DIRECTOR’S MEETING
MONDAY, NOVEMBER 24, 2003 - 11:00 A.M.
CONFERENCE ROOM 113

I. MAYOR

*1. NEWS RELEASE - RE: Public Works & Utilities Department - City’s Snow Removal Fund At $3.6 Million. (See Release)

*2. NEWS RELEASE - RE: Public Works & Utilities Department - Pledging To Recycle Can Win You A Prize - Special recycling event planned for November 8th. (See Release)

*3. NEWS RELEASE - RE: Sunken Gardens Campaign Kicks Off Two New Programs - “One Flower Forever” and “Paving the Path” offer new ways to donate. (See Release)

**4. NEWS RELEASE - RE: Mayor Announces Plans For Star City Festival And Parade - (See Release)

**5. NEWS RELEASE - RE: Public Invited To Meeting On Antelope Valley Project - (See Release)


7. NEWS RELEASE - RE: City Promotes Awareness Of Geography And GIS Technology - (See Release)

8. NEWS RELEASE - RE: Mayor Releases New Homeless Count - (See Release)

II. CITY CLERK

1. Letter from Jeremy P. Murphy, Attorney at Law brought into Council Office by City Clerk Joan Ross - RE: In Support of the Smokefree Air Act - (See Letter)

III. CORRESPONDENCE

A. COUNCIL REQUESTS

JONATHAN COOK

1. OUTSTANDING Request to Lynn Johnson, Parks & Recreation Director - RE: Bike/Pedestrian Bridge 14th & Old Cheney (RFI#107 - 10/13/03)

2. OUTSTANDING Request to Allan Abbott, Public Works & Utilities Director - RE: Driveway approach (RFI#108 - 10/21/03)
TERRY WERNER

1. OUTSTANDING Request to Darl Naumann, Mayor’s Office - RE: Small Business Assistance (RFI#102 - 8/29/03)

2. OUTSTANDING Request to Darl Naumann, Mayor’s Office - RE: Ace Hardware (RFI#106 - 8/29/03)

3. OUTSTANDING Request to Terry Bundy, LES - RE: The LES surplus property at 17th & Prospect (RFI#113- 10/17/03). — 1.) SEE RESPONSE FROM TERRY BUNDY, LES RECEIVED ON RFI#113 - 11/20/03

4. OUTSTANDING Request to Law Department - RE: What can 9-11's role be in providing victims information as to where an AED might be located and how to use it? (RFI#114 - 10/17/03)

5. OUTSTANDING Request to Jack Moors, City Lobbyist - RE: Support a requirement to have vendors of AEDs included in the registry (RFI#115 - 10/17/03)

6. OUTSTANDING Request to Mayor’s Office - RE: Why does the city employ a recently convicted class IV felon in the Fire and Rescue Dept.? (RFI#116 - 11/07/03)

7. OUTSTANDING Request to Don Herz, Finance Director - RE: Ambulance Service (RFI#117 - 11/07/03)

8. Request to Don Taute, Personnel Director - RE: The new joint Receptionist for the City Council & County Board (RFI#119 - 11/07/03). — 1.) SEE RESPONSE FROM DON TAUTE, PERSONNEL DIRECTOR RECEIVED ON RFI#119-11/14/03

9. OUTSTANDING Request to Don Killeen, Property Management - RE: The total cost of the new reception area in front of the City Council Office (RFI#120 - 11/07/03)

10. Request to Planning Department - RE: When will Green Acres be annexed? (RFI#121-11/13/03). — 1.) SEE RESPONSE FROM MARVIN KROUT, PLANNING DIRECTOR RECEIVED ON RFI#121 - 11/17/03
PATTE NEWMAN

1. OUTSTANDING Request to Roger Figard, Allan Abbott, Public Works & Utilities Department/ Chuck Zimmerman, Mike Merwick, Building & Safety Department/Kent Morgan, Marvin Krout, Planning Department - RE: Monday’s extensive pre-council, public hearing and lengthy negotiations between PW and residents on Pine Lake Road, Old Cheney and 84th Street for acquisition of sufficient ROW to meet new city standards - (RFI#14 - 8/11/03). — 1.) SEE RESPONSE FROM ROGER FIGARD, PUBLIC WORKS & UTILITIES DEPARTMENT RECEIVED ON RFI#14 - 9/02/03

2. Request to Dana Roper, Law Department/Marvin Krout & Mike DeKalb, Planning Department/Mike Merwick, Building & Safety Department - RE: At the Request of a constituent and for the purpose of obtaining proper zoning permits - (RFI#18 - 11/12/03). — 1.) SEE RESPONSE FROM MIKE MERWICK, BUILDING & SAFETY DIRECTOR RECEIVED ON RFI#18 - 11/20/03

ANNETTE McROY

1. Request to Planning Department - RE: Turn Lanes for Ashley Heights Subdivision (RFI#145 - 10/23/03). — 1.) SEE RESPONSE FROM DENNIS BARTELS, PUBLIC WORKS & UTILITIES DEPARTMENT RECEIVED ON RFI#145 - 11/05/03

JON CAMP

**1. E-Mail from Mark E. Welsch, President, GASP to Jon Camp with response from Jon Camp - RE: Should In-home Day Cares Be Smoke Free? - (See E-Mail)

**2. E-Mail from Bob Rook to Jon Camp - RE: Smoking on stage - (See E-Mail)

3. Request to Fire Chief Mike Spadt/Don Herz, Finance Director/Vince Mejer, City Purchasing - RE: USAR Leased Space (RFI#85-11/13/03). — 1.) SEE RESPONSE FROM DON HERZ, FINANCE DIRECTOR RECEIVED ON RFI#85 - 11/19/03. — 2.) SEE RESPONSE FROM ASSISTANT FIRE CHIEF JOHN HUFF RECEIVED ON RFI#85 - 11/19/03.

B. DIRECTORS AND DEPARTMENT HEADS

FINANCE

FINANCING/ACCOUNTING

1. Letter from Mark Leikam, City of Lincoln Keno Auditor - RE: City of Lincoln’s level of keno activity and are summarized as follows: (See Letter)

FINANCE/BUDGET

**1. Material from Steve Hubka - RE: Requested Information at the Council budget discussion from November 3rd - historical personnel cost information and historical revenue information for the tax funds. - (See Material)

FINANCE DEPARTMENT/CITY TREASURER


HEALTH

*1. Physician Advisory For: from Bruce Dart - RE: 1.) - Bordetella Pertussis and 2.) - SARS Draft Guidance for Community Preparedness - (See Release)

**2. Material from Bruce Dart - RE: Information relating to the Lincoln Smokefree Air Act - (Council copies were delivered to their homes by the Health Department)(Copy of this Material is on file in the City Council Office)

3. NEWS RELEASE - RE: Early Appearance Of Flu In Lancaster County - (See Release)

LIBRARY


PLANNING

*1. Memo from Marvin Krout to Patte Newman - RE: Request For Information - Yankee Hill Annexation. (See Memo)

3. E-Mail response from Jean Walker to Larry & Terri Day - RE: Requested Zoning Waiver #03013 - (See E-Mail)

4. Memo from Marvin Krout - RE: Regional Center/Yankee Hill Annexation area - (See Memo)


**PLANNING COMMISSION FINAL ACTION . . . . . .**

1. Waiver No. 03013 (Simons 1st Addition final plat - S. 43rd Street and South Street) Resolution No. PC-00834.

**PUBLIC WORKS & UTILITIES DEPARTMENT**

1. Response Letter from Allan Abbott - RE: Closure of Brome Lane - City Project No. 701306 - 14th Street, Old Cheney Road to North of Pine Lake Road - (See Letter)


3. Response E-Mail from Scott Opfer - RE: Permanent Electronic Message Signs - (See E-Mail)

4. Public Works & Utilities Advisory - RE: 40th Street; Van Dorn to Sheridan Boulevard - (See Advisory)

5. Public Works & Utilities Advisory - RE: Adams Street; 66th to 70th - (See Advisory)

6. Response Letter from Scott Opfer to Jennifer Brinkman, President, East Campus Community Organization - RE: Traffic safety in your neighborhood - (See Letter)

7. Public Works & Utilities ADVISORY - RE: South 48th Street; Calvert to Pioneers Boulevard - (See Advisory)

8. Public Works & Utilities ADVISORY - RE: South Street; 17th to 27th - (See Advisory)

9. Memo & Material from Bruce Sweney - RE: The November 24, 2003 Board of Equalization - (See Material)
C. MISCELLANEOUS

*1. 5 -Opposed & 79-In Support - Format Note Cards - RE: The Smoke Free Workplace Ordinance - (See Note Cards)

*2. Letter from Heather Bauer - RE: In Support of the Smoking Ban, however, she has one question about it — (See Letter)

*3. Letter from Steve Pella, Vice President, Nebraska Operations, Aquila - RE: With winter just around the corner, wants to share a few things about Aquila and our customer service here in Nebraska - (See Letter)

*4. 14 - Format E-Mail’s from Jennifer Dick; Robert & Mrs. Ann Fetrick; Pamela Robertson; Bill McCamley; Lois Gowler; Joe Shandera; Tammy Russell; Larry Culhane; Stephen Russell; Cindy Wostrel; Thea O’Grady; Ed Nilson; Shelley Howard; Tia King; - RE: In Support of the Smoking Ban - Don’t Compromise our Health - (See E-Mail’s)

*5. Letter & Material from Kevin P. Dugan, Hearings Officer, Communication Division, State of Nebraska-Department of Roads - RE: Project No. NH-77-2 (156) - Also Known As: Lincoln Bypass, Saltillo & Pioneers - Control No. 12552A. - (See Material)

*6. E-Mail from Joseph W. Cherner - - RE: Chic London Restaurant Goes Smokefree - (See E-Mail)

*7. E-Mail from Jeff Witkowski - RE: Starting to see a item for sale over the internet that changes lights red to green - it is the same type of item that the Fire Dept. uses. - (See E-Mail)

*8. Letter from Lillian Giebelhaus - RE: Opposed to the Smoking Ban - (See Letter)

*9. Letter from A. Kevin Horne - RE: In Support of the Smoking Ban - (See Letter)

*10. 8 E-Mail’s from Reverend Ulrick; Kathryn Wells; Judy McDowell; Jody Whitney; Eric Aspengren; Diann Davis; Matthew Burton; Elaine Kodad;- RE: Opposed to the Smoking Ban - (See E-Mail’s)

*11. Letter from Stefanie Ortiz-Cidlik, Girl Scouts-Homestead Council - RE: Supports the Smoke-free workplace Ordinance. (Council & City Clerk Joan Ross received their copies of this letter on 11/03/03 during the Council Meeting)
**24.** E-Mail from Ginny Wright - RE: [Joe Cherne-announce] Prescott Voters Enact Smokefree Workplace Law - (See E-Mail)

**25.** 12 - E-Mail’s from Catherine Herzberg; Brendan Evans; Tim Kraft; Jen Carlson and Josh Shear; Jim Elsener; Dawn Klein; Pam & Jerry Stearley; Alan J. Aguilar; Scott Hoffman; Denise Steinbach; Guadalupe A. Rose; Judy Sullivan; - RE: In Support of the Smoking Ban - (See E-Mail’s)

**26.** 7 - E-Mail’s from “Martin”; Carol Jolet; John Flack; J. Francis; Jill Robertson; Dr. Dick & Vicki Powell; Lora Foster; - RE: Opposed to the Smoking Ban - (See E-Mail’s)

**27.** Letter from Daniel G. Pankow, President and Chief Executive Officer, Lincoln’s Big Red Lottery Services Ltd. - RE: Objection to Proposed Lincoln Smoke Free Air Act - request that keno locations and bars be exempted from the Act - (See Letter)

**28.** Letter from Joan Anderson, RN, MA, Executive Director, Lancaster County Medical Society - RE: The Smoking Ban - (See Letter)

**29.** E-Mail from Claude Reyman, Major, USA, Retired - RE: Comments on the Smoking Ban - (See E-Mail)

**30.** 28- Format E-Mail’s - RE: The Smoking Ban - Don’t Compromise our Health - (See E-Mail’s)

**31.** Letter from Brian J. Bossard, M.D., Director, Inpatient Physician Associates - RE: In Support of the Smoke Free Workplace Ordinance - (See Letter)

**32.** Letter from Craig Loeck to the Editor - RE: Opposed to the Smoke Ban - (See Letter)

**33.** E-Mail from Ginny Wright - RE: Fwd: [JoeCherner-announce] Politicians Benefit By Supporting Smoke Free Workplace - (See E-Mail)

**34.** E-Mail from Matt Miltenberger with response from Joan Ray - RE: When are the next few City Council Meetings, needs to attend for one of his classes - (See E-Mail)

**35.** E-Mail from Jeanette Fangmeyer - RE: The Smoke Ban & the recent ordinance that was passed to allow alcohol on public golf courses - (See E-Mail)
**36.** Letter & Material from Dave Shoemaker, Shoemakers Truck Station - RE: He has spent the last week researching the pros and cons of the smoking ban. (Copy of this Material is on file in the City Council Office)

**37.** Letter from Polly McMullen, Downtown Lincoln Association to C.J. Thoma, President, Foundation for Educational Services - RE: Writing to follow up Paul J. Peter’s October 31, 2003 letter to the Lincoln City Council on the annual Downtown Business Improvement District (BID) assessments - (See Letter)

**38.** Letter from Wayne & Gloria Robidoux - RE: They Oppose zoning waiver No. 03013 - (See Letter)

**39.** Letter from Dewey Hensley - RE: The Smoking Ban - (See Letter)

**40.** Letter from Gary Walker - RE: The Smoking Ban - (See Letter)

**41.** Faxed Letter - RE: Opposed to zoning waiver #03013 - (See Letter)

**42.** E-Mail from Dave Shoemaker, Shoemaker’s Truck Station - RE: The Smoking Ban - Nov. 12th, he dropped off packets of information to Council - (See E-Mail)

**43.** 2 - E-Mail’s from Mark Welsch, GASP - RE: Smoking Rooms Are a Tobacco Cartel Ploy and Alcohol & Tobacco Are Working Together! - (See E-Mail’s)

**44.** E-Mail from Larry & Terri Day - RE: Requested Zoning Waiver #03013 (See E-Mail)

**45.** Faxed Letter from Donald R. Stading - RE: The Smoking Ban - (See Letter)

**46.** Letter from Steve Drda - RE: Opposed to the Smoking Ban - (See Letter)

**47.** Letter from Paul & Lois Pfundt - RE: The Smoking Ban - (See Letter)

**48.** Letter from Burdette & Florafae Schoen - RE: The Yankee Hill Annexation (See Letter)

**49.** E-Mail from Brian Dier, Lincoln Branch Manager, Comfort Products Distributing - RE: Ace Motors - (See E-Mail) (Building & Safety will respond to this E-Mail, should receive response sometime next week)

**50.** E-Mail from James Repace - RE: Ventilation vs. filtration systems? - (See E-Mail)
51. Letter & Material from Anita McCracken to Russell Schultz, Weed Control - RE: Weed Notice W41780 - (See Material)

52. Letter from Greg Gabel - RE: Complaint against U-Stop Convenience Stores - (See Letter)

53. CERTIFIED Letter from Nebraska Liquor Control Commission - RE: You are hereby notified that a hearing will be held upon the application of Harris-Fraley VFW Post 131 for a Class “C” Liquor License at 5721 Johanna Road on Tuesday, December 2, 2003 at 10:30 a.m. - (See Letter)

54. 5 - Format E-Mail’s - RE: The Smoking Ban - Don’t Compromise our Health - (See E-Mail’s)

55. 20 - E-Mail’s - RE: In Support of the Smoking Ban - (See E-Mail’s)

56. E-Mail from Kent Steen - RE: Chapter 8.48 of the LMC - he believes that, in its present form, this Chapter will having last detrimental affects on Lincoln and Lancaster County - (See E-Mail)

57. 8 - E-Mail’s - RE: Opposed to the Smoking Ban - (See E-Mail’s)

58. 0-Opposed & 48-In Support - Format Note Cards - RE: The Smoke Free Workplace Ordinance - (See Note Cards)

59. 69 Letters from students at Morley Elementary School - RE: The Smoking Ban - (Letters on file in the City Council Office)

60. E-Mail from Susan Larson Rodenburg, Lincoln Parks & Recreation Foundation, SLR Communications - RE: Sunken Gardens Update 11/18/03 - (See E-Mail)

61. Letter from Joan Anderson, RN, MA, Executive Director, Lancaster County Medical Society - RE: The Smokefree Workplace ordinance - (See Letter)

62. Letter from REOMA, Real Estate Owners and Manager’s Association, David Anderson; Jon Carlson; and Mary Jo Bousek - RE: Apartment inspection ordinance. (See Letter)

63. 74 Letters from students at Scott Middle School - RE: The Smoking Ban - (Letters on file in the City Council Office)
64. Letter & Material from Douglas Wassung, Legislative Chair and Board Member, Nebraska Hotel & Motel Association - RE: The Smoking Ban - (See Material)

65. E-Mail from Peggy Struwe, President, Hawley Area Neighborhood Association - RE: Change of Zone No. 3401 (R-6 to B-3) (No. 27th & “P” Streets)(See E-Mail)

IV. DIRECTORS

V. CITY COUNCIL MEMBERS

VI. ADJOURNMENT

**HELD OVER FROM NOVEMBER 17, 2003.