nebraska fans walked on the sidewalk this weekend. Esposito said it was not to be blocked off this weekend.

Hoppe added people evaluated the situation, and structure. Esposito stated they did have to evaluate the sidewalk and it’s integrity is fine. Will provide each Council member a time line.

Cook asked if the valves are tested regularly? He asked in a case like this, what equipment is needed to turn off the valve? Carroll added there may be debris or the valve is bent and when you get the key on top, and turn, it takes a lot of pressure. Esposito stated they have a prioritization of when the water mains are due for fixing or replacement. This particular water main was not on the list, had life left as evaluated.

Eskridge stated in the last two months there have been three different breaks. This was a water main break, but then the service into University Towers, and International Research had broken lines within the last two months. Is there something going on, such as ground shifting? Which might lead to these incidents? Esposito stated they discussed but they don’t know the cause as of yet, and still analyzing.

Hoppe stated they asked for a chart on breaks, and Public Works provided. Over the last two to three years have been below the average number of water main breaks over a 20 year period. Like any system starting to age, and then require replacement, it’s hit and miss. Carroll stated there are more breaks in dry years.
versus wet years. Camp asked with University Towers is it the city’s main or the building owner’s responsibility? Esposito replied it’s the building owners.

V. MISCELLANEOUS
1. Hope Edwards, LPS Student Serve
Hoppe introduced Hope Edwards, a Southwest Student, with StudentServe, which will occur October 1st. She extended an invitation to all for participation in one of the nations student led volunteer efforts.

Edwards, a LPS student, distributed a StudentServe power point presentation. She explained this is a new student led district initiative, occurring October 1st, in which students, K through 12, will serve in their communities. High school students will serve businesses and organizations while K through middle school students will be on school grounds, and surrounding neighborhoods. Edwards went through the StudentServe power point. StudentServe is unique and the only student led initiative LPS has ever had. Very intentional in organizing in order for the program to be sustained and repeated. StudentServe will be a bond of the City and District, with students learning the importance of giving back. Edwards stated StudentServe falls in line with the LPS Mission statement to raise productive and civic minded students. After going through the goals and culture, she explained some activities.

Edwards extended a personal invitation, on behalf of the student body, for everyone to volunteer along with the students. In order to sign up there is a Citizens Account on the web.

Camp congratulated Edwards but stated this is not the first initiative. In 1967 the Lincoln High School Student Council painted an airplane and a bridge. Discussion on the 1967 activity. Emery stated he and Carroll have signed up and encourages others to participate. Hoppe added within the City five departments are participating, including the libraries, water shed, parks, and Greener Cleaner Lincoln, and Aging.

VI. CORRESPONDENCE FROM CITIZENS
1. Email from Julie Metzler regarding towing cars from areas with no easily seen no parking signs.
2. Anonymous InterLinc correspondence regarding firefighters receiving pizza on 09.11.11.
No comments.

VII. ADJOURNMENT
Chair Carroll adjourned the meeting at 2:40 p.m.