

**AGENDA**  
**CITY COUNCIL MEMBERS' "NOON" MEETING**  
**MONDAY, JUNE 2, 2008**  
**(Immediately Following Directors' Meeting)**  
**COUNTY/CITY BUILDING**  
**CONFERENCE ROOM 113**

**I. MINUTES**

- \*1. Minutes from Directors' Meeting of May 19, 2008.
- \*2. Minutes from City Council Members' "Noon" Meeting of May 19, 2008.

**II. COUNCIL REPORTS ON BOARDS, COMMITTEES, COMMISSIONS AND CONFERENCES -**

- \*1. Visitor's Promotion Committee Meeting (Eschliman)
- \*2. LPED/Chamber update (Camp/Eschliman)
- 3. Joint Budget Committee Meeting (Emery/Eschliman)

**OTHER MEETINGS REPORTS:**

**III. APPOINTMENTS/REAPPOINTMENTS - To Be Announced**

**IV. REQUESTS OF COUNCIL FROM MAYOR - To Be Announced**

**V. MISCELLANEOUS -**

- \*1. Discussion regarding the process for filling upcoming Library Board vacancy due to expiration of term. (See Attachments)
- 2. Discussion on the 2008/2009 Schedule for Budget Meetings. (Steve Hubka)
- 3. Discussion on having the IT Department help us create more efficient e-mail responses. (Requested by Dan Marvin)
- 4. Discussion on Auditing Committee duties. (Requested by Robin Eschliman)

**VI. CITY COUNCIL MEMBERS**

## VII. MEETINGS/INVITATIONS

1. MoPac Trail Bridge -27<sup>th</sup> Street Groundbreaking and BikeTown Lincoln Giveaway Ceremony on Thursday, June 5, 2008 at 5:00 p.m. on the trail corridor at approximately 28<sup>th</sup> & Apple Street - (See Invitation)
2. Join MADD as We Salute Athletic Director Tom Osborne Stop Underage Drinking Act-A Solution You Can Bank On - MADD Breakfast on Tuesday, June 10, 2008 at the Holiday Inn Downtown, 141 North 9<sup>th</sup> Street - 7:30 a.m., Breakfast served; 8:00 a.m., Speakers; - Cost: \$25/person - RSVP with enclosed card by June 4<sup>th</sup> 434-5330 - (See Invitation)
3. Mothers Against Drunk Driving-9th Annual "Outstanding Law Enforcement & Volunteer Award" Ceremony on Tuesday, June 10, 2008 at 2:00 p.m. at the Holiday Inn Downtown Ballroom, 141 North 9<sup>th</sup> Street - Reception Following: Dessert Buffet - RSVP to (800) 444-MADD - (See Invitation)
4. Lincoln Chamber of Commerce invites you to attend the following Ribbon Cutting: - Please RSVP to Kathy Hale at 436-2385 or E-Mail: -
  - A.) Community Service Fund, 215 Centennial Mall South, Suite 509 on ~~Wednesday, June 11, 2008~~ at 3:30 p.m. - **Date Change to Wednesday, July 30, 2008 - (Note: 2<sup>nd</sup> Date Change)**

## VIII. ADJOURNMENT

**\*HELD OVER FROM MAY 26, 2008.**

**MINUTES  
CITY COUNCIL MEMBERS' "NOON" MEETING  
MONDAY, JUNE 2, 2008**

**Members Present:** Robin Eschliman, Chair  
Doug Emery, Vice-Chair  
Jon Camp  
Jonathan Cook  
Dan Marvin  
John Spatz  
Ken Svoboda

**Others Present:** Rick Hoppe, Aide to the Mayor  
Denise Pearce, Aide to the Mayor  
Trish Owen, Aide to the Mayor  
Sherry Wolf-Drbal, Budget Analyst

Location of the Nebraska Open Meeting Act announced.

Chairman Eschliman opened the meeting at 11:16 a.m.

**I. MINUTES**

\*1. Minutes from Directors' Meeting of May 19, 2008.

\*2. Minutes from City Council Members' "Noon" Meeting of May 19, 2008.

Chairman Eschliman stated with no discussion or corrections the above minutes are approved.

**II. COUNCIL REPORTS ON BOARDS, COMMITTEES, COMMISSIONS AND CONFERENCES**

**\*1. Visitor's Promotion Committee Meeting Eschliman**

Eschliman stated discussion was on expected tourists resulting from the College World Series. A coupon book being created which will be distributed at hotel conventions. The Lincoln Chamber of Commerce will provide the booklets with the results of additional sales tax anticipated.

**\*2. LPED/Chamber Update Camp/Eschliman**

Camp and Eschliman attended the meeting.

**3. Joint Budget Committee Meeting Emery/Eschliman**

Emery reported the meeting was on next year's overall allocations. Will not fund any new programs and figuring what money is available. No final commitments made, but recommendations submitted, with finalization to be within the next few weeks.

Eschliman stated Boesch indicated a 3% increase this year. Hoppe said they figured 103% realizing the City Council and County Board need to sign off on the figure. Discussion on participation of the United Way and also the change to a two year cycle for commitments.

**OTHER MEETINGS REPORTS**

### **III. APPOINTMENTS/REAPPOINTMENTS**

Pearce reported meeting scheduled for Mr. Partington and two Council members, with the public hearing scheduled. The Lincoln Housing Authority Board vacancy is on the agenda and will check into the Urban Development Committees and report to Council.

### **IV. REQUESTS OF COUNCIL FROM MAYOR**

None.

### **V. MISCELLANEOUS**

#### **\*1. Library Board Vacancy Discussion**

Pearce reported as in the past the Library Board will forward recommendations on Library Board candidates to the City Council to make the selection. One due by September 1<sup>st</sup>.

#### **2. 2008/2009 Budget Meetings Schedule                      Wolf-Drbal                      (Attachment A)**

Wolf handed out the first draft of the budget hearings schedule. The Common Budget Meeting is scheduled for July 15, following last years format. Discussion on some departments not having enough presentation time, with others needing less. Hoppe stated possibly departments with outcome based presentations need additional time. Svoboda led discussion on departments which the City brought back last year and how the County Board meets with certain agencies before the Common Meeting. Suggestions for time/date offered with recommendations. Hoppe suggested Council set meeting dates with the Mayor attending whenever possible.

Cook suggested combining certain departments, with Council asking questions of department heads. Possibly have departments submit a memo explaining their basic budget outline for Council to review before meeting. Would not eliminate those needing separate time. Discussion on time blocks for departments. After suggestions and concerns Wolf stated she would adjust the proposed 2008-09 hearings schedule and submit the new draft before next week.

Spatz questioned the public hearing time on proposed budget of August 11<sup>th</sup>, indicating more discussion may be needed. Comments indicated schedule worked well last year, and times were discussed. For the Common Meeting suggest to the County Board the possibility of rearranging the schedule, combining into blocks, with possible consolidation of departments.

Svoboda brought up attendance during the Common Budget Meeting, indicating City may not have input or deep interest in certain County Departments. Spatz suggested having departments not involving the City first on the agenda. Svoboda asked if worth further discussion.

#### **3. IT Department Discussion on Creating Efficiencies                      Marvin**

Marvin stated during discussion of Council outcomes an item arose of reducing minute taking - transcribing, therefore freeing up staff. The IT Department could allow people who send emails to do in a way for Council to have a data base of who corresponds on a particular issue. IT indicated a web connection would be made for constituents to comment to the Council, with a Council Member being able to reply to all. Cost would only be for programming. He thought it could be listed on the agenda, with possible text explaining the connection.

Discussion on implementation and the possibility of creating additional work. Dialog on how some Council Members do send letters, but this would capture and inventory the specific topics constituents are interested in. All data base capturing with Marvin stating he brought up for discussion as a way to accomplish mass replies.

**4. Auditing Committee Duties Discussion Eschliman (Attachment B)**

Pearce stated the way drafted the process is initiated by City Council resolution. The Mayor analogized with the Legislature Audit Committee whereby the Legislature Branch is auditing departments of the Executive Branch and is how we envision this operating, and how the ordinance was drafted. Eschliman commented if Council has an ordinance drafted we vote on whether to send to the Audit Committee, and if it goes to the Audit Committee they then vote on doing. She referred to the attachment listing ideas/options, with discussion of the options and how to accomplish.

Eschliman added if a suggestion comes from a Council Member, or one of their constituents, it would be their responsibility to contact Hendry. Camp stated possibly have consensus instead of several letters being sent, adding with the budget the Audit Committee could save the most money on the financial side. Secondly, is there an department deserving a review on departmental operation? Emery stated this will have very little impact on this year's budget. If looking at budget impact look at next year.

Camp thought in the interim could give on a smaller realm. Emery stated possibly look at our own rules in terms of notification, and how to standardize the process. Would be a benefit to many departments and fairly inexpensive.

Svoboda stated we may need more discussion on the Committee's expectations. Anticipate first being more of a financial audit, and with departments having an enterprise fund making sure allocations remain between the enterprise fund and the general budget. Would look at the books, make determinations and if necessary make change recommendations. Do not see the Audit Committee being asked to almost recommend a direction or change of policy. Don't know if the Committee will determine whether there is a recommendation to out source all inspections, or most, other than Building and Safety. But think enterprise funds and budgets are appropriate.

Pearce commented the Committee looks at whether it is an appropriate audit topic, as opposed to having X dollars and how to prioritize. Envision the Council prioritizing what they would like, then send a request. The Audit Committee evaluates the ordinance to see if they believe it is appropriate.

Cook inquired to the Audit Committee's budget. Pearce replied approximately \$105,000. He added a very important distinction between financial and performance auditing. If we ask the Committee to look at operations of a department would have to hire outside consultants for the necessary expertise. Do not see the Committee doing a performance audit on some departments without spending a good share of their budget. Pearce added they contract for an audit, oversee the process, but do not do the audit. Eschliman thought to some extent would have to leave up to the Audit Committee. Pearce stated she would send a chart of an outline of the process. Spatz thought more discussion needed.

**VI. CITY COUNCIL MEMBERS**

- |         |   |
|---------|---|
| Camp    | No comment  |
| Marvin  | No comment  |
| Svoboda | Stated Council had discussed Class C liquor licenses which were out of compliance. They continues to decrease, being down to nine at this time. Getting good compliance with classes offered at different times. A couple bars do not accept, are being obstinate, and we need to be prepared as these liquor licenses will come up for renewal in July. If they haven't completed their RHC training |

at that point there is denial. Will not need a special public hearing and will handle internally.

Emery	No comment
Spatz	No comment
Cook	No comment
Eschliman	No comment

**VII. MEETINGS/INVITATIONS**

See invitation list.

**VIII. ADJOURNMENT**

Chairman Eschliman adjourned the meeting at 12:26 p.m.

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PROPOSED 2008-09 CITY COUNCIL/COMMONS BUDGET HEARINGS SCHEDULE

**Tuesday, July 8, 2008 in the Mayor's Conference Room**

8:00 – 10:00 a.m. Public Works & Utilities  
2 – 3 p.m. Parks & Recreation

**Wednesday, July 9, 2008 in Conference Room ?**

1:30 - 2 p.m. Building & Safety  
2 – 2:30 p.m. Fire  
2:30 – 3 p.m. Police  
3 – 3:15 p.m. Break  
3:15 – 3:30 p.m. Risk Management  
3:30 – 4 p.m. Library  
4 – 4:30 p.m. Urban Development  
4:30 – 5 p.m. Law

**Thursday, July 10, 2008 in the Mayor's Conference Room**

1:30 – 2:15 p.m. Finance/Miscellaneous Budgets  
2:15 – 2:30 p.m. Citizen Information Center  
2:30 – 2:45 p.m. Human Rights  
2:45 – 3 p.m. Mayor's Office  
3 – 3:15 p.m. break  
3:15 – 3:45 p.m. City Council

**COMMONS MEETINGS - Tuesday, July 15, 2008 in Conference Room 113 (Tentative)**

2:00 – 2:15 p.m. Diversion Services  
2:15 – 2:30 p.m. Juvenile Diversion  
2:30 – 2:45 p.m. Special Needs (Community Mental Health Center)  
2:45 – 3:00 p.m. Corrections  
3:00 – 3:15 p.m. Emergency Management  
3:15 – 3:30 p.m. Weed Control Authority  
3:30 – 3:45 p.m. 911 Communications and Radio Maintenance  
3:45 – 4:00 p.m. Human Services and Justice Council  
4:00 – 4:15 p.m. Joint Budget Committee Recommendations  
4:15 – 4:45 p.m. Health  
4:45 – 5:00 p.m. Personnel (Excluding Risk Management)  
5:00 – 5:15 p.m. Information Services  
5:15 – 5:30 p.m. Public Building Commission  
5:30 – 5:45 p.m. Planning  
5:45 – 6:00 p.m. Aging

**Monday, July 21, 2008 in City Council Chambers**

9 a.m. City Council identifies & votes on tentative changes to the Mayor's Recommended Budget.

**Wednesday, July 30, 2008**

Publication of Budget Summary in media.

**Monday, August 11, 2008 in City Council Chambers (Times Tentative)**

2:30 p.m. Public Hearing on the Proposed Budget.  
(Following a brief regular Council meeting)  
6:00 p.m. Dinner BREAK  
6:30 p.m. Budget Public Hearing Resumes  
10:30 p.m. Budget Public Hearing Concludes

**Wednesday, August 13, 2008 in City Council Chambers**

9 a.m. City Council votes on final changes to the Mayor's Recommended Budget.

**Monday, August 25, 2008 in City Council Chambers**

5:30 p.m. City Council adopts Budget.



# CITY COUNCIL OF LINCOLN NEBRASKA

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ROBIN ESCHLIMAN  
City Council Member At Large

June 2, 2008

**DRAFT**

Dear Judge Hendry:

Please prepare an ordinance for the City Council regarding the selection of a topic for an audit as per Ordinance Number \_\_\_\_\_. We would like you to prepare an ordinance for the following:

*Option 1:* Inspections performed by the City of Lincoln. This would be an audit to improve the performance for inspections of weeds, snow/ice, graffiti, and landscaping that is obscuring right-of-ways. This audit would evaluate

- Human resources utilized on a part-time and full-time basis and potential consolidation. Currently individuals are utilized from multiple departments such as the County, Building and Safety, and Public Works
- Evaluation of State laws that may need to be changed in order to streamline methods of notification]
- Ability of volunteer groups to assist with this

*Option 2:* Health Department:

- Evaluation of current services to see if they are being duplicated by other government agencies and/or non-profits in the community; specifically, Dental, Community Health Services Division, and Environmental
- Audit to determine that County and State/Federal funds are being used appropriately

*Option 3:* Antelope Valley

- Analysis to determine how much City general funds have been spent on the project
- Audit to determine that County and State/Federal funds are being used appropriately

*Option 4:* Fire Department

- ?

*Option 5:* Public Works Water and Wastewater.

This evaluation would be preliminary towards creating a public board similar to LES, which would oversee. It would involve comparison of other communities' personnel costs and other operating costs.

*Option 6:* As suggested by Mayor's office.....

Sincerely,

Robin Eschliman  
Council Chair